

# Clubs and Organizations Commission

Department of Clubs and Organizations

Minutes for Wednesday, October 19<sup>th</sup>, 2016 at 10 AM

Joe Crowley Student Union, Presidents' Conference Room, 3<sup>rd</sup> Floor

## 1. CALL MEETING TO ORDER

Richard Long called the Clubs and Organizations Commission Meeting to order at 10:6 am in the President's Conference Room, 3<sup>rd</sup> Floor of the Joe Crowley Student Union. Presiding Secretary, Kaitie Christensen.

## 2. ROLL CALL

Director Long, Commissioners Bittar, Tarr, Wang, Carrasco, and Ronquillo were present

Commissioner Hidalgo was absent excused.

A quorum was present.

## 3. PUBLIC COMMENT

There was no public comment.

## 4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS

**Action:** The Commission will hear the following emergency funding requests for the Fall I Funding Period.

Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
Nevada eSports	Emergency: Tier 4	\$80.00		
Outdoor Adventures Club	Emergency: Tier 2	\$210.00		

**Action:** The Commission will propose and make changes to the Department of Clubs and Organizations governing documents.

Nevada eSports asked to wait for their hearing until the president was present.

Commissioner Wang asked for a point of privilege.

Outdoor Adventures Club asked for emergency funding for a Tahoe trip to reward members who have insisted to go on a trip.

Commissioner Bittar asked why it's emergency and if the Outdoor Adventures Club prepared for this event and didn't receive the correct amount.

Outdoor Adventures Club said they only prepared for ten people to go but seven more people wanted to go now.

Commissioner Ronquillo asked if they had enough funding in their account.

Director Long asked Commissioner Desamero to pull the Outdoor Adventure Club's 60/40 numbers to make sure there's enough money in their account right now.

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Commissioner Tarr: I think it qualifies as emergency funding under unforeseen circumstances.

Commissioner Desamero: There is enough funding to approve their request.

Commissioner Tarr: I move to approve this request in the amount of 210 dollars.

Vote was approved unanimously. Emergency funding amount for 210 dollars was approved for the Outdoor Adventures Club.

Commissioner Wang stepped back into the room at 10:13

Nevada Esports funding request: One of our players won a large tournament and is going to the World Championships, and we want to get him a shirt that says Nevada Esports for when he is being streamed globally.

Commissioner Ronquillo: So it's just one jersey?

Nevada Esports said they want to buy just one shirt for their player.

Director Long expressed that it was his understanding they Nevada eSports originally put in the request for a jersey, and clarified if they are changing their request to a t-shirt.

Nevada Esports: We want to change the request to a shirt to the ASUN approved maximum. We would like to purchase the shirt from either the Wolfshop, Big Frog, or Branded depending on who will ship the fastest.

Commissioner Tarr: You don't want a jersey anymore?

Nevada Esports: I would rather do a jersey, but if it costs 80 bucks instead of 15...

Commissioner Tarr: In the funding you are given more money for a jersey.

Nevada Esports: If we can do 15 for a jersey I would rather do that. When I was looking through the policy, I thought a jersey was capped at eight, in which case it wasn't worth it.

Ronquillo: Under policy it says for embroidered shirts, polos or jerseys it's funded at eight dollars per item.

Nevada Esports expressed that in that case they would rather do a tshirt because they could get a greater percentage of their shirt funded than a jersey.

Director Long clarified that it is outwear that funds 15 dollars an item and that Nevada eSports are sticking with their request for a tshirt.

Commissioner Wang: Do you have tshirts already?

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Nevada Esports: We have tshirts but they're not updated for this year.

Commissioner Wang: I move to relegate non-food item one to line one from item name Nevada Esport Jersey to item name Nevada Esport Shirt with a unit price of six instead of eighty.

Direction Long: Move to vote

No nays or abstentions.

Commissioner Bittar: I move to approve this emergency tier four application in the amount six dollars.

Seconded by Commissioner Ronquillo.

No nays or abstentions.

Vote was approved unanimously. Emergency funding amount for six dollars was approved for the Nevada eSports club.

Commissioner Tarr: I move to suspend Roberts Rules until 10:55.

Six nays, one abstention.

Commissioner Tarr: Last time we talked about the fundraising and decided that fundraising should be allowed no matter what.

Commissioner Ronquillo: If it's a fundraising event and they request a certain amount of money, for example for than 100 we can assume they are having a large event, or if it's less than 100 dollars we can assume it's a smaller fundraising event like a bake sale.

Commissioner Tarr: So you want to differentiate fundraising amounts based on the amount spent?

Commissioner Ronquillo: If a club wants to use inkblot for their event, if they request more than 100 dollars we assume it's a big event, but if it's less than 100 dollars we can assume it's a smaller event and they don't need to advertise as much.

Commissioner Tarr: I think it's definitely something we can look into. About 20 years ago ASUN used to do C-funding. Clubs could apply for 500 dollars for funding for their fundraiser and then they had to pay it back, kind of like a loan. The issue is what if the club can't pay it back. In the meeting Sandy said that never came up, but Greek life would use the money for their dues to their nationals which is not the intent.

Commissioner Bittar: I like it.

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Commissioner Wang: I'm an advocate of small clubs, and I use tier 4 for small clubs who don't pay back for the tier four because they don't have successful bake sales and events. They keep their profit that way.

Commissioner Bittar: Can we put a stipulation in?

Commissioner Long: How do you optimize the correct amount?

Commissioner Bittar: If you don't pay back what happens.

Commissioner Wang: If you don't pay it back will you have the ability to receive ASUN money and funds until they pay it back. It disincentives small clubs who can only make the amount of money they borrowed after all their work.

Commissioner Ronquillo: If we use the C-funding ASUN will always get the money back so our numbers won't go down

Commissioner Tarr: I guess you could make it so the C-funding only goes up to spring 1 or spring 2

Director Long: What makes it small or large?

Commissioner Ronquillo: That's why I wanted to make it available for both so they could make it for 100 percent. If they're asking for t-shirts to sell or they're only going to table, it's a smaller fundraiser versus a larger one where you have to buy tickets in advance and the commission can decide if it's a big event or a small event. Maybe if it was less than a certain amount of money it's a small and can go under operations but if it's over a certain amount it can go under on campus funding. I know there's lots of stipulations within that but I feel like to help the clubs it will be better that way.

Commissioner Tarr: Professional staff is only advisory, we have all the voting power

Commissioner Long: What was Rodriguez's comment about where the focus should lie about advocating for clubs? She wants us to fund more clubs rather than Clubs and Organizations yearly funding the same events and same types of clubs. We see science and engineering, Greek life, club sports for the top three coalitions getting funding. So why not multicultural diversity, preprofessional, academic education...

Commissioner Bittar: I don't think it pertains to the funding manual, I just think people are unaware. I don't know how to reach out to 300 clubs, but I think they don't know about funding, or they're scared to apply for funding, or they think you have to jump through a million hoops.

Commissioner Tarr: I think changing the operations tier would help a little bit, but not solve all of it.

Commissioner Wang: I think it comes down to they don't want to do all this to get funding. They think it's a long process. I didn't want to be an officer when I was a freshman because I didn't want to fill out all these forms, and learn how to do this, and sit through funding hearings, and go to meetings, and all this stuff.

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Commissioner Desamero: I would say that these are all good points but if it's not pertaining to the manual, I think we should focus on the manual for this meeting and outreach as well.

Commissioner Bittar: I think funding tracker will be huge for the next commission and reach out to individual clubs.

Commissioner Long: Please come prepared with feedback on the food and beverage requested for Commissioner Tarr.

Commissioner Tarr: I really like the C-funding idea. What does everyone think about the idea?

Commissioner Wang: I disagree with it, I think there are too many what-ifs. I fear for the small clubs who would find it impossible.

Commissioner Ronquillo: I think it would work under certain circumstances. If we only used it for certain things or big on campus events. Food is usually the most expensive part of fundraising, so maybe if we only used it for big events, and it was flexible.

Commissioner Bittar: I love the c-funding and I think it would be opposite for small clubs. Why do small businesses apply for loans? To get off their feet. I think it will help them grow.

Commissioner Wang: C-funding means they have to give it all back instead of tier four where they get to keep it all.

Commissioner Long: I see the argument and the loan comparison but with C-funding they don't get to use their club account at all if they don't give it back, but with a loan they don't get locked out of their account and still can operate with the C-funding that they have, they get locked out of their account.

Commissioner Bittar: How many clubs won't pay back their loan? I don't think there will be so many clubs that will break the bank. If we do have that case by case issue I don't think it will be big enough that it will actually hurt.

Commissioner Tarr: 20 years ago, their accounts were only put on hold at the end of the year because they had the whole year to repay it. It won't affect their account operations. If they don't want to use the loan they don't have to. Bake sales are inefficient; if it takes 20 dollars to raise 20 dollars it's not efficient. We can control the loans – maybe the first year we only loan out 20 dollars at a time. Or we could create a new position in Clubs and Orgs, like a C-funding manager to take care of the clubs and make sure that it's done right.

Commissioner Ronquillo: Businesses are continuously making money because they are always marketing their business but clubs only have a one day fundraising event to use funding and make money.

Commissioner Bittar: I see what you're saying but I don't see why a club can't have reoccurring fundraisers.

Commissioner Ronquillo: Not all clubs are educated on how to fundraise, especially small clubs.

Commissioner Bittar: If there is guidance and assistance there is no reason why they can't flourish.

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Commissioner Ronquillo: Then why don't they do that right now?

Commissioner Bittar: We should.

**5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS**

Director Long reminded the commissioners to keep CCing him on emails and to take their pictures for the website. He asked commissioner Bittar if he ever took his picture.

Commissioner Ronquillo expressed concern that because it's homecoming week things aren't getting scheduled.

Director Long: Did you take your picture Commissioner Desamero?

Commissioner Desamero: They're working on it.

**6. REPORT OF THE CLUB SUPPORT FUNDING MANAGER**

Commissioner Desamero: Office hours are going well, I made a list of things I need to do. I've been working on the funding tracker. I made a page for general analysis with a summary of the tabs to tell you of the coalitions, with funding data for each period, late applications in each period, the average amount for each club, the average amount funded by ASUN for each club, a break down for each coalition, and a square that shows how much is left in the CSU account. I'm adding analysis that shows how much each has been requested for every tier for every period, and coalition wide numbers. I'm structuring each tab organized with grand totals at the right and with totals requested for each period and the totals requested overall. It will tell you the grand total of funding requested overall. Allocated, spent, remitted will all look like this and a tab for non-club funding stats. It will assign the correct coalition to each club. We can track more than just the funding, we can track what coalition each club is in, in addition to if a club cosponsored and if they requested more than a cap and if they were funded more than a cap.

**7. REPORT OF THE COMMISSIONERS**

Commissioner Bittar: No report

Commissioner Tarr: I presented the rough draft of policy changes to The Center and it went well. The proxy change is going through this Friday and will be agenda for senate some time in the next month.

Commissioner Wang: No report

Commissioner Carrasco: No report

Commissioner Ronquillo: After the news letter sent out we got one response on the survey from the Business Student Council. You have access to it through the Drive. I'll send out emails for the news letter again.

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**8. APPROVAL OF MINUTES**

Brooke and Andrea are working on minutes for September 30<sup>th</sup> and October 7<sup>th</sup>. The October 12<sup>th</sup> meeting was cancelled so there are no minutes.

**9. REMARKS**

No remarks.

**10. STAFF REPORT(S)**

Ayard: I'll be gone all of next week except Wednesday. I'm going to cancel one on ones, if we need to meet we can reschedule. For give pulse trainings, get familiar in case organizations ask you about events. If you have a chance, we want everyone to go through trainings so organizations can ask you questions and you can answer.

On the Give Pulse homepage there are dates for trainings. We will be checking at the end of the semester to make sure you went to at least one. Email Raul if you need help to assign someone who is not a president to the administrator role.

There is an interest for a water polo club. Club sports council meeting asked a question about Trap Shooting Club who needs ammunition – is that something that could be made an exception for this specific club or will they need to fund it with their own money?

Director Long: I will do Give Pulse training next Monday at 3pm. For ammunition, because it would be infrastructure for the club, I wouldn't be against funding it, but the university and Controller's Office may have regulations against it for the same reason we don't purchase alcohol.

Commissioner Bittar: I think it would be fine to fund them but I don't know if the university would be okay with it.

Commissioner Tarr: It is on our "no" list, but I'm curious why it's on our no list before making a decision. If it's just on the no list because a past commission decided it should be there, that's different than the university saying they're not going to fund it with their credit cards.

Commissioner Ronquillo: Would that restrict other clubs from buying weapons and firearms like the archery club from buying arrows? If we do allow ammunition would it allow that as well?

Director Long: I don't think we ever funded anything for the archers like arrows. I think we fund targets.

Commissioner Wang: The archers want to fund arrows but they are unable to due to our ammunition policy so I would like it if they were allowed to purchase arrows under our policy.

Director Long: So aside from the controller office, what do you think?

Commissioner Ronquillo: I think if we do allow it, it has to be contained for the advisors to hold, or ASUN storage to hold. If we let the club leaders handle it, it could get out of hand.

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Commissioner Bittar: The only hesitation I have is liability.

Director Long: We've already accepted them as a recognized club by the Associated students. What does our insurance look like?

Ayard: The insurance is catastrophic insurance. It doesn't cover anything unless someone dies. I can ask Controller's office if they even allow it, and if it does then I'll bring it back and if not then it ends there.

**11. PUBLIC COMMENT**

**12. ADJOURNMENT**

Director Long adjourned the meeting at 11:01 am.

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