

# Clubs and Organizations Commission

Department of Clubs and Organizations

Minutes for Saturday, September 17<sup>th</sup>, 2016 at 8:00 AM

Joe Crowley Student Union, 3<sup>rd</sup> Floor, Rita Laden Senate Chambers

## 1. CALL MEETING TO ORDER

Director Long called the Department of Clubs and Organizations meeting to order at 8:14 am in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy.

## 2. ROLL CALL

Director Long, Commissioner Bittar, Commissioner Carrasco, Commissioner Hidalgo, Commissioner Ronquillo, Commissioner Tarr, and Commissioner Wang were present.

CFS Desamero was tardy excused.

A quorum was present.

## 3. PUBLIC COMMENT

There was no public comment at this time.

## 4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS

Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
<b>A</b>	8:00 AM	Men's Ultimate Frisbee	Tier 2	\$210.00	Tier 2	\$210.00
		Men's Ultimate Frisbee	Tier 2	\$225.00	Tier 2	\$225.00
		Men's Ultimate Frisbee	Tier 2	\$450.00	Tier 2	\$450.00
		Men's Ultimate Frisbee	Tier 2	\$360.00	Tier 2	\$360.00
		Nerf Club	Tier 4	\$994.63	Tier 4	\$1000.00
<b>B</b>	8:30 AM	CABNR Ambassadors	Tier 4	\$176.47	Tier 4	\$176.47
		Nevada Cycling	Tier 2	\$1,001.67	Tier 2	\$1053.86
		Nevada Debate Union	Tier 5	\$65.99	Tier 5	\$65.99
		Nevada Debate Union	Tier 1	\$1,500.00	Tier 1	\$1500.00
		Nevada Debate Union	Tier 4	\$139.95	Tier 4	\$139.95
<b>C</b>	9:00 AM	Nevada Cyber Club	Tier 4	\$360.00	Tier 4	\$360.00
		Nevada Disney	Tier 4	\$97.00	Tier 4	\$97.00
		Nevada Glee Club	Tier 4	\$425.70	Indefinitely postponed	
		Nevada Military Society	Tier 3	\$302.47	Indefinitely postponed	
		Nevada Mock Trial	Tier 4	\$725.00	Tier 4	\$725.00
<b>D</b>	9:30 AM	Nevada eSports	Tier 1	\$70.17	Indefinitely postponed	
		Nevada eSports	Tier 1	\$70.17	Indefinitely postponed	
		Nevada eSports	Tier 1	\$170.34	Indefinitely postponed	
		Nevada eSports	Tier 1	\$308.34	Indefinitely postponed	

### POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, The Mathewson IGT Knowledge Center and online at [www.nevadaasun.com](http://www.nevadaasun.com). ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Richard Long, Director of Clubs and Organizations, at [directorco@asun.unr.edu](mailto:directorco@asun.unr.edu) or Jared Desamero, Club Support Funding Manager, at [fundingmanager@asun.unr.edu](mailto:fundingmanager@asun.unr.edu).



		Nevada eSports	Tier 4	\$250.00	Indefinitely postponed	
<b>E</b>	10:00 AM	Nevada Men's Club Soccer	Tier 2	\$144.83	Tier 1	\$289.66
		Nevada Men's Club Soccer	Tier 1	\$157.80	Tier 1	\$157.80
		Nevada Men's Club Soccer	Tier 1	\$157.80	Tier 4	\$157.80
		Nevada Men's Club Soccer	Tier 1	\$157.80	Tier 5	\$157.80
		Nevada Men's Club Soccer	Tier 4	\$759.00	Tier 5	\$759.00
<b>F</b>	10:30 AM	Nevada Neuro Society	Tier 5	\$100.00	Tier 5	\$20.00
		Nevada Neuro Society	Tier 5	\$20.00	Tier 5	\$20.00
		Nevada Neuro Society	Tier 5	\$20.00	Tier 5	\$20.00
		Nevada Neuro Society	Tier 5	\$20.00	Tier 5	\$20.00
		Nevada Neuro Society	Tier 5	\$20.00	Tier 5	\$20.00
<b>Break</b>	<b>11:00-11:10AM</b>	<b>Break</b>				
<b>G</b>	11:10 AM	Nevada STEMducation	Tier 4	\$168.95	Tier 4	\$168.95
		Nevada Student Ambassadors	Tier 1	\$200.68	Tier 1	\$200.68
		Nevada Student Ambassadors	Tier 3	\$394.14	Tier 3	\$236.48
		Nevada Student Ambassadors	Tier 1	\$232.60	Tier 1	\$139.56
		Nevada Students for Life	Tier 2	\$934.34	Indefinitely postponed	
<b>H</b>	11:40 AM	Nevada Tennis on Campus	Tier 2	\$809.00	Tier 2	\$671.28
		Nevada Tennis on Campus	Tier 4	\$775.92	Tier 4	\$616.08
		Nevada's Recovery And Prevention (NRAP)	Tier 2	\$481.63	Tier 2	\$293.54
		Nevada's Recovery And Prevention (NRAP)	Tier 4	\$227.35	Tier 4	\$227.35
		Newman Club	Tier 4	\$462.00	Tier 4	\$462.00
<b>I</b>	12:10 PM	Nevada Women's Club Soccer Club	Tier 2	\$70.22	Tier 2	\$94.61
		Nevada Women's Club Soccer Club	Tier 2	\$109.54	Tier 2	\$105.62
		Nevada Women's Club Soccer Club	Tier 2	\$86.02	Tier 2	\$41.47
		Nevada Women's Club Soccer Club	Tier 3	\$326.40	Tier 3	\$386.40
		Omega Delta Phi, Beta Delta Chapter	Tier 2	\$755.66	Tier 2	\$434.95

<b>J</b>	12:40 PM	Omicron Delta Kappa, Leadership Honor Society	Tier 5	\$194.00	Tier 5	\$204.00
		Omicron Delta Kappa, Leadership Honor Society	Tier 5	\$194.00	Indefinitely postponed	
		Orvis Student Nurses' Association	Tier 2	\$1,000.00	Tier 2	\$1070.30
		Orvis Student Nurses' Association	Tier 4	\$500.00	Tier 4	\$ 498.00
		Outdoor Adventures Club	Tier 2	\$300.00	Tier 2	\$300.00
<b>Lunch</b>	1:10-1:40 PM	<b>Lunch</b>				
<b>K</b>	1:40 PM	Panhellenic Council	Tier 3	\$500.00	Tier 3	\$500.00
		Panhellenic Council	Tier 4	\$275.00	Tier 4	\$275.00
		Phi Beta Sigma	Tier 1	\$726.00	Tier 4	\$210.00
		Phi Beta Sigma	Tier 3	\$236.25	Tier 3	\$112.41
		Phi Delta Epsilon	Tier 4	\$570.00	Tier 4	\$570.00
<b>L</b>	2:10 PM	Producing Respectable Educated Physician Assistants -PrePA	Tier 4	\$252.80	Indefinitely Postponed	
		FUSED	Tier 5	\$3.37	Tier 5	\$3.37
		FUSED	Tier 1	\$102.51	Tier 1	\$102.51
		FUSED	Tier 5	\$149.78	Tier 5	\$149.78
		Reno Rubik's Cube Club	Tier 4	\$762.14	Indefinitely postponed	
<b>M</b>	2:40 PM	Reno Smash Community	Tier 4	\$969.91	Tier 4	\$829.88
		Rock Climbing Club	Tier 4	\$303.54	Tier 4	\$303.54
		Students to Abolish Sex Slavery	Tier 5	\$314.06	Tier 5	\$250.00
		Tau Kappa Epsilon	Tier 1	\$1,500.00	Indefinitely postponed	
		The UNR Chess Club	Tier 4	\$315.81	Tier 4	\$301.81
<b>N</b>	3:10 PM	The Association for Computing Machinery	Tier 3	\$175.00	Tier 3	\$105.00
		The Association for Computing Machinery	Tier 1	\$230.00	Tier 1	\$100.77
		The Association for Computing Machinery	Tier 1	\$513.34	Tier 1	\$308.01
		The Circle K International Club of University of Nevada, Reno	Tier 2	\$1,376.00	Tier 2	\$1,376.00

		The Circle K International Club of University of Nevada, Reno	Tier 4	\$930.28	Tier 4	\$865.00
<b>O</b>	3:40 PM	The Business Student Council	Tier 1	\$4,500.00	Tier 1	\$2738.21
		The Business Student Council	Tier 4	\$37.98	Tier 4	\$37.98
		The Business Student Council	Tier 1	\$140.00	Tier 1	\$72.00
		Theta Tau Professional Engineering Fraternity	Tier 3	\$217.89	Tier 3	\$130.73
		Theta Tau Professional Engineering Fraternity	Tier 4	\$115.84	Tier 4	\$115.84
<b>P</b>	4:10 PM	Undergraduate Student Social Work Association	Tier 5	\$224.49	Indefinitely postponed	
		University of Nevada Education Association	Tier 4	\$800.00	Tier 4	\$900.00
		University of Nevada, Reno Collegiate FFA	Tier 1	\$101.14	Indefinitely postponed	
		UNR HERC (Human Exploration Rover Challenge)	Tier 1	\$4,000.00	Indefinitely postponed	
		UNR HERC (Human Exploration Rover Challenge)	Tier 2	\$2,000.00	Indefinitely postponed	
<b>Q</b>	4:40 PM	UNR Spanish Club	Tier 4	\$488.62	Tier 4	\$488.62
		USAC Study Abroad Club	Tier 1	\$212.23	Indefinitely postponed	
		VOX: Voices for Planned Parenthood	Tier 4	\$459.91	Tier 4	\$459.91
		Wolf Pack Racing	Tier 2	\$300.00	Tier 2	\$300.00
		Women into Computer Science and Engineering	Tier 4	\$71.86	Tier 4	\$71.86
<b>R</b>	5:10 PM	Wolf Pack Swing Dance Club	Tier 1	\$254.02	Tier 1	\$254.02
		Wolf Pack Swing Dance Club	Tier 1	\$150.00	Tier 4	\$250.00
		Wolf Pack Swing Dance Club	Tier 4	\$713.93	Tier 4	\$463.93
		Women's Club Volleyball	Tier 4	\$725.00	Indefinitely postponed	
		Women's Club Volleyball	Tier 4	\$150.00	Indefinitely postponed	
<b>S</b>	5:40 PM	Women's Ultimate Frisbee	Tier 2	\$400.00	Tier 2	\$225.00
		Women's Ultimate Frisbee	Tier 2	\$350.00	Tier 2	\$210.00
		Women's Ultimate Frisbee	Tier 2	\$350.00	Tier 2	\$210.00

Men's Ultimate Frisbee sent the treasurer and the president. Their first tier 2 application was for \$210 and was for a national tournament they compete in the fall and hope to win it.

Commissioner Wang said she reviewed the application and wanted to confirm they had enough money for all four requests; they did.

Commissioner Wang moved to approve Men's Ultimate Frisbee's tier 2 application for \$210.

Commissioner Bittar seconded.

The motion carried; Men's Ultimate Frisbee tier 2 for \$210 was approved.

Commissioner Wang moved to approve Men's Ultimate Frisbee's tier 2 application for \$225.

Commissioner Hidalgo seconded.

The motion carried; Men's Ultimate Frisbee's tier 2 application for \$225 was approved.

Commissioner Wang moved to approve Men's Ultimate Frisbee's tier 2 application for \$245.

Commissioner Hidalgo seconded.

The motion carried; Men's Ultimate Frisbee's tier 2 application for \$245 was approved.

Commissioner Wang moved to approve Men's Ultimate Frisbee's tier 2 application for \$360.

Commissioner Hidalgo seconded

The motion carried; Men's Ultimate Frisbee's tier 2 application for \$360 was approved.

Nerf Club sent the president and the treasurer. Their tier 4 application was for building infrastructure to take a new direction and a new approach for events.

Commissioner Ronquillo reviewed it. He said it looked good and had the right documents, but one item was off so they will need to fix the unit price on the sheet. The first line item on the supporting document said the unit price was \$5.60

Nerf Club said they got a 10% discount from Branded Screen Printing.

Commissioner Ronquillo moved to approve Nerf Club's tier 4 application for \$994.

Commissioner Wang said they had to separate the two line items and make t-shirts one line and screen printing fees another line item.

Commissioner Wang moved to strike nonfood item 1 and change it to t-shirts quantity 40 unit price of \$3.60

and add nonfood item line 6- screen printing charge quantity 40 unit price 2 by unanimous consent

There was no dissent; the motion carried.

Commissioner Hidalgo asked for the new amount.

Director Long said it was \$1,017.03.

Commissioner Hidalgo moved to approve the Nerf Club's tier 4 application for \$1000.

Commissioner Ronquillo seconded.

Commissioner Wang said they cannot incorporate the 10% discount so they will approve them for the extra and go from there.

Director Miller asked if they needed to clarify the brand that was being purchased so they could verify it.

Director Long said the application said Nerf Hammer shot, Nerf Masterdon, Nerf Hyper Fire, and darts.

Director Miller asked if they could buy a different brand once at the store.

Director Long said that last year, the commission allowed it if it was a similar item. They are all Nerf blasters and if they find a cheaper price, they can buy those. If they are more, they are only getting a certain amount approved anyways. Director Long said that since it is over the cap, he asked the club if they wanted to split evenly on each side or just fund nonfood items and they can take care of the food.

Nerf Club said they could do the easiest thing for the commission.

Commissioner Wang said they had a 10% that they cannot incorporate into their sheet so it would be okay.

Director Long said it still affected how they approved the amount, regardless of their 10% discount.

Nerf Club said it might be easier if they take the \$17 off the food items. He also thanked them for using the term “blaster” and not “gun.”

Director Long said that the total cost of the bundt cakes was \$85.50 but will put it in as \$68.47.

The motion carried; Nerf Club’s tier 4 application for \$1000 was approved.

Panhellenic Council sent the treasurer and president. Their tier 3 application was for an event that Panhellenic Council was going to do with IFC and MGC. They will put on a leadership conference and this money will help pay for the speaker.

Commissioner Carrasco reviewed the application. The amount requested was \$500, which is the cap. With their supporting documents, everything looked good.

Commissioner Hidalgo moved to approve Panhellenic Council’s tier 3 application for \$500.  
Commissioner Bittar seconded.

Commissioner Wang said the contract was \$4000; she asked if they needed to change it.

Director Long said no, they are only approving them for \$500 and they can only spend that amount.

The motion carried; Panhellenic Council’s tier 3 application for \$500 was approved.

Commissioner Ronquillo said the Panhellenic Council’s tier 4 application looked good; they are just paying conference dues.

Commissioner Bittar moved to approve Panhellenic Council’s tier 4 application for \$275.  
Commissioner Hidalgo seconded.

The motion carried; Panhellenic Council’s tier 4 application for \$275 was approved.

CABNR Ambassadors sent the president and a treasurer proxy. Their tier 4 application was for a barbeque open to all students interested in joining the club.

Commissioner Wang asked who they sent the email to for the proxy.

*CFS Desamero entered the room at 8:36 am.*

CABNR Ambassadors said the email was sent to Commissioner Hidalgo and Director Long.

Commissioner Hidalgo said they were good, he got the proxy email.

Commissioner Ronquillo reviewed the application; it looked good and the supporting documents matched.

Commissioner Ronquillo moved to approve CABNR Ambassadors’ tier 4 application for \$176.47.  
Commissioner Carrasco seconded.

The motion carried; CABNR Ambassadors’ tier 4 application for \$176.47 was approved.

Nevada Cycling sent the treasurer and the president. Their tier 2 application was for funding their attendance at the collegiate national championships.

Commissioner Wang reviewed the application and said that they had chosen to strike the hotel rooms since they can't fund those and also the registration since there was no documentation.

Nevada Cycling said that Commissioner Wang had told them they can't fund hotel rooms and the registration doesn't open until after the hearing so they could not provide documentation for that.

Commissioner Wang said that when they have travel paperwork, they will need to submit the agenda. They can approve the funds but they will not be able to get the funds until the paperwork is completed.

Nevada Cycling said that was fine. The prices also changed for flights and they sent new documents.

Commissioner Wang asked what the policy was on changing prices.

Nevada Cycling said the prices will keep changing every day that they wait. That is why they submitted more current documentation.

Commissioner Bittar thought that tickets changed all the time; if they had new documents for today, then they were okay.

Commissioner Wang said the ticket total was \$438.98 but they are now higher. She clarified if it goes from Reno to Pittsburg it was \$620 and from Pittsburg back to Reno it was \$785.

Nevada Cycling split it per ticket and per direction this time.

Commissioner Wang needed the unit price per ticket; she asked if they were going to be making all the purchases together.

Nevada Cycling said yes; the total cost for tickets was \$1406.90

Commissioner Wang said the unit price would be \$468; she asked when the funds would be released.

Director Long said Monday when they go to central station.

Director Miller said they can't do anything until travel paperwork has been processed. It can be turned in before the 10 day mark; if they need the credit card, they should do it as soon as possible to get the credit card.

Commissioner Wang said they could not get the paperwork since the agenda is not available since registration has not opened.

Nevada Cycling said they can get the agenda but they just have not opened until registration until September 21. They asked if they want a funding estimate.

Director Miller said they can use last year's for documentation but will need proof of this year's prices.

Commissioner Wang said they did not get registration fees from last year but had said that she let them know they could use last year's. She told them that on September 11<sup>th</sup>.

Nevada Cycling said they did not have documentation from last year so they could not request the funding.

Commissioner Wang moved to change line item 1 from \$336.96 to \$468.96 and strike line items 4-6 by unanimous consent.

There was no dissent; motion carried. Nevada Cycling had a tier 2 application for \$1053.86

Commissioner Wang moved to approve Nevada cycling tier 2 application for \$1053.86.

Commissioner Hidalgo seconded.

Motion carried; Nevada Cycling's tier 2 application for \$1053.86 was approved.

Nevada Debate Union sent the president and treasurer. Their tier 5 application was for going to volunteer at a high school tournament as judges. They do require their normal materials that cannot be provided by high schools.

Commissioner Carrasco said it looked good.

Commissioner Carrasco moved to approve Nevada Debate Union's tier 5 application for \$65.99

Commissioner Hidalgo seconded.

Director Long thought it was cool that they volunteered.

Commissioner Wang said they have connecting shuttles that can take them so they don't have to use their own cars.

Nevada Debate Union said usually the entire team went if possible.

Commissioner Wang said the shuttles were free if it was a community service event.

The motion carried; Nevada Debate Union's tier 5 application for \$65.99 was approved.

Nevada Debate Union said the tier 1 application was for the judges for their tournaments. They started this two years ago to hold a competition where they hire judges from the community to give feedback. The event is open to all students and they want to market it on the marquee.

Commissioner Hidalgo wanted to double check that they had enough funds.

Commissioner Tarr said yes.

Commissioner Hidalgo said it all looked good. He asked if they needed a contract.

Nevada Debate Union said yes.

Director Miller said they need the contracts to be turned in 15 days before the event to make sure judges get paid on time.

Commissioner Wang asked if the event was on campus.

Nevada Debate Union said yes.

Commissioner Wang asked if it could be tier 3 since it was not open to the public.

Nevada Debate Union said it was. All postings will be in a central location open to the entire public.

Commissioner Wang said that tier 3 said it has to be related to on campus speakers that relates to the campus's demographics. She asked if anyone could make a debate team and join.

Director Long said anyone can show up and watch.

Nevada Debate Union said their club was open to the entire student body and the public. As long as a person is eligible for competitions, they could try to compete. The speakers will also be speaking to the entire public since community members, parents, and students not part of the club usually attend.

Commissioner Hidalgo did not think they should move it to tier 3 since it would mess with their caps.

Commissioner Hidalgo moved to approve Nevada Debate Union's tier 1 application for \$1500.  
Commissioner Bittar seconded.  
Motion carried; Nevada Debate Union's tier 1 application for \$1500 approved

Nevada Debate Union said the tier 4 application was for table totes. They are elevated stands that help with reading when they look down. They write small and when they speak but look down, it is hard to read. Most debate teams have the stands so it easier to read and speak. They will be owned by the team and checked out to be used by individuals. Most people don't want to spend the money to buy their own stands since they are only on the team for one year.

Commissioner Ronquillo reviewed it and said it was good.

Commissioner Ronquillo moved to approve Nevada Debate Union's tier 4 application for \$139.95.  
Commissioner Tarr seconded.  
Motion carried; Nevada Debate Union's tier 4 application for \$139.95 was approved.

Nevada Disney sent the president and the treasurer. Their tier 4 application for \$97 was for a recruitment event where they will do a Disney movie night. The money is for pizza, soda, plates, and cups.

Commissioner Ronquillo reviewed it and said it looked good.

Commissioner Ronquillo moved to approve Nevada Disney's tier 4 application for \$97.  
Commissioner Hidalgo seconded.  
The motion carried; Nevada Disney's tier 4 application for \$97 was approved.

Director Long said that when approving Nerf Club, he realized that for yesterday for PRSSA and Baseball Club, they had applications that were over the funding cap and they cut things out to meet the cap. What they should have done is approved them for the full amount and then split the money evenly for the food and nonfood items. They won't need to be here but they will need to bring them back; he will notify the organizations that they will get more money.

Director Ayard said that to play it safe, she would ask them to make sure they are all appointed or elected officials since at this point they don't know for sure who is and isn't and they did turn people away.

Director Long said the issue was that they set a precedent but Grace Miller might possibly be the Assistant Director of Legislative Affairs and they approved their club.

Director Ayard asked if someone followed though. If someone did get away and others didn't they could get into trouble. They should read the manual but if clubs didn't, they need to advertise it; otherwise how fair is that. She also emailed Directors Beattie and Rodriguez to get their feedback.

Director Long will start asking. With that, he didn't know if they should just choose to suspend a policy sink they made a decision already.

Commissioner Hidalgo asked if they had denied someone already for that. They should suspend it if they know they hadn't.

CFS Desamero asked if the policy manual they are using is on the website. He was concerned that the ASUN Officials part might have been something they added in their policy changes.

Director Long said no, it had been there for years but they only turned away clubs for proxy issues. He asked director Ayard if that was something they could do.

Director Ayard didn't think so but said they could make an exception. They did deny Noah Teixeira's club and he is the ASUN Speaker of the Senate.

Commissioner Ronquillo said they turned him away for proxy notices, not being ASUN officials. That shouldn't matter since they did not set a precedent.

Director Long said the one on the website available to the public did not state anything about being ASUN officials.

Director Ayard said that another issue because he read it into the recode.

CFS Desamero said he remembered that last year, that was something they talked about adding and that they would pass the edits along to them. What they read on the agendas was just there for them to discuss the changes. The actual policy in place says nothing about ASUN officials but they did make the right decision in turning away people for not having proxy notices. The one the get funding website is what they public actually sees, the word documents he passed along are for their discussion to see if they wanted to add those changes.

Director Long said they will talk about it later since they had a break coming up. He did remember an instance in which a person was turned down for being an official so he was not sure why it was not on the website since it was a policy at some point last year. They will now hear from clubs.

Nevada Cyber Club sent the president and treasurer. Their tier 4 application for \$369 was for funding for the shirts. They already printed them, but this year, attendance has increased two and half times and they need more shirts.

Commissioner Ronquillo reviewed it and said they were all good.

Commissioner Ronquillo moved to approve Nevada Cyber Club's tier 4 application for \$360.

Commissioner Tarr seconded.

The motion passed; Nevada Cyber Club's tier 4 application for \$360 was approved.

Nevada Military Society sent the treasurer and vice president. They had a tier 3 application for \$302.47 to try getting a baseline to establish some money. They were supposed to get money into the account but they ended up not getting the money so they may not be able to get the funding.

Commissioner Hidalgo asked if they sent the proxy email for the president and if they knew who they sent it to.

Nevada Military Society said the president should have sent it but they were not sure who he sent it to.

Commissioner Hidalgo said he received the email at 9:00 pm last night.

Director Long said the precedent set from last night's hearing and according to their policy manual Title 3, Chapter B, Section 6- Proxy at Club Support Funding Hearing: "Should the president and treasurer not have the ability to attend the club support funding hearing they must submit to their commissioner a written or electronically written notification including the name and contact information for the officer or member who will be acting in their stead not less than 24 hours prior to the scheduled start of the meeting or funding hearing at which the request is to be made." The 9 pm email was under the 24 hour requirement so the commission could not hear them. They did have some funds in their account though and could check that whenever they wanted. They just need to go to central station to ask. He said this was not the end of the road; if they are interested for funding in later point, they need to talk to Commissioner Hidalgo and will help them.

Commissioner Carrasco said they had a Fall 2 Funding Hearing workshop on November 1<sup>st</sup> as well. They can also go to that to get help.

Director Ayard asked if they could recess.

Director Long said yes. They just needed to table Nevada Military Society first.

Commissioner Hidalgo moved to postpone indefinitely Nevada Military Society.

Commissioner Bittar seconded.

The motion carried; Commissioner Wang abstained. Nevada Military Society's tier 3 application for \$302.47 was indefinitely postponed.

Commissioner Bittar asked if they could still hear a club if they managed to get the president/treasurer here after the proxy notice was sent, even if the notice was late.

Director Long said yes.

Commissioner Bittar asked if they could tell clubs that.

Commissioner Wang asked when they would be able to hear the Nevada Military Society.

Director Long said tabling means they will bring them back when they are ready. As for Commissioner Bittar's question, the way he saw it, he wanted to say yes but they didn't do it for other clubs and they already set a precedent. It would not be fair to everyone if they start telling them now; that would make the policy invalid and it would be them treating certain organizations differently.

Commissioner Wang moved to recess until 9:30 am.

Commissioner Hidalgo seconded.

The motion passed; the Commission will recess until 9:30 am.

Director Long called the Department of Clubs and Organizations back to order at 9:30 am in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Roll Call: Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A quorum was present. Nevada Mock Trial sent the president and treasurer.

Commissioner Bittar said they applied only for registration fees for two teams and the supporting documents all looked good.

Commissioner Bittar moved to approve Nevada Mock Trial's tier 4 application for \$725.

Commissioner Hidalgo seconded.

Commissioner Tarr asked what AMTA was.

Nevada Mock Trial said that they are a national organization where teams have to register to receive all the case supplies for the year and then they compete at the end of the year. Last year's team was registered with them and they did well so that is what last year's team decided to go with for this year.

Commissioner Tarr asked if the entire club got registered.

Nevada Mock Trial said yes. It was a onetime fee at the beginning of the year and they are good for the rest of the year.

The motion carried; Nevada Mock Trial's tier 4 application for \$725 was approved.

Commissioner Wang moved to recess until 9:45 am.

Commissioner Tarr seconded.

The motion passed; the Commission will recess until 9:45 pm

Director Long called the Clubs and Organizations meeting back to order at 9:45 am in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Roll Call: Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A quorum was present.

Commissioner Hidalgo moved to table indefinitely Nevada Esports's tier 1 application for \$70.17, tier 1 application for \$70.17, tier 1 application for \$170.34, tier 1 application for \$308.34, and tier 4 application for \$250.

Commissioner Ronquillo seconded.

Director Long said this was per the club's request since they could not make this hearing and will instead attend the second hearing.

The motion carried; Commissioner Tarr abstained. Nevada Esports's tier 1 application for \$70.17, tier 1 application for \$70.17, tier 1 application for \$170.34, tier 1 application for \$308.34, and tier 4 application for \$250 were indefinitely postponed.

Nevada Men's Club Soccer sent the treasurer and president, they are not ASUN officials. They said that they had two away games. They accidentally submitted an application under Acroyoga.

Commissioner Wang said she talked to them and they needed to make some changes for travelling.

Commissioner Wang moved to strike nonfood line items 2-3 and change nonfood item 1 from a quantity of 149 to 894 by unanimous consent.

There was no dissent; the motion carried. Nevada Men's Club Soccer had a tier 2 application for \$289.66 and \$193.10 will be the club's responsibility.

Men's Club Soccer said they knew.

Commissioner Wang moved to approve Nevada Men's Club Soccer's tier 2 application for \$289.66.

Commissioner Hidalgo seconded.

Motion carried; Nevada Men's Club Soccer's tier 2 application for \$289.66 was approved.

Director Long said that their Acroyoga application was yesterday so it is hanging in limbo right now. He asked for the date of the event.

Nevada Men's Club Soccer said the first away game was October 1<sup>st</sup>.

Director Long said they will agendaize them for next week.

Nevada Men's Club Soccer asked if they needed to resubmit the application.

Director Long said no; they will do it on their end. He asked if they could attend their meeting next Friday at 5:30 pm.

Nevada Men's Club Soccer said yes.

Commissioner Hidalgo said it looked good.

Commissioner Hidalgo moved to approve Nevada Men's Club Soccer tier 1 application for \$157.80.

Commissioner Tarr seconded.

Director Long asked what event that was for.

Nevada Men's Club Soccer said it was for an at home game on the intramural fields but they need to pay for some fees.

Commissioner Hidalgo asked if they had enough funds.

Commissioner Tarr said they did.

Director Long said they had a couple more tier 1 applications for the same amount.

Nevada Men's Club Soccer said they were all for home games.

CFS Desamero asked if it was Western Nevada College of Manhattan.

Nevada Men's Club Soccer said yes.

Commissioner Hidalgo moved to approve Nevada Men's Club Soccer's tier 1 application for \$157.80  
Commissioner Tarr seconded.  
Motion carried; Nevada Men's Club Soccer's tier 1 application for \$157.80 was approved.

Commissioner Hidalgo moved to approve Nevada Men's Club Soccer's tier 1 application for \$157.80.  
Commissioner Bittar seconded.

CFS Desamero asked if it was for Chico.

Nevada Men's Club Soccer said yes.

Motion carried; Nevada Men's Club Soccer's tier 1 application for \$157.80 was approved.

Commissioner Bittar said the Nevada Men's Soccer Club's tier 4 application for \$759 was for shirts and socks.  
He asked if they needed the ASUN logo.

Director Long asked him to double check the policy but as far as he knew it was only for t-shirts.

Commissioner Bittar said chapter 2, section 5 said that if club support is used to buy apparel it must contain the ASUN logo and be visibly placed no smaller than 2X2

Commissioner Tarr said that the policy also said that any apparel that was plain and did not include any other promotional items was exempt.

Nevada Men's Club Soccer said they were plain navy and white shorts

Commissioner Wang said the cap was ambiguous as well. On page 13, if it is not screen printed, they fund at \$15 unless it is a jersey set. She wasn't seeing any shorts listed.

Commissioner Bittar said they applied for shorts and socks and they were listed on the application under the nonfood items.

Director Long said she was referring to the policy manual.

Commissioner Ronquillo said that based on section 3, it was considered a uniform and should have the logo.

Commissioner Wang wanted to bring it up since the unit price is \$12.75 and if they had an outer garment, they can fund it at \$15. It depends on commission's view of shorts.

Commissioner Hidalgo asked if they were for uniforms.

Nevada Men's Club Soccer said yes.

Commissioner Hidalgo moved to change line item 1 to a unit price of \$8.00 and line item 2 to a unit price of \$8.00 by unanimous consent.  
Commissioners Bittar and Wang dissented; motion did not carry.

Commissioner Bittar said that was for embroidered uniforms and they are plain. He didn't see how they could justify that.

Commissioner Wang moved to approve Nevada Men's Club Soccer's tier 4 application for \$759.  
Commissioner Bittar seconded.

Commissioner Tarr asked if they were counting it at the apparel funding caps.

Commissioner Wang said it was outer garments at \$15 since they were not embroidered.

Commissioner Bittar with what Commissioner Wang said.

Commissioner Hidalgo said they did just say it was part of the uniform.

A vote was taken; Commissioners Ronquillo and Hidalgo voted nay. The motion carried, Nevada Men's Club Soccer's tier 4 application for \$759 was approved.

Newman Club sent the president and treasurer, they are not ASUN officials. Their tier 4 application is for t-shirts and a banner for a fall retreat and recruitment. They have always been funded for their t-shirts by ASUN.

Commissioner Wang asked if they had a club banner before.

Newman Club said no.

Commissioner Bittar said it looked good but he wanted to let them know that they fund banners once every 2 years. Their supporting documents say the banner is \$25 but the banner on the application is \$42.

Newman Club said that was because she had seen a promotional offer on the website but was not sure if the promotion has ended. She applied for the base price in case they missed it.

Commissioner Hidalgo did not want to undercut them and agreed with how the Newman Club explained it.

Commissioner Bittar had no problem with giving them the extra money just in case.

CFS Desamero said they can always remit the money if it is left over.

Director Long said if they do get the promotional price, then they just have to go to another department meeting and just remit the leftover funds. The agendas are always posted online like they found this one; they just need to let them know beforehand they will be coming and how much they want to remit.

CFS Desamero said it must be before the end of Fall I.

Commissioner Wang said they must remit the funds before the Fall I deadline to get the money to count for their caps.

Commissioner Bittar moved to approve the Newman Club's tier 4 application for \$462.

Commissioner Hidalgo seconded.

The motion carried; Newman Club's tier 4 application for \$462 was approved.

Commissioner Wang moved to recess until 10:25 am.

Commissioner Bittar seconded.

The motion carried; the Commission will recess until 10:25 am.

Director Long called the Department of Clubs and Organizations back to order at 10:27 am in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Roll Call: Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A quorum was present.

Nevada Neuro Society sent the president and treasurer, they are not ASUN officials.

Commissioner Carrasco said they asked for two pizzas per event and they had the multiple events scheduled in September, October, and November.

Nevada Neuro Society said yes. They are only requesting \$20 for 2 pizzas not \$100 like in the first event.

Commissioner Carrasco said that based on their policy manual, they could only fund them for events like this twice a semester but they did have a club with a similar situation and they received funding. She would like to open it up to the commission to decide if the situations were the same.

Director Long asked for more information on the events.

Nevada Neuro Society was planning to start a program where they teach local high students about neuroscience through biweekly meetings at the Discovery Museum. They wanted to provide pizza for the 10 students expected.

Commissioner Ronquillo asked if the food was for them only or if it will benefit the club.

Nevada Neuro Society said that it was for them. If at 8 pm when the meeting was over, they might take the leftovers but the food was for the students.

Commissioner Ronquillo said that the policy manual said they can only fund them twice per semester for those kinds of events; he asked if it could come out of tier 4.

Commissioner Wang said that the manual does not discriminate against tiers and also applies it to all tiers. They did fund food for another club for all their speaker series since it went to feeding the people while they listened to a speaker. This is the same situation except this is for community service. They are not benefiting from it unless there are leftovers.

Commissioner Hidalgo asked if they should make it a tier 5 application, the food benefits the event directly. The other case was a tier 3 application.

Commissioner Wang said that her thoughts were that it could be tier 5 since it does bring high school students but also give them incentives to come to the events.

Commissioner Hidalgo asked if the commission wanted to continue with the precedent set yesterday to give out funding for the more than two events. He believed they should.

Commissioner Tarr said they need to treat clubs equitably and if they already said yes yesterday then they need to do it again.

Commissioner Wang moved to change line food items 1 and 2 to a unit price of \$10 by unanimous consent. There was no dissent; the motion carried.

Carrasco moved to approve Nevada Neuro Society's tier 5 application for \$20.

Commissioner Hidalgo seconded.

The motion carried unanimously; Nevada Neuro Society's tier 5 application for \$20 was approved.

Commissioner Wang moved to change food items 1 and 2 to a unit price of \$10 by unanimous consent.

There was no dissent; the motion carried.

Commissioner Carrasco moved to approve Nevada Neuro Society's tier 5 application for \$20.

Commissioner Bittar seconded.

The motion carried unanimously; Nevada Neuro Society's tier 5 application for \$20 was approved.

Commissioner Carrasco moved to change line food items 1 and 2 to a unit price of \$10 by unanimous consent.

There was no dissent, the motion carried.

Commissioner Carrasco moved to approve Nevada Neuro Society's tier 5 application for \$20.

Commissioner Ronquillo seconded.

The motion carried unanimously; Nevada Neuro Society's tier 5 application for \$20 was approved.

Commissioner Carrasco moved to change line food items 1 and 2 to a unit price of \$10 by unanimous consent.

There was no dissent; the motion carried.

Commissioner Carrasco moved to approve Nevada Neuro Society's tier 5 application for \$20.

Commissioner Hidalgo seconded.

The motion carried unanimously; Nevada Neuro Society's tier 5 application for \$20 was approved.

Commissioner Carrasco moved to change line food items 1 and 2 to a unit price of \$10 by unanimous consent.

There was no dissent; the motion carried.

Commissioner Carrasco moved to approve Nevada Neuro Society's tier 5 application for \$20.

Commissioner Hidalgo seconded.

The motion carried unanimously; Nevada Neuro Society's tier 5 application for \$20 was approved.

Commissioner Bittar moved to recess until 11:10 am.

Commissioner Ronquillo seconded.

The motion carried; the Commission will recess until 11:10 am.

Director Long called the Department of Clubs and Organizations back to order at 11:11 am in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Roll Call: Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A quorum was present.

Director Long said they will hear the Rock Climbing Club.

Rock Climbing Club sent the president and treasurer; they are not ASUN officials.

Commissioner Bittar said they applied for funding for equipment to increase club infrastructure and retention; they even had a separate line item for shipping.

Commissioner Bittar moved to approve Rock Climbing Club's tier 4 application for \$303.54

Commissioner Hidalgo seconded.

Commissioner Wang said they had a capital expenditure policy for \$100 and exceeded that with the climbing ropes. It was in their policy manual.

Rock Climbing Club asked if a capital expenditure was an item that lasted two or more years.

Wang said a capital expenditure was defined as a service or product that exceeded \$100 and had a useful life of three years or more.

Rock Climbing Club said that climbing ropes did not have a life expectancy of three years. According to their sources, with regular use a few times a month ropes will last about 1-3 years due to the abrasion and tension from falling.

Director Long asked if they were using the ropes pretty regularly.

Rock Climbing Club said yes.

Commissioner Bittar asked if the commission could see the sources.

Commissioner Wang asked if it took 1-3 years.

Rock Climbing Club said yes, and that was with regular use by one person. They planned on using the ropes as a club so they will see more use.

Commissioner Hidalgo said that over the summer for capital expenditures, they funded them at the minimum and the clubs paid the difference.

Commissioner Wang said that based on the sources, she would say they are not capital expenditures.

Commissioner Tarr agreed.

Commissioner Hidalgo agreed with both statements.

Motion carried; Rock Climbing Club's tier 4 application for \$303.54 was approved.

*Commissioner Ronquillo left the room at 11:18 am.*

Nevada Student Ambassadors sent the president and a proxy for the treasurer; they were not sure who the proxy email was sent to.

Director Long said that Commissioner Ronquillo received the proxy email and he forwarded it him.

*CFS Desamero left the room at 11:20 am.*

Director Long said CFS Desamero left the room in order to confirm that they had enough money in their account; he asked Nevada Ambassadors to tell them about the applications while they waited.

Nevada Ambassadors said one was for Ghost Tours to tell the haunted stories of the southern part of campus and it is open to the whole community. The entry fee last year was dog food and they donated it to the ASPCA; this year they had not decided on the organization yet but it all went to a charity.

*CFS Desamero re-entered the room at 11:22 am.*

CFS Desamero could not get the club information right now because Director Miller was in a meeting right now. If they did approve the applications, they would need to do so under a stipulation.

Director Long asked if Director Ayard could access Director Miller's calendar.

Director Ayard said that Director Miller was in an interview right now and could not leave.

Director Long wanted to know how long the interview would be to see if Nevada Student Ambassadors could wait if it wouldn't take long.

Commissioner Hidalgo asked if they knew how much they had in their club account.

Nevada Student Ambassadors said the treasurer had the email with the total account.

Director Long said they like to cross reference with the amounts that Central Station had in their records to make sure the numbers match based on the Monday deadline.

Director Ayard said that CFS Desamero's stipulation suggestion was fine.

Commissioner Hidalgo said he reviewed the application and it all looked good. He asked if he had to add the stipulation.

Director Long said CFS Desamero would do it. Since they did have two tier 1 applications, he wanted to double check that they had enough money in their accounts based on what information the commission had.

Commissioner Wang asked if they could see someone else while they waited.

Director Long said CFS Desamero was just checking the account and it would not take much.

CFS Desamero said they were good.

Commissioner Hidalgo moved to approve Nevada Student Ambassadors' tier 1 application for \$200.68.

Commissioner Carrasco seconded.

Motion carried; Student Ambassadors' tier 1 application for \$200.68.

Nevada Student Ambassadors said their tier 3 application was to have new member training and it was all afternoon so they wanted money to buy some lunch.

Commissioner Carrasco said she reviewed the application and it all looked good. The supporting documents all matched but the only problem was that they requested the full amount and not the amount to match the 40%-60% split.

CFS Desamero said the split was \$236.48.

Commissioner Carrasco moved to approve Nevada Student Ambassadors' tier 1 application for \$236.48.

Commissioner Hidalgo seconded.

Motion carried; Nevada Student Ambassadors' tier 1 application for \$236.48.

Nevada Student Ambassadors said their last tier 1 application was for a bingo event open to the community every semester and this was just to cover the costs of supplies.

Commissioner Hidalgo reviewed the application and it all looked good.

Commissioner Hidalgo moved to approve Nevada Student Ambassadors' tier 1 application for \$232.60.

CFS Desamero said the correct amount according to the 40%-60% was \$139.56.

Commissioner Hidalgo withdrew his previous motion and moved to approve Nevada Student Ambassadors' tier 1 application for \$139.56.

Commissioner Bittar seconded.

Motion carried; Nevada Student Ambassadors' tier 1 application for \$139.56 was approved.

Nevada Students for Life sent the treasurer and a proxy for the president; they are not ASUN officials. The president had a last minute emergency so they sent the proxy email late last night.

*Commissioner Hidalgo stepped out of the room at 11:30 pm.*

Nevada Students for Life said they had two tier 3 applications but they wanted to cancel one of them. They wanted to cancel the Dallas application.

Director Long said they only had the Dallas one listed on the agenda.

Nevada Students for Life said they submitted both and he brought supporting documents.

Director Long said they accidentally submitted under the Fall II Funding Hearing.

Commissioner Tarr asked what the other application was for.

Nevada Students for Life said it was for a conference.

Commissioner Tarr asked if it was January 22<sup>nd</sup>.

Nevada Students for Life said he believed that was the right date.

Commissioner Tarr said that was under a different funding hearing anyways.

Director Long said they did submit under the right hearing. That hearing will be much later.

CFS Desamero said that all hearings were based on the dates of the events. This hearing was for all events happening from September 19<sup>th</sup>-November 21<sup>st</sup>. The next hearing will be for dates November 21<sup>st</sup>-January 30<sup>th</sup>. The funding hearing for that will be November 18<sup>th</sup>.

Nevada Students for Life asked if that would change anything. He was a new treasurer and did it based on being told he needed to submit it under Fall I.

Director Long said the hearing dates changed every year due to events on campus and when things are happening. Those are the dates they decided on for this year and all the dates can be found on the club funding page. Submitting super early doesn't change or hurt them at all; they will just hear them at a later date.

Nevada Students for Life asked if they could repeat the dates.

Director Long said the next hearing will be November 18<sup>th</sup> and 19<sup>th</sup>. He asked if they wanted them to table indefinitely the application on the agenda.

Nevada Student Ambassadors said yes.

Commissioner Hidalgo asked what time the proxy email was sent.

Director Long said he forwarded the email to them and they were going to discuss it today.

Commissioner Wang asked if they had already decided on the proxy email issue.

Director Long said no, they were going to decide that now but seeing as how they don't need to be heard then it didn't really affect them.

Nevada Student Ambassadors asked if they could clarify the issue.

Director Long said that for future reference, if the president or treasurer cannot attend a funding hearing then a proxy notice must be sent 24 hours before the hearing. It should be sent to the director and to their commissioner.

Nevada Student Ambassadors said they would have sent it sooner but they found out about it literally 2 minutes before sending the email.

Director Ayard asked if they needed to table the application.

Director Long said they could but the event wasn't until the end of Fall II anyways. He asked the club what the conference was for.

Nevada Students for Life said it was for the Walk for Life and the Nevada Students for Life National Conference.

Director Long said that if they had registration deadlines that fell before the Fall II hearing or if they could get discounts for early applications, then they should let them know so they can get them agendaized for early funding.

Commissioner Wang asked if the Walk for Life and the Nevada Students for Life National Conference were two separate events.

Nevada Students for Life said they were two separate events but they were within days of each other.

Commissioner Wang said that if that was the case, then they needed to submit two separate applications.

CFS Desamero said they didn't need to worry about it too much yet since the deadline for Fall II was not until November 4<sup>th</sup>.

Director Long suggested they meet with their commissioner as well, Commissioner Ronquillo was their commissioner.

Commissioner Hidalgo moved to table indefinitely Nevada Students for Life's tier 2 application for \$934.34. Commissioner Wang seconded.

Motion carried; Nevada Students for Life's tier 2 application for \$934.34 was tabled indefinitely.

Director Long said they were ahead of schedule for the next funding block and they probably won't see people for a little bit. He asked if they wanted to recess for a few minutes.

Commissioner Hidalgo asked what time the next funding block would start.

Director Long said 11:40 am. They had about 5 minutes.

Commissioner Bittar moved to recess until 11:42 am.

Commissioner Carrasco seconded.

Motion carried; the commission will recess until 11:42 am.

Director Long called the Department of Clubs and Organizations back to order at 11:42 am in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Roll Call: Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A quorum was present.

Nevada Tennis on Campus sent the president and treasurer; they are not ASUN officials.

Commissioner Wang reviewed the tier 2 application. They discussed over email that they needed Google Map pictures but they sent Yelp Map pictures. She talked to CFS Desamero about it and he said that for this item it would be okay but because they did know now they need to have Google Maps.

Nevada Tennis on Campus apologized; they just pulled it up on their phone and sent that.

Commissioner Wang said they needed to have the Google Maps route.

Nevada Tennis on Campus thought they just needed to confirm the mileage.

Commissioner Wang said that is why they need the pictures but they prefer Google since they know it is reliable.

Nevada Tennis on Campus asked if they wanted an updated document from Google.

Commissioner Wang said no, it was fine.

Director Ayard asked where they would be traveling to.

Nevada Tennis on Campus said they were for two separate travels and both were within the limits in the manual, it wasn't one big trip.

Commissioner Wang wasn't sure if they needed to split up the application for each trip.

Nevada Tennis on Campus said they got an email asking them to split it up in the future, but that it was fine for now.

Commissioner Wang asked who told them that it was okay for now.

Nevada Tennis on Campus said it was Commissioner Wang.

Commissioner Wang asked if they were taking one vehicle there.

Nevada Tennis on Campus said they were taking three vehicles for 15 students.

Commissioner Wang said they requested funding for 775 miles which was mileage only for travelling to the tournaments but not traveling back. She wanted to confirm if that was what they wanted.

Nevada Tennis on Campus apologized because they wanted mileage to travel back as well.

Commissioner Wang said that 775 miles was enough for one car to travel to the tournament. They would need to multiply 775 miles by three cars and then times two for the trip.

Commissioner Tarr said that if they added all the vehicles it would go over the 40% in their account. The application as it stands now is under the 40% but it would go over.

Long said that for gas they fund it at \$0.54 per mile according to federal policies and is usually too much if they drive economically efficient at all. They will end up being way under that cost. He thought they should put in the total amount of miles into the application and then just fund them up to the amount permitted by the 40% amount in their account. If they need to, they can remit funds.

Commissioner Wang asked how they would put it into the excel file.

Director Long said they need to input 775x6 to get the total quantity.

Commissioner Bittar asked if it was two or three cars.

Director Long said three cars.

Commissioner Wang said that was a total of 4,650 miles.

Commissioner Hidalgo moved to change line item 2 to quantity 1,600 unit price \$0.54 by unanimous consent. There was no dissent; motion carried.

Director Long clarified that the website said \$0.56 but federally, they can only fund \$0.54; he will get the website updated later today.

CFS Desamero said that because their account was low on funds, they could only fund them for \$671.28. As the application stood now, the 60% split was \$1,787.40.

Nevada Tennis on Campus asked how much the 60% split was that they could be funded for.

CFS Desamero said it was \$671.28 assuming they used all the money in their account. He asked if they were okay with draining their accounts.

Nevada Tennis on Campus said that was fine since it was their mistake.

Commissioner Hidalgo moved to approve Nevada Tennis on Campus's tier 2 application for \$671.28.

Commissioner Ronquillo seconded.

Motion carried; Nevada Tennis on Campus's tier 2 application for \$671.28 was approved.

Director Long said that if the gas funding ends up being too much, they can come in at any time during this funding hearing to remit the funds. He asked them to email them a week before they wanted to come in so they can be put on the agenda. That way, they can access the funds later in the year.

Commissioner Bittar said the tier 4 application looked good and they sent him the t-shirt design. The only thing was they needed to change the line item for the t-shirt prices to \$6 since that is the cap. He said they had discussed that previously and they were aware they would need to pay the difference, except now their account will be dry.

Nevada Tennis on Campus said that at her club meeting yesterday, they decided to go through the Wolf Shop and they would be \$5 through them.

Director Long said they can put the cap on them, they don't have stipulations on who they need to go through so they can go through the Wolf Shop or whoever they want but they love to see clubs using the Wolf Shop. If they don't use all the money they are approved for, they can remit funds.

Commissioner Bittar moved to change line item 3-t-ishirts quantity 37 to unit price \$6 by unanimous consent. There was no dissent; motion carried. Nevada Tennis on Campus had a tier 4 application for \$616.08.

Commissioner Bittar moved to approve Nevada Tennis on Campus's tier 4 application for \$616.08. Commissioner Ronquillo seconded.

Motion carried; Nevada Tennis on Campus's tier 4 application for \$616.08 was approved.

Commissioner Ronquillo moved to recess until 12:10 pm.

Commissioner Bittar seconded.

Motion carried; the commission will recess until 12:10 pm.

Director Long called the Department of Clubs and Organizations back to order at 12:10 pm in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Roll Call: Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, and Tarr were present. Commissioner Wang was tardy excused. A quorum was present.

Nevada Women's Club Soccer sent the vice president and treasurer; the proxy notice was sent to CFS Desamero. They are not ASUN officials.

Commissioner Tarr read Commissioner Wang's notes into the record. They asked for gas on the way there but not on the way back.

Said they were travelling next weekend to Sacramento then to Berkley the next day and from Berkley, back. They technically only needed mileage from Berkley back.

Director Long asked the commission if they wanted to add that in.

Nevada Women's Club Soccer said on the application, they submitted mileage for Reno to Sacramento and Berkley back to Reno but did not take into account the trip from Sacramento to Berkley.

Commissioner Hidalgo asked how they wanted to add the mileage.

Director Long said it was up to them. They just need to make sure they add the mileage for Sacramento to Berkley to the right application.

Commissioner Hidalgo asked them to explain the route again.

Director Long said they were leaving from Reno and going to Sacramento. From Sacramento, they were going straight to Berkley rather than come back to Reno. From Berkley, they are coming back to Reno. They submitted two separate applications to take into account the two separate trips.

Commissioner Bittar asked if they needed to look up the distances from Sacramento to Berkley.

Commissioner Tarr asked if they wanted to consider the lack of supporting documents.

Commissioner Ronquillo agreed with Commissioner Tarr.

Commissioner Hidalgo said it shouldn't matter since the club didn't know.

Commissioner Ronquillo said that the club did know to separate the two games.

Commissioner Hidalgo looked up the miles between Berkeley and Sacramento and it was 82.5 miles.

Commissioner Hidalgo moved to add nonfood line item 2-gas quantity 82.5 miles unit price \$0.54 cents.  
Commissioner Tarr seconded.

CFS Desamero asked if this was for the Berkley application.

Director Long said yes.

Commissioner Tarr asked if the unit price was \$0.54 or \$0.56,

Director Long said \$0.54.

Commissioner Tarr said they would need to also adjust line item 1.

CFS Desamero asked if they should roundup the 82.5 to 83.

Commissioner Tarr moved to amend Commissioner Hidalgo's amendment to read quantity 83 instead of 82.5.  
Commissioner Ronquillo accepted.

Motion carried.

Commissioner Hidalgo moved to change line item 1 to a unit price of \$0.54 by unanimous consent.  
There was no dissent; motion carried. Nevada Women's Club Soccer had a tier 2 application for \$94.61.

Commissioner Hidalgo moved to approve Nevada Women's Club Soccer's tier 2 application for \$94.61.  
Commissioner seconded.

Motion carried; Nevada Women's Club Soccer's tier 2 application for \$94.61 was approved.

Director Long asked if the second application was just for Reno to Chico.

Nevada Women's Club Soccer said yes but the unit price might be \$0.56.

*Commissioner Wang entered the room at 12:21 pm.*

Director Long asked what the distance was.

Commissioner Bittar said it was 163 miles from Chico to Reno.

Commissioner Hidalgo moved to change line item 1 to a unit price of \$0.54 by unanimous consent.  
There was no dissent; motion carried.

Director Long asked if they were taking only 1 vehicle.

Nevada Women's Club Soccer said yes.

CFS Desamero said the application was now for \$105.62.

Commissioner Hidalgo moved to approve Nevada Women's Club Soccer's tier 2 application for \$105.62.  
Commissioner tar seconded.  
Motion carried; Nevada Women's Club Soccer's tier 2 application for \$105.62 was approved.

Director Long said they will now move onto the third tier 2 application for the Sacramento game. For this application, they needed to add some mileage.

Commissioner Bittar moved to change line item 1 to quantity 128 unit price \$0.54.

Commissioner Hidalgo seconded.

Motion carried.

Commissioner Tarr moved to approve Nevada Women's Club Soccer's tier 2 application for \$41.47.

Commissioner Hidalgo seconded.

Motion carried; Nevada Women's Club Soccer's tier 2 application for \$41.47 was approved.

Director Long said they will now move into the last tier 3 application.

Commissioner Carrasco said that the application and the supporting documents all looked good but they put the total amount instead of the correct amount according to the 40%-60% split. She asked if they needed to amend the application.

Director Long said they don't need to amend anything; they will just approve them for the 40% split.

Commissioner Carrasco moved to approve Nevada Women's Club Soccer's tier 3 application for \$386.40.

Commissioner Hidalgo seconded.

Motion carried; Nevada Women's Club Soccer's tier 3 application for \$386.40 was approved.

Nevada Women's Club Soccer asked if they had a tier 4 application.

Director Long said it was not on the agenda.

Nevada Women's Club Soccer said it was for player registration. They asked if they can come back to another meeting.

Director Long asked if they submitted the application right after the others.

Nevada Women's Club Soccer said yes.

Director Long asked CFS Desamero to please look it up on Caspio using time stamps.

CFS Desamero said he could not find it.

Director Long said they might have submitted under the wrong name, that is why he should search using time stamps.

Commissioner Bittar asked them if they knew the amount.

Nevada Women's Club Soccer said it should be for \$360 but she was thinking that she didn't submit it.

Director long said they should meet with a commissioner but it would be difficult to apply for emergency funding but they can try applying for Fall II funding depending on the game dates.

Nevada's Recover and Prevention (NRAP) sent the vice president and treasurer; Commissioner Ronquillo received the proxy notice. They are not ASUN officials.

Director Long said that CFS Desamero looked up the club account and they needed to have the 40% amount for their applications by Monday.

NRAP said they had a transfer notice.

Director Long asked when it was submitted.

NRAP said September 9<sup>th</sup>.

Director Long said they were good to go; they will continue with their tier 2 application.

Commissioner Wang said they had to change the gas. They fund it at \$0.54, their website was not updated. The unit price should be per mile also and quantity is how many miles. They need to change the quantity. She asked if they planned to take only one car

NRAP said 1-2 cars, they were not sure yet.

Commissioner Wang said right now they only had funding for 1 car. She asked if they could use the funds for more than one car.

Commissioner Tarr said it didn't matter, gas was gas.

CFS Desamero said that if they doubled their gas, they would not be able to fund the application in its entirety given the amount in their account.

NRAP asked they only fund them for one car.

Commissioner Wang moved to change nonfood line item 1 to unit price \$21 and nonfood line item 2 to unit price \$0.54 from \$0.56 by unanimous consent  
There was no dissent; motion carried. NRAP had a tier 2 application for \$293.54.

Commissioner Wang moved to approve NRAP's tier 2 application for \$293.54.  
Commissioner Ronquillo seconded.

Commissioner Ronquillo asked what the price change was for line item 1.

Director Long said they changed it to \$21.

Motion carried; NRAP's tier 2 application for \$293.54 was approved.

Commissioner Bittar reviewed NRAP's tier 4 application. It was for a barbeque they wanted to have to increase recruitment. The supporting documents looked good and matched the application.

Commissioner Bittar moved to approve NRAP's tier 4 application for \$227.35.  
Commissioner Carrasco seconded.

Motion carried; NRAP's tier 4 application for \$227.35 was approved.

Omega Delta Phi, Beta Delta Chapter sent the vice president and president; Commissioner Hidalgo received the proxy notice. They are not ASUN officials.

Commissioner Ronquillo said he reviewed the application. They listed taxes on the application and they are tax exempt so when they go to pay, let them know they are tax exempt and they will not be charged taxes. On their excel sheet they put 612 miles. He asked if that was a round trip.

Omega Delta Phi, Beta Delta Chapter said yes.

Commissioner Ronquillo moved to change nonfood line item 2-gas quantity 612 to unit price \$0.54 by unanimous consent.

There was no dissent; motion carried. CFS Desamero said Omega Delta Phi, Beta Delta Chapter had a tier 2 application for \$446.05.

Commissioner Hidalgo asked him to repeat the amount.

CFS Desamero said it was \$446.05.

Commissioner Ronquillo moved to change line item 1 to a unit price of \$304.47 by unanimous consent.  
There was no dissent; motion carried. Omega Delta Phi, Beta Delta Chapter had a tier 2 application for \$434.95.

Commissioner Tarr moved to approve Omega Delta Phi, Beta Delta Chapter's tier 2 application for \$434.95. Commissioner Hidalgo seconded.  
Motion carried; Omega Delta Phi, Beta Delta Chapter's tier 2 application for \$434.95 was approved.

Omicron Delta Kappa, Leadership Honor Society sent the president and treasurer; they are not ASUN officials. Their tier 5 application was for a community service event for this fall. They were doing a registration drive for DKMS. A person just signs up to be a part of the registry and if they ever find a match then they call you. It takes about two minutes to sign up. They want to register 500 students and will be doing it during homecoming. They are new club so they don't have a lot of promotional items. They are asking for a table cloth so students can identify them. T-shirts would help students know who they are and how to sign up.

Commissioner Carrasco asked if they had a design to submit.

Omicron Delta Kappa, Leadership Honor Society said the front was for their club and the back had the ASUN logo.

Director Long asked if they had the design in print.

Omicron Delta Kappa, Leadership Honor Society said they had a design but not on them.

Director Long said they will put a stipulation on the application that they must receive the design before the funds are released.

Commissioner Carrasco said they had a cap of \$6 for t-shirts but they listed t-shirts at \$5. She asked if they wanted the full amount.

Director Long asked if they had a quote for \$5 already.

Omicron Delta Kappa, Leadership Honor Society said they had a quote that was over \$5 but they thought the cap was \$5. If the cap is \$6 then they would like to get \$6.

Commissioner Carrasco said the unit price was \$14.99.

Commissioner Carrasco moved to change nonfood line item 2 to unit price \$6 by unanimous consent. There was no dissent; motion carried.

Commissioner Carrasco moved to approve Omicron Delta Kappa, Leadership Honor Society tier 5 application for \$204.00.

Commissioner Hidalgo seconded.

Motion carried; Omicron Delta Kappa, Leadership Honor Society tier 5 application for \$204.00 was approved.

Director Long asked if the second application was a duplicate.

Omicron Delta Kappa, Leadership Honor Society said that was a duplicate and they sent an email asking to cancel it.

Commissioner Tarr moved to table Omicron Delta Kappa, Leadership Honor Society's second tier 5 application for \$194.

Commissioner Hidalgo seconded.

Motion carried; Omicron Delta Kappa, Leadership Honor Society's second tier 5 application for \$194 was tabled.

Orvis Student Nurses' Association sent the president and treasurer; they are not ASUN officials.

Commissioner Wang reviewed their tier 2 application. It all looked good but they needed to move the items from the food items list to the nonfood items list since they aren't food. Also, their application said they wanted membership for 25 people for 1 year and dues. They also wanted conference dues for 4 people. She asked how they were going to choose the 4 people.

Orvis Student Nurses' Association said they had an application that just opened up last week. It closes next week and the club adviser and an executive member will review the applications.

Commissioner Wang said the cost was \$110 for the mini course and then there was a separate conference fee.

Orvis Student Nurses' Association said the conference fee was \$152 but they were not including the mini course, if they want to do that they can pay out of their own pocket.

Commissioner Wang asked if they could pay for it in advance.

Orvis Student Nurses' Association said they can but the PDF they sent with the registration is just paying before the date listed to get the good deal.

Commissioner Wang asked if they were planning on paying in advance.

Orvis Student Nurses' Association said yes.

Commissioner Wang said they will change the prices listed on the application to match the early registration fees.

Commissioner Wang moved to change nonfood items 1-3 to nonfood items 1-3 and change nonfood line item 1 to unit price \$75 by unanimous consent.

There was no dissent; motion carried; Orvis Student Nurses' Association had a tier 2 application for \$1,070.30.

Commissioner Wang moved to approve Orvis Student Nurses' Association's tier 2 application for \$1070.30. Commissioner Carrasco seconded.

Motion carried; Orvis Student Nurses' Association's tier 2 application for \$1070.30 was approved.

Commissioner Bittar reviewed Orvis Student Nurses Association's tier 4 application. The supporting document they submitted was super small so he just wanted to make sure they had the ASUN logo.

Orvis Student Nurses' Association said yes. The ASUN logo will be on the back and the club's logo will be on the front.

Commissioner Bittar asked if they were just getting the plain t-shirts.

Orvis Student Nurses' Association said yes. The supporting documents they sent had the unit price of \$10 since that was the only company that got back to him in time with the picture. Since then he heard back from the Wolf Shop and their quote was for \$6.

Commissioner Bittar moved to change nonfood line item 1 to a unit price \$6 by unanimous consent.

There was no dissent; motion carried. Orvis Student Nurses' Association now had a tier 4 application for \$300.

Commissioner Tarr moved to approve Orvis Student Nurses' Association's tier 4 application for \$300.

Commissioner Ronquillo seconded.

Orvis Student Nurses' Association said they thought they submitted an application for \$500.

Commissioner Tarr said they changed the unit price for the t-shirts to \$6 and that brought it down.

CFS Desamero said their cap for t-shirts is \$6 anyways. That is the price they would have gotten anyways.

Orvis Student Nurses' Association said they wanted to max out the amount of money they could receive and they had some supporting documents that they should have emailed them before.

Director Long said that given the new information, he recommended they let the current motion die.

Roll Call Vote was taken: Commissioners Bittar, Carrasco, Hidalgo, Tarr, and Wang voted nay; Commissioner Ronquillo voted yea. Motion failed

Commissioner Tarr asked Orvis Student Nurses' Association if they wanted to try and get the \$500 anyways with the unit price of \$6.

Orvis Student Nurses' Association said yes.

Commissioner Ronquillo apologized for his previous vote, he was not paying attention. He asked them to clarify what they were doing.

Director Long said they originally applied for funding for t-shirts at \$10 a shirt for a total of \$500. They now changed it to \$6 a shirt but they still wanted to get \$500 worth of shirts.

Commissioner Tarr said that came out to 83 shirts at \$498. He asked the club if that was okay.

Orvis Student Nurses' Association said yes.

Commissioner Tarr moved to change nonfood item 1 to quantity 83.

Commissioner Bittar seconded.

Motion carried.

Commissioner Tarr moved to approve Orvis Student Nurses' Association's tier 4 application for \$498.

Commissioner Bittar seconded.

Motion carried; Orvis Student Nurses' Association's tier 4 application for \$498 was approved.

*Commissioner Wang left the room at 12:57 pm.*

Outdoor Adventures Club sent the president and the vice president; Commissioner Bittar received the proxy notice. They are not ASUN officials.

Commissioner Ronquillo reviewed the application. They all looked good but asked how they would choose people to go to the conference.

Outdoor Adventures Club said they would choose based on club participation and membership activity; they number of events you attend, the number of fundraisers you help with, how you help with the fundraisers, and the meetings you attend.

Commissioner Ronquillo moved to approve Outdoor Adventures Club's tier 2 application for \$300.

Commissioner Tarr seconded.

Motion carried; Outdoor Adventures Club's tier 2 application for \$300 was approved.

*Commissioner Tarr left the room at 12:59 pm.*

*Commissioner Wang entered the room at 1:00pm.*

Nevada eSports's treasurer said they originally submitted 5 applications today and when they looked earlier this week, they did not see they were agendaized so early. He was here as the treasurer but the president could not be there until later after he gets off of work. He was wondering if the commission could hear him now and then hear the president later and then decide to deny or hear them. He believed Commissioner Bittar reviewed the applications.

Commissioner Ronquillo reviewed the applications this time; Commissioner Bittar reviewed the applications for the summer funding hearing.

Commissioner Hidalgo said he was fine hearing them now and then when the president arrives, they can accept and deny the applications.

Commissioner Ronquillo thought they could hear them now.

Commissioner Wang asked why the treasurer could not be here when the president comes.

Nevada eSports's treasurer said he had a wedding to go to; if it was anything else he would be here but he can't miss the wedding.

Commissioner Wang asked if they knew they were agendaized for this morning.

Nevada eSports's said no. When he first checked the agenda, they were not agendaized.

Director Long said they checked the Friday agenda rather than the Saturday agenda. He sent the email to all the clubs the evening before the Saturday agenda was posted.

Commissioner Bittar said he didn't mind hearing them out.

Commissioner Wang asked why the commission didn't mind hearing them.

Commissioner Bittar said that was a human mistake that any of them could have made and that is why he thought they should hear them out.

Commissioner Ronquillo added that if a second person came to speak for a club and they were ASUN officials, then they would only hear one person.

Director Long said that was similar but not directly related.

Commissioner Hidalgo asked if they were to hear them later on, if only one person would be heard.

Director Long said yes. Both the president and treasurer could be here but at separate times. The treasurer can be here now since he had work this morning and a wedding later. The president can be here when he gets off of work at 5 pm.

Commissioner Hidalgo said that based on the precedent they set already, they needed to have two people.

Commissioner Wang wanted to say that they did all make mistakes but they did already deny clubs for not looking at the right agenda or for not having proxy notices.

Nevada eSports said that was fine. He did want to say that he wanted a more advanced notice and maybe some sort of reminder. They could also agendaize sooner since if a person is scheduled to work then they can't really do much. He knew about the wedding for a couple months and that had not changed.

Director Long said that he saw that point of view but they did have a policy in place that let them send proxies.

Nevada eSports said that he didn't have proxies because they have already had so much difficulty getting funds. He asked how anyone other than the treasurer would know about the applications or what was going on with them.

Director Long said that if they knew in advance they could not attend a hearing then they could take the time to send a notice and make sure the people attending know what is going on.

Director Ayard added that she can sit down and talk more with him about the dates but the dates are set in stone over the summer and are posted on the website. Maybe they should advertise the dates better but they are there.

Commissioner Carrasco said that if they were worried about a proxy not being knowledgeable enough at hearings then they can meet with commissioners to make sure that commissioners know what is going on with the applications so that there is no confusion if a proxy doesn't know everything.

Director Long wanted to take a roll call vote. Voting in the affirmative (voting I) means they want to hear the applications today and voting in the negative (voting nay) means they will not hear Nevada eSports today.

A Roll Call vote was taken:

Commissioners Bittar and Ronquillo voted yes.

Commissioners Carrasco, Hidalgo, and Wang voted nay.

Commissioner Tarr was out of the room.

Director Long said they can meet with him or Director Ayard if they wanted to discuss this more, just send them an email.

Commissioner Wang added that the deadline was the 9<sup>th</sup> for applications and they submitted the agendas the Tuesday and Wednesday after that so they don't really have a lot of time either in making agendas. They have to make sure that clubs have supporting documents and all that so there are a lot of behind of the scenes stuff. She did apologize that they can't really get the agenda sooner to them.

Nevada eSports was also sorry that he didn't better check the agendas.

CFS Desamero said that this situation is a perfect example of why clubs needed to come and speak about any concerns they had about the department or how things are handled or if they had any suggestions. They can come to any department meeting and speak during public comment.

Nevada eSports asked if that was the best way to do that.

CFS Desamero said yes, they can come to any department meeting.

Director Long said the iLead conference will also have a commissioner panel tomorrow and they will be taking suggestions then.

Commissioner Hidalgo moved to recess until 1:40 pm.

Commissioner Ronquillo seconded.

Motion carried; the commission will recess until 1:40 pm.

Director Long called the Department of Clubs and Organizations back to order at 1:40 pm in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Roll Call: Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A quorum was present.

Director Long said they will start with Phi Beta Sigma.

Commissioner Hidalgo wanted to recuse himself from the table but first wanted to let them know he got the proxy email in time.

Phi Beta Sigma sent the president and a proxy; they are not ASUN officials.

Commissioner Tarr reviewed the tier 1 application. It looked good and the t-shirt design had the ASUN logo.

CFS Desamero said that according to the information they had, they didn't have enough money in their accounts by the 40% deadline. They can take the amount in the account as the 40% and fund them based on that but then the account would be drained. He asked if that made sense.

Phi Beta Sigma said yes.

CFS Desamero asked if they wanted to know the amount in the account.

Phi Beta Sigma said yes.

CFS Desamero showed them the amount as of the deadline. If there were any transfers made around that time then that might not be reflected in the amount the commission had.

Phi Beta Sigma said they needed the shirts from their tier 1 application.

Commissioner Bittar asked what they were for.

Phi Beta Sigma said they were for volunteers for a philanthropy event they were having.

Director Long asked them if they wanted them to fund a portion of the tier 1 application.

Commissioner Bittar asked if they could justify the tier 1 application as tier 4.

Commissioner Wang said she could see the shirts as being club infrastructure and therefore tier 4 but then the club wouldn't have the amount for a later use when they might actually need it.

Commissioner Bittar asked how the club felt about that.

Phi Beta Sigma asked the commission to explain what was in tier 4.

Commissioner Bittar said it had to do with membership retention and club infrastructure. That is funded 100% by them.

Phi Beta Sigma asked how often they could apply for tier 4; like was it once a semester or what.

Commissioner Bittar said they had a cap of \$1000 for the fiscal year.

Phi Beta Sigma was okay with using tier 4 if it was the fiscal year. He asked if the fiscal year ended in December.

Director Long said June.

Commissioner Tarr asked if they used any tier 4 funding in the summer.

CFS Desamero said they did in the amounts of \$462.40 and \$185.99. They have already taken out \$ 648.39 out of their tier 4 account.

Director Long said they would be able to max out their tier 4 account with \$351.61 if the commission was willing to relegate the application to a tier 4.

Commissioner Wang moved to relegate Phi Beta Sigma's tier 1 application to a tier 4 application. Commissioner Carrasco seconded.

Commissioner Bittar asked the club how they felt about it.

Phi Beta Sigma wanted to see if that was worth it. They wanted to know what was better mathematically.

CFS Desamero said if they used the balance in their account as the 40%, then the 60% they could get was \$112.41 or if they used the entire amount for tier 4, then they would get \$351.61 but they would not be able to use tier 4 for the rest of the year.

Phi Beta Sigma said they would rather keep it at a tier 1 since they will need their tier 4 later on.

Director Long suggested they let the motion die based on the club's wishes.

Motion failed. Phi Beta Sigma still had a tier 1 application.

Director Long said that if they did approve the application, it would be in the amount of \$112.41.

Commissioner Bittar asked how many t-shirts they were getting with that amount.

CFS Desamero said 31 shirts.

Phi Beta Sigma said they had some stuff going on but they appreciated their work.

Commissioner Bittar asked if their tier 3 application would be off the table if they funded them entirely.

Phi Beta Sigma said they also needed their tier 3 application.

Commissioner Bittar said that tiers 1-3 were all a 40%-60% split so they would completely drain their accounts with the t-shirts. He asked if they wanted to choose between either the tier 1 or 3 applications.

CFS Desamero said they could split the money evenly between both applications but it would be very little for both.

Phi Beta Sigma said they need the t-shirts for Stroll for Tots but they don't really need the food.

Commissioner Tarr said an alternative was move tier 1 to tier 4 and still keep tier 3.

Commissioner Ronquillo asked how much was left in the tier 4 account.

Director Long said \$351.61.

Commissioner Ronquillo asked if they could move the tier 3 application to tier 4.

Director said they cant move tiers like that, they must make sure they meet the tier requirements.

Commissioner Bittar suggested Phi Beta Sigma that they can move the tier 3 application to tier 4 but they don't have to use the full amount. That way they can still keep the tier 1 application.

Phi Beta Sigma said that might be the best thing; they asked the commission to do that.

Director Long asked how many t-shirts they wanted if that was the case.

Phi Beta Sigma said they wanted 40 or so ideally.

Director Long said if they drained their tier 4 account, the maximum amount they could get was 51.

Phi Beta Sigma asked if they could get 35 shirts and leave the rest.

Director Long said that would leave them \$140 in their tier 4 account. He asked the commission if they felt that it met the requirements to be a tier 4.

Commissioner Bittar said yes.

Commissioner Wang asked if they were the only ones who put on Stroll for Tots or if they sponsored.

Phi Beta Sigma said they are the only ones that do the event.

Commissioner Tarr asked if Phi Beta Sigma if that was what they wanted.

Phi Beta Sigma said yes.

Commissioner Tarr moved to relegate the tier 1 application to tier 4 and change food item 1 to quantity 35.

Commissioner Bittar seconded.

Motion carried; Phi Beta Sigma now had a tier 4 application for \$210.

Commissioner Tarr moved to approve Phi Beta Sigma's tier 4 application for \$210.

Commissioner Bittar seconded.

Motion carried; Phi Beta Sigma's tier 4 application for \$210 was approved.

Commissioner Carrasco reviewed Phi Beta Sigma's tier 3 application. She wanted to clarify if this application conflicted with anything still.

Director Long said they didn't use any of their 40%-60% in their account. They can fund up to \$112.41.

Commissioner Tarr moved to approve Phi Beta Sigma's tier 3 application for \$112.41.

Commissioner Bittar seconded.

Motion carried; Phi Beta Sigma's tier 3 application for \$112.41 was approved.

Commissioner Wang asked when clubs would get their money.

CFS Desamero said that as soon as he uploaded the information from the funding hearings to the Drive, central station would be able to process the information and then clubs would be able to access their funds.

Phi Delta Epsilon sent the treasurer and president; the president was an ASUN official.

Director Long asked Mr. Upton to please sit in public comment. He explained that they cannot hear applications from ASUN officials. They will just hear the application from the treasurer.

Commissioner Bittar said he reviewed the application. They are requesting funds for t-shirts. He asked the commission if there was a difference between long sleeve and regular shirts for pricing.

Commissioner Tarr said it depended on whether they classified them as sweatshirts or not. The policy manual gives a distinction for sweatshirts and t-shirts but not for a long sleeve t-shirt versus a regular t-shirt.

Commissioner Bittar asked if they wanted to vote.

Director Long said it was up to them to decide but added that long sleeve t-shirts are usually sold as long sleeve cotton tees.

Commissioner Hidalgo asked the club if they were t-shirts.

Phi Delta Epsilon said they were just t-shirts.

Commissioner Wang said she considered them t-shirts.

Commissioner Ronquillo agreed.

Commissioner Bittar moved to change line item 1 to a unit price of \$6 by unanimous consent.

There was no dissent; motion carried. Phi Delta Epsilon had a tier 4 application for \$570.

CFS Desamero told the club that the commission had a cap of \$6 for t-shirts and that is why they changed it.

Phi Delta Epsilon said they knew that but didn't know what to put in the line.

Commissioner Bittar moved to approve Phi Delta Epsilon's tier 4 application for \$570.

Commissioner Tarr seconded.

Motion carried. Phi Delta Epsilon's tier 4 application for \$570 was approved.

Nevada STEMducation sent the president and treasurer; they are not ASUN officials.

Commissioner Bittar said their tier 4 application was to request the cotton candy machine, cotton candy, and the cones. Everything matched and looked good, he didn't see any problems with the application.

Commissioner Wang said ASUN actually provided cotton candy as long as it was not a fundraiser.

Nevada STEMducation said they were asking for donations for some scholarships.

Director Long asked if they had used the machine before.

Nevada STEMducation said yes but they didn't know if it was up and running again since they had heard that it was broken; that is why they requested one.

Commissioner Wang said she heard from Front Desk that there were still some issues with it but overall it was okay. However, she didn't know if they should run the risk of striking it only to realize it wasn't working on the day that the club needed it. They can always remit the funds if they don't end up using them.

Director Long said that since the cotton candy machine and the cotton candy were both club resources ASUN provided, he asked if they were okay with just funding the machine rental but they can use the cotton candy.

Director Ayard said that worked.

Commissioner Wang said that if they were using it as a fundraiser they couldn't use ASUN resources and ASUN is purchasing the cotton candy.

Director Long didn't know if that counted as a club fundraiser.

Nevada STEMducation said that last year they started it as a recruitment event but people started giving them donations anyways since they knew it was going to scholarship funds for kids. The purpose of the event was to recruit people.

Director Ayard asked if they could buy their own cotton candy and sell it.

Commissioner Wang apologized; she just got confused. She asked if they could fund them for it if ASUN already had the resources.

Commissioner Tarr said that fundraising was allowed under tier 4.

Director Long said that commissioner Wang's issue was that they would be fundraising with free club resources.

Commissioner Tarr said that is why they applied under tier 4.

Commissioner Wang moved to approve Nevada STEMducation's tier 4 application for \$168.95.

Commissioner Bittar seconded.

Motion carried; Nevada STEMducation's tier 4 application for \$168.95 was approved.

Wolf Pack Swing Dance Club sent the president and treasurer; they are not ASUN officials.

Director Long said they will start with their tier 1 application.

Commissioner Wang asked them to please explain what their applications were for and where they will be going.

Wolf Pack Swing Dance Club said the tier 1 application for the dance workshop was to hire a professional dance instructor to come and teach them. They have done events like this in the past.

Commissioner Wang asked if they were funding the dance instructor's trip.

Wolf Pack Swing Dance Club said yes. They were going to be paying for his gas from Sacramento to Reno and back.

Director Long asked if that was okay to do.

Director Miller said it was okay as long as they put in it in the contract that that was part of the honorarium fee.

Wolf Pack Swing Dance Club said they were planning on doing that.

Director Miller said that was fine; the payment will just be done as an honorarium.

Director Long asked if they should change the line item.

Director Miller said yes.

Wolf Pack Swing Dance Club asked if they were going to just change the line item name from gas to honorarium.

Director Long said yes. He asked the commission if that made sense to them.

Commissioner Tarr moved to change nonfood line item 2 from "travel costs" to "speaker honorarium" quantity 1 unit price \$153.36.

Commissioner Hidalgo seconded.

Commissioner Wang asked if they had caps for speaker honorariums.

Director Miller said the university had no cap.

Director Long said their policies had no cap either.

Motion carried.

Commissioner Ronquillo moved to approve Wolf Pack Swing Dance Club's tier 1 application for \$254.02. Commissioner Bittar seconded.

Motion carried; Wolf Pack Swing Dance Club's tier 1 application for \$254.02 was approved.

Director Long said they will move into their other tier 1 application for \$150.

Wolf Pack Swing Dance Club said this application was for a weekly swing dance they are coproducing with Reno Swings. They have done this event in the past and have tried to do it on campus but have failed to find a suitable venue that was available regularly and safe for them to dance in. They have had injuries and have exhausted every option on campus. They are hoping that the commission sees this as a tier 1 event so that they can get inkblot marketing.

Commissioner Wang said tier 1 was for on campus only.

Wolf Pack Swing Dance Club said they understood that and also understood that the commission might be constitutionally bound to deny it as a tier 1. They are unable to carry their function out on campus since they the on campus organizers are either unwilling or unable to accommodate their needs. They would rather stay

on campus and that is why this has been so frustrating. They can fund it at tier 4 as discussed with their commissioner but this has been hurting their attendance and retention since many people don't know where they are going to meet or what time.

Commissioner Tarr said they can't do tier 1 based on the policy and there was no grey area they could wiggle around. Tier 4 was really the only viable option.

Commissioner Hidalgo said that tier 4 was the only option since this was for club infrastructure.

Commissioner Bittar asked if they used tier 4 over the summer.

CFS Desamero said no.

Commissioner Bittar said that if they did approve their tier 4 application, they would still be under their \$1000 cap.

Commissioner Wang asked the club if they were holding off on tier 4 for any reason.

Wolf Pack Swing Dance Club said they wanted to use tier 4 to fund things like dance bags and t-shirts. The reason they wanted to use tier 1 was to have access to inkblot.

Commissioner Wang asked the commission if they were okay with maybe making it a tier 2 based on them having to travel.

Wolf Pack Swing Dance Club said they would rather save their tier 2 funding for actual travelling. They understood that they would most likely have to approve it as a tier 4 since the tier 1 had the on campus stipulation. They were just hoping they might be able to find a way.

Commissioner Bittar moved to relegate the tier 1 application to a tier 4 application.  
Commissioner Hidalgo seconded.

CFS Desamero asked Ayard if inkblot was only available for tier 1.

Director Ayard said it was only available for tier 1.

Director Long asked if they knew why.

Director Ayard said it was only for larger events mainly because inkblot can't focus on everyone's events so they prefer to focus on the larger events that are on campus and attract many people. They also try to create a campus environment by focusing on the larger on campus events to create a campus community.

Wolf Pack Swing Dance Club said that ultimately, that is what they wanted to do but they kept encountering the problems with finding rooms.

Director Ayard said they can always ask inkblot if someone was willing to do the design as a class project or something.

Wolf Pack Swing Dance Club said getting someone to design something was not the issue, it was the printing costs.

Commissioner Wang said they can fund printing costs.

Wolf Pack Swing Dance Club said they did include some of the costs in their other application.

Motion carried; Wolf Pack Swing Dance Club had a tier 4 application for \$250

Commissioner Ronquillo moved to approve Wolf Pack Swing Dance Club's tier 4 application for \$250

Commissioner Bittar seconded.

Motion carried; Wolf Pack Swing Dance Club's tier 4 application for \$250 was approved.

Commissioner Bittar reviewed their last application and everything looked good. They are requesting funds for printing costs; printing unit price is \$0.20 and they are printing in the De La Mare.

Commissioner Bittar moved to approve Wolf Pack Swing Dance Club's 4 application for \$713.93.

Commissioner Hidalgo seconded.

CFS Desamero said they had venue rental costs on the application.

Wolf Pack Swing Dance Club said they can strike that item.

Director Miller asked how they planned on paying for it.

Wolf Pack Swing Dance Club said they planned on using a credit card request.

Director Miller asked how much it would be.

Wolf Pack Swing Dance Club said it would be \$250 for the whole semester.

Commissioner Bittar asked if they should let the motion die since they were taking the venue out.

Director Long said yes.

Motion failed; Commissioner Wang voted yes.

Commissioner Hidalgo moved to strike line item 4.

Commissioner Tarr seconded.

Motion carried.

Commissioner Hidalgo moved to approve Wolf Pack Swing Dance Club's tier 4 application for \$463.93

Commissioner Ronquillo seconded

Motion carried; Wolf Pack Swing Dance Club's tier 4 application for \$463.93 was approved.

Director Long said they would go back to funding block L and hear PrePA.

PrePA sent the president and a proxy for the treasurer. They explained that their treasurer was graduating and so they had a few people that had applied. They asked if that was okay for the hearing since they were not launching until later

Director Long asked what they meant by launching.

PrePA said they were not advertising the club in order to get the officers and all that settled. Their current treasurer didn't want the position anymore since she was graduating.

Director Long Ayard said that the graduating treasurer was still listed on their end of things and they didn't know that she had stepped down.

CFS Desamero said that they didn't have anything in the policy manual that addressed this. He asked the commission what their thoughts were.

Commissioner Hidalgo thought it was a hard case but they said no to people for not having proxy notices and this was a very similar case.

Commissioner Tarr asked if the issue was a proxy email.

Director Long said the issue was that the treasurer was listed incorrectly.

Commissioner Tarr said that was an unforeseen circumstance so they should be able to apply for emergency funding.

Commissioner Ronquillo asked how long ago the treasurer stepped down.

PrePA said the treasurer stepped down about 3 weeks but then it took some time for the remaining officers to decide how to handle it. They decided on an application process.

Commissioner Wang said her thoughts shifted since they did know for three weeks and they could have reached out to her. She asked if they were in the process of reviewing applications.

PrePA said they only had two applications for treasurer. Most people didn't know about since they got started so late and weren't really having regular meetings. They did have officers going over the applications.

Commissioner Wang said that given that information, she agreed with Commissioner Tarr.

Director Ayard asked if they were a new organization.

PrePA said yes.

Director Ayard asked when they applied.

PrePA said last March or April and they were approved in June.

Commissioner Hidalgo asked if they should take a roll call vote to decide if they would hear the application. Director Miller said that in order to have an account on file with central station, they needed to have a current president and treasurer on file.

Commissioner Tarr asked if they needed to re-agendize them for a future date to approve funding.

Director Long said that Director Miller brought up a very good point, even if they did approve them for funds, they would not be able to access them since there was no treasurer on file yet. They had a couple of options, they could both indefinitely postpone and not move to emergency funding or they could indefinitely postpone and move to emergency funding.

Commissioner Tarr thought they should move to emergency funding once they had a treasurer.

Commissioner Wang agreed.

Director Long asked that they take a roll call vote. Voting in the affirmative (voting I) will be to move PrePA to emergency funding and voting in the negative (voting nay) will be to not move them to emergency funding.

A roll call vote was taken:

Commissioners Bittar, Carrasco, Tarr, and Wang voted yes.

Commissioners Ronquillo and Hidalgo voted nay.

Motion carried.

Director Long said they will need to meet with Commissioner Wang after they get everything settled and updated to get them agendized for an emergency funding.

Director Miller said that their treasurer will have to do central station training before they can access their funds.

CFS Desamero said that emergency funding was a special form of funding submitted after unforeseen circumstances and they hear those at regular meetings. They have to make sure the officer transition form is

filed and that the new officer does the central station trainings before they can access their funds. He advised them to do that well in advance before requesting funds.

PrePA asked when their next meeting was.

Director Long said they had meetings weekly.

Commissioner Hidalgo moved to indefinitely postpone PrePA's tier 4 application for \$252.80.

Commissioner Tarr seconded.

Motion carried; PrePA's tier 4 application for \$252.80 was indefinitely postponed.

*Commissioner Bittar left the room at 2:34 pm*

FUSED sent the vice president and treasurer; Director Long received the proxy email. They are not ASUN officials.

Commissioner Carrasco reviewed their tier 5 application. She asked what it was for.

FUSED said they were going to make check marks and in Hilliard Plaza, they were going to have students write why they were voting and for who. Then they were going to hang them in some of the trees.

Director Long asked if they met with SEAB.

FUSED said yes and they were okay with the event as long as they took down all the paper when the event was over.

Commissioner Carrasco moved to approve FUSED's tier 5 application for \$3.37.

Commissioner Hidalgo seconded.

Motion carried; FUSED's tier 5 application for \$3.37 was approved.

Commissioner Hidalgo reviewed FUSED's tier 1 application and everything lined up.

Commissioner Hidalgo moved to approve FUSED's tier 1 application for \$102.51.

Commissioner Tarr seconded.

Motion carried; Commissioner Bittar abstained. FUSED's tier 1 application for \$102.51 was approved.

Commissioner Carrasco reviewed FUSED's second tier 5 application and said that everything looked good and the supporting documents all lined up.

Commissioner Carrasco moved to approve FUSED's tier 5 application for \$149.78.

Commissioner Hidalgo seconded.

Motion carried; FUSED's tier 5 application for \$149.78 was approved.

Director Long asked if Reno Rubik's Cube Club was here.

Commissioner Hidalgo said he emailed them to come in anytime between now and 5:30.

Director Long said they will skip over them for now; instead they will hear Reno Smash Community.

Reno Smash Community sent the president and treasurer; they are not ASUN officials.

Commissioner Bittar reviewed their tier 4 application. He told the commission that the application was submitted 6 minutes late; he asked if they needed to vote on that.

Director Long said that because of the agenda as he mentioned, they were all thrown on there as part of his mistakes but they do need to discuss and vote on it.

Commissioner Hidalgo asked the club to explain why they were late in submitting.

Reno Smash Community said that the treasurer was going to do it but he got caught up in some stuff for work. He could have let the president know that the application needed to be submitted but didn't so they didn't have the time they would have wanted to submit the application.

Reno Smash Community's treasurer worked for Desert Farming Initiative on campus. He had to stay late in order to do some stuff he forgot during his earlier shift. He ended up missing his bus to get home; he was supposed to get home around 5 to submit it but he got home a little later than he planned and that is why he was a few minutes late.

Commissioner Hidalgo said he was in communication with them and felt they should hear them.

Commissioner Ronquillo said that working was a valid excuse.

Commissioner Wang asked why they didn't or couldn't submit it the day before.

Reno Smash Community said he had filled out the application a few days prior but hadn't submitted to make sure that all the admin agreed with the application. He had been in constant communication with the admin to see if they wanted to add anything last minute and it was on his desktop at home.

Director Long said they would now move into a roll call vote. He clarified that voting in the affirmative (voting I) would be to hear Reno Smash Community and voting in the negative (voting nay) would be to not hear the club.

A roll call vote was taken:

Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang voted yes.

Motion carried.

Commissioner Wang said they only fund t-shirts up to \$6. They are also using trying to go through inkblot but they are not associated with the university anymore and they will not print the ASUN logo. They will need to go through either the Wolf Shop or another vendor.

Commissioner Wang moved to change nonfood line item 3 to a unit price of \$6.

Commissioner Tarr seconded.

Motion carried; Reno Smash Community now had a tier 4 application for 825.96.

Commissioner Bittar moved to change line item 4 to a unit price of \$29.99

There was no dissent; motion carried. Reno Smash Community had a tier 4 application for \$829.88.

Commissioner Tarr said that supporting documents said they were \$29.99 but the application said \$30 so they changed it to match.

Commissioner Hidalgo was still looking at the application and he said that line item 1 was a capital expenditure.

Commissioner Wang said that it was one cent less than their policy so she wouldn't abide but that policy.

Commissioner Wang moved to approve Reno Smash Community's tier 4 application for \$829.88.

Commissioner Tarr seconded.

Commissioner Hidalgo said he felt that the monitors for line item 1 were still capital expenditures even if they were one penny below the \$100 listed in the policy manual.

Commissioner Tarr said that over the summer, they treated the capital expenditure as a cap rather than a no list.

Commissioner Wang wanted to argue that they did approve of instruments that were well below the capital expenditure cap with the understanding that they would be used regularly throughout the year. She was assuming they were going to be using the monitors regularly but asked if there was a way they could guarantee that they would not walk off with them.

Reno Smash Community said they had 4 monitors they carried everywhere. These monitors would be to help them with their new Wii U's. They will not take them home and already bring the ones they already have everywhere.

Reno Smash Community's tier 4 application for \$829.88 was approved.

Students to Abolish Sex Slavery (SASS) sent the president and a proxy for the treasurer.

Commissioner Carrasco reviewed the application; it all looked good. It was to raise money for scholarships for local sex slave survivors.

Commissioner Tarr said it was listed as tier 5 which was for off campus events. He asked if it was feasible to move it to tier 4.

SASS said it was being held on campus but the money was for an off campus organizations.

Commissioner Carrasco said other clubs did similar things. Even though they fundraised on campus, they took it to places like Kids' Cottage.

CFS Desamero said that if they did choose to move it to a tier 4, it would not affect their caps since they did not request any tier 4 funding over the summer.

Commissioner Ronquillo said that tier 5 had a cap of \$250 but with tier 4 they could get their entire event funded.

Commissioner Tarr said he just read over tier 5 again and it could be a tier 5 since it says community outreach to the surrounding community.

Commissioner Carrasco moved to approve SASS's tier 5 application for \$250.

Commissioner Ronquillo seconded.

The motion carried; SASS's tier 5 application for \$250 was approved.

Director Long asked Tau Kappa Epsilon if they had a second person coming.

Tau Kappa Epsilon said no.

Director Long said that in order to be able to hear their application, they needed to have a second individual. He asked Tau Kappa Epsilon's representative what position he held in the organization.

Tau Kappa Epsilon said he was the co-chair of the event.

Director Long said they needed the president and treasurer here unless they got an email 24 hours in advance for proxies. He asked if any of the commissioners had gotten proxy notices.

CFS Desamero said they had until the end of the meeting, which was around 5:45, to get the president and treasurer to come.

Director Long said they will now move onto UNR Chess Club.

UNR Chess Club sent the president and the treasurer; they are not ASUN officials.

Commissioner Bittar said he reviewed the application; it was good but they needed to alter a few things since the price columns were left blank.

Commissioner Bittar moved to strike food line item 3- candy and nonfood line item 3-prizes.  
Commissioner Hidalgo seconded.

Commissioner Tarr said that after listing candy and prizes, they left the line blank and then below it listed all the actual candy and all the actual prizes. He thanked them for doing that but it was unnecessary.

Motion carried.

Commissioner Bittar moved to move food line items 7-8 to nonfood items since they are plates and napkins by unanimous consent.

There was no dissent; motion carried. The UNR Chess Club still had a tier 4 application for \$315.81.

Commissioner Bittar said that the commission could not fund gift cards so he will need to strike them from the application.

Commissioner Bittar moved to strike nonfood item 5-gift cards by unanimous consent.

There was no dissent; the UNR Chess Club had a tier 4 application for \$265.81.

Director Miller said they can still purchase their own gift cards but it has to be with their own funds, the commission cannot give them funds to purchase gift cards.

Commissioner Bittar said that the timer in the application on the excel spreadsheet it was \$9.99 but the supporting documents showed it as \$18.99.

UNR Chess Club said they entered the wrong amount, \$18.99 was right

Commissioner Bittar moved to change e nonfood line item 1–timer to unit price \$18.99 by unanimous consent.  
There was no dissent; motion carried. UNR Chess Club had a tier 4 application for \$301.81

Commissioner Tarr moved to approve UNR Chess Club’s tier 4 application for \$301.81

Commissioner Ronquillo seconded.

Motion carried; UNR Chess Club’s tier 4 application for \$301.81 was approved.

Theta Tau Professional Engineering Fraternity sent the president and treasurer; they are not ASUN officials. The tier 3 application for \$217.89 was for a dinner they had where campus power came in and have catered food for her.

Commissioner Carrasco reviewed the application and it all looked good.

Commissioner Ronquillo moved to approve Theta Tau Professional Engineering Fraternity’s tier 3 application for \$130.73

Commissioner Tarr seconded.

Motion carried; Theta Tau Professional Engineering Fraternity’s tier 3 application for \$130.73.

Commissioner Bittar said Theta Tau’s tier 4 application was for an event they will be holding the event on Hilliard and will be selling food to help fund the club. There was nothing wrong with that.

Commissioner Bittar moved to approve Theta Tau Professional Engineering Fraternity’s tier 4 application for \$115.84

Commissioner Hidalgo seconded.

Motion carried; Theta Tau Professional Engineering Fraternity’s tier 4 application for \$115.84 was approved.

The Association for Computing Machinery (ACM) sent the treasurer and the president; they are not ASUN officials.

Commissioner Carrasco reviewed the tier 3 application and everything looked good. She asked if they could explain the correlation between the event and how it will help them out

ACM said the event is registration for the soccer team and helps because they are computer related activities. They don't get a lot of exercise and the physical program helps members be more active.

Commissioner Carrasco said it looked good.

Commissioner Carrasco moved to approve ACM's tier 3 application for \$105.75

Commissioner Wang seconded.

Motion carried; ACM's tier 3 application approved for \$105.75

ACM said the tier 1 for \$230 was for the fall barbeque for the computing degree students to meet faculty and have pizza. They invite all professors to eat lunch and meet students and talk to them

Commissioner Hidalgo asked if they wanted to change the quantity of the pizzas.

ACM said yes, they wanted 15 not 30.

Commissioner Hidalgo said their supporting document for Little Ceaser's had a snippet, not a screenshot of the actual price.

Commissioner Bittar said they can do the same thing for ACM as they did yesterday for the other club.

Commissioner Hidalgo moved to change line item 1 to quantity 15 by unanimous consent.

There was no dissent; the motion carried. ACM's tier 1 application was for \$177.

Commissioner Hidalgo moved to approve ACM's tier 1 application \$177

Commissioner Tarr seconded.

Motion carried; ACM's tier 1 application for \$177 was approved.

ACM said the other tier 1 application for \$513.34 was a fall barbeque like the engineering barbeque. Any one can come by and professors are there so it is a good networking event.

Commissioner Tarr reviewed the application; he could not find ranch or salad on the supporting documents. He asked if they had the supporting documents with them.

ACM asked what documents they were looking at since he did not have salad listed.

Commissioner Tarr said it was named "fall bbq supporting docs". He said when he reviewed it earlier, the supporting docs for ranch and salad were submitted but they were not listed on the excel sheet.

ACM asked if they could just add them now.

Commissioner Tarr said it was up to the commission.

Director Long said they needed to be weary of any precedents they set if they decide to add it.

Commissioner Wang asked if it as possible they used supporting documents from last year.

ACM said the documents for this year are either very similar or the same as last year.

Commissioner Wang said they had the supporting documents.

Commissioner Tarr said they had adjusted quantities and items but never actually added a new item before.

Commissioner Carrasco said they added a whole bunch instruments last night.

Director Long said that was because they struck a line item to keep the application below the cap, this is for adding a new item that didn't exist before.

Commissioner Tarr said they changed quantities and prices but never actually added a new item.

Commissioner Wang asked if they had money to pay for the ranch.

ACM said yes.

Commissioner Wang said they shouldn't include it.

Commissioner Tarr moved to approve ACM's tier 1 application for \$308.

Commissioner Hidalgo seconded.

Motion carried; ACM's tier 1 application for \$308 was approved.

Commissioner moved to bring back ACM's tier 1 application for \$308.

Commissioner Tarr seconded.

Motion carried; ACM's tier 1 application for \$308 was brought back to the table.

Director Long explained they had a penny error. It should be an application for \$308.01.

Commissioner Tarr moved to approve ACM's tier 1 application for \$308.01

Commissioner Hidalgo seconded.

Motion carried; ACM's tier 1 application for \$308.01 was approved.

Circle K International's proxy for the treasurer was stuck in traffic.

Director Long said the proxy email was sent at 12:15 am today.

Commissioner Hidalgo said they cannot hear them based on the precedents set.

Commissioner Long said they are enforcing the e 24 hour policy for proxy emails. Their policy manual, according to Title 3, Chapter B, Section 6- Proxy at Club Support Funding Hearing, states that "Should the president and treasurer not have the ability to attend the club support funding hearing they must submit to their commissioner a written or electronically written notification including the name and contact information for the officer or member who will be acting in their stead not less than 24 hours prior to the scheduled start of the meeting or funding hearing at which the request is to be made." They will not be able to hear the application today.

Commissioner Hidalgo moved to indefinitely postpone Circle K International Club of University of Nevada, Reno's tier 2 and 4 applications for \$1,376 and for \$930.28.

Commissioner Tarr seconded

Commissioner Ronquillo asked if they could get the treasurer and president here by 5:45 today.

Director Long said they will continue with the motion. He explained that postponing an application doesn't make them go away; they can bring them back whenever they decide to. If they can get the president and treasurer back then they will be able to bring the applications back to be heard.

CFS Desamero said the meeting will end around 5:45 so if they can get the treasurer to be there by then they can hear the application.

Motion passed; Circle K International Club of University of Nevada, Reno's tier 2 and 4 applications for \$1,376 and for \$930.28 were indefinitely postponed.

Commissioner Bittar moved to recess until 3:40 pm.

Commissioner Ronquillo seconded.  
Motion carried; the Commission will recess until 3:40 pm

Director Long called the Department of Clubs and Organizations meeting back to order at 3:40 pm in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A quorum as present.

*CFS Desamero and Commissioner Bittar left the room at 3:42 pm.*

The Business Student Council sent the president and a proxy for treasurer; they are not ASUN officials.

Commissioner Hidalgo wanted to make sure they had enough funds for the tier 1 application for \$4500

Commissioner Tarr said they did and the application looked good.

Commissioner Hidalgo moved to approve the Business Student Council's tier 1 application for \$2738.21.  
Commissioner Tarr seconded.  
Motion carried; The Business Student Council's tier 1 application for \$2738.21 was approved

The Business Student Council's tier 4 application for \$37.98 is for business cards with a link for their website so that people can find out more about the club from their website.  
Commissioner Ronquillo said he reviewed it and wanted to find the receipts for the business cards.

The Business Student Council said it was not on the receipt but if they divide the total price of the cards and the amount of receipts that is the amount calculated by the spreadsheet.

Commissioner Hidalgo moved to approve The Business Student Council's tier 4 application for \$37.98.  
Commissioner Ronquillo seconded.  
Motion carried; approved; The Business Student Council's tier 4 applications for \$37.98.

The Business Student Council's tier 1 application for \$140 was for the Road to TedX. They expected a lot of people and wanted to buy t-shirts for event volunteers.

Director Long asked where they would get the shirts from.

The Business Student Council said Fuel Reno.

Director Long suggested they look on campus to see if they can better accommodate them. It doesn't matter to the commission but they should use the Wolf Shop if they can.

Commissioner Hidalgo asked if they were screen printed.

The Business Student Council said yes.

Commissioner Hidalgo said they fund them at \$6 each.

The Business Student Council said the quote was for \$7 and they applied for the full amount.

Commissioner Hidalgo moved to change line item 1 to unit price \$6 by unanimous consent.  
Motion carried; The Business Student Council's tier 1 application was now for \$72.

Commissioner Hidalgo moved to approve The Business Student Council's tier 1 application for \$72.  
Commissioner Carrasco seconded.  
The motion carried; The Business Student Council's tier 1 application for \$72 was approved.

*CFS Desamero and Commissioner Bittar entered the room at 3:49 pm.*

The University of Nevada Education Association (U of NEA) sent the president and treasurer; they are not ASUN officials. The application is for t-shirts for 150 people.

Commissioner Bittar reviewed their tier 4 application for \$800.

Commissioner Bittar moved to change nonfood line item 1 to unit price \$6.

Commissioner Hidalgo seconded.

Motion carried; U of NEA's tier 4 application was for \$900.

Commissioner Bittar moved to approve U of NEA's tier 4 application for \$900.

Commissioner Ronquillo seconded.

Motion carried; The U of NEA's tier 4 application for \$900 was approved.

U of NEA asked how they receive the money after it is approved.

CFS Desamero said that Central Station will be notified they received money. They check the club support fading and the club account and put in the amount they want to buy and they double check the amount they put in is also matching. Then they just need to put in a credit card request.

U of NEA asked if the credit card request was on the ASUN page.

Director Long said it yes and also on the Center for Student Engagement page. He asked if anyone had heard back from USSWA yet.

Commissioner Hidalgo said he emailed.

CFS Desamero asked if Commissioner Hidalgo had heard back from them.

Commissioner Hidalgo said no.

Commissioner Tarr asked if they would decide as a commission to hear them if they do come to the meeting to see if a late application was acceptable.

Director Long said yes. This was one of the applications they had discussed that would need to be decided here.

Commissioner Ronquillo asked if they had a similar problem over the summer.

CFS Desamero said that over the summer, they had a proxy issue. In this case they had a late application issue. They decided to give them until 11:59 pm on Wednesday to submit the application per Commissioner Hidalgo's email.

Director Long asked why they gave them that time.

Commissioner Wang said they shouldn't discuss this without hearing the club as well.

Director Long agreed and said that since their funding block wasn't for a while they had some time to kill.

Commissioner Bittar moved to recess until 4:10 pm.

Commissioner Tarr seconded.

Motion carried; the Commission will recess until 4:10 pm.

Director Long called the Department of Clubs and Organizations meeting back to order at 4:10 pm in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Ronquillo, Tarr, and Wang were present. Commissioner Hidalgo was tardy excused. A quorum was present.

*Commissioner Hidalgo entered the room at 4:11 pm.*

UNR Collegiate FFA sent the treasurer. They wanted to remit funds.

Director Long asked if they sent an email to anyone about remitting funds.

UNR Collegiate FFA said no.

Director Long said that in order to hear the remittance, they need to agendaize them since it is a money action. He asked them to send them an email with the amount they wanted to remit and from which application.

CFS Desamero asked if that was for summer hearing.

UNR Collegiate FFA said they sent in an application for the Fall I hearing but they now wanted to remit what they submitted.

Commissioner Wang explained that remittance is when you have already been approved for funds. versus just cancelling an application. She asked why.

UNR Collegiate FFA said they were on and off on the project but decided to send the application in just in case they got the support they needed. They ended up not getting the support so they cannot follow through with the project.

Commissioner Wang asked if they needed help with follow through.

UNR Collegiate FFA said they were also going through some leadership changes as well so they were dealing with that.

Commissioner Hidalgo moved to postpone indefinitely University of Nevada, Reno Collegiate FFA's tier 1 application for \$101.14.

Commissioner Wang seconded

Motion carried; University of Nevada, Reno Collegiate FFA's tier 1 application for \$101.14 was postponed.

Director Long thanked them for coming in to let them know.

Commissioner Hidalgo moved to recess until 4:40 pm

Commissioner Carrasco seconded

Commissioner Tarr asked if HERC was coming in.

Director Long didn't know but they are a new club.

Commissioner Tarr said that the recess should be half way in between since they are in Block P but 4:40 puts them in Block Q.

Commissioner Hidalgo said that if they were at 4:10, they would be here by now since people tend to get to the hearings early and it is now 4:16 pm.

Commissioner Tarr asked if they wanted to make them wait 20 minutes if they did show up at 4:20 pm. They can just recess again if they aren't here.

Motion to recess until 4:40 failed.

Commissioner Tarr moved to recess until 4:25 pm.

Commissioner Carrasco seconded.

Motion carried; the commission will recess until 4:25 pm.

Director Long called the Department of Clubs and Organizations meeting back to order at 4:25 pm in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo Ronquillo, and Tarr were present. Commissioner Wang was tardy excused. A quorum was present.

Commissioner Tarr moved to recess until 4:40.

Commissioner Hidalgo seconded.

Motion passed; the commission will recess until 4:40 pm

Director Long called the Department of Clubs and Organizations meeting back to order at 4:10 pm in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A quorum was present.

UNR Spanish Club the treasurer and vice president; they are not affiliated with ASUN. Commissioner Carrasco received proxy notice for treasurer.

Commissioner Bittar reviewed the tier 4 application for \$488.62. He asked the commission if they thought it should be tier 1 or 4.

Commissioner Wang said asked the UNR Spanish Club if they would be charging admission.

UNR Spanish said yes.

Commissioner Wang said they had a cap of how much could be charged.

Commissioner Ronquillo thought it was tier 4 because of fundraising.

Commissioner Tarr agreed with Commissioner Ronquillo.

Commissioner Wang asked if tier 1 said it could not be a fundraiser.

Commissioner Bittar said that he was thinking the event could be tier 1 since the event description says it will be advertised to the campus and the greater northern Nevada community and the goal of the event is to educate about Spanish culture and food.

Commissioner Hidalgo thought of it as tier 1 event.

Commissioner Wang said title b section 10 said the fundraising policy said that on campus events where monies are being exchanged for admittance must be considered through tier 1 if the monies raised do not directly benefit the club's infrastructure or recruitment. It shall be considered tier 4 events if the monies directly contribute to the club's infrastructure or recruitment.

UNR Spanish said they wanted to raise funds for a future club event in the spring.

Commissioner Wang said she would keep it at tier 4.

Commissioner Ronquillo asked what the money was for.

UNR Spanish Club said it was for a future event where an author will be coming in the spring.

Commissioner Ronquillo thought it was tier 4.

Commissioner Bittar asked to hear the commission's vote

Commissioner Carrasco thought it should be tier 4.

Commissioner Bittar said they were requesting ESI security and things like that. He asked if they needed to break things down by hours or if the totals were okay.

Director Long said totals were okay.

Commissioner Bittar moved to approve UNR Spanish Club's tier 4 application for \$488.62  
Commissioner Tarr seconded.  
Motion carried; UNR Spanish Club's tier 4 application for \$488.62 was approved.

Voices for Planned Parenthood (VOX) sent the vice president of publicity and treasurer. The proxy email was sent to Director Long. They are not ASUN officials.

Commissioner Wang said they were getting catering; she asked where it was from.

VOX said it as from the Wall.

Commissioner Wang said they had a \$20 cap per person for catering but they broke it up by the items they will be getting. They will be doing large salad bowls for \$29.99 and Caesar salad is \$39.99 and they are getting pinwheel platters and sliders and things like that.  
Director Ayard asked if it was \$29.99 per salad or person.

VOX said it was like a buffet or family style meal. They will be receiving large bowls of salad and people go and serve themselves.

Commissioner Tarr said it should all be split up into separate line items since everything had different prices.  
Commissioner Ronquillo said he thought the cap was for a plated meal, not a buffet style.

Commissioner Tar said if they calculated the total with the expected attendance, it was under the catering caps.

Director Miller said it wasn't really catering style since it was itemized. It was not seen as per person unless they sit there and do the math.

Commissioner Bittar moved to approve Voices for Planned Parenthood's tier 4 application for \$459.91  
Commissioner Ronquillo seconded.  
Motion carried; Voices for Planned Parenthood's tier 4 application for \$459.91 was approved.

Wolf Pack Racing sent the president and the treasurer; they are not ASUN officials.

Commissioner Ronquillo reviewed the application and was curious if they did the math for the 40%-60% split.

Wolf Pack Racing said no. they were originally trying to get \$500 to get the registration done but they were not able to so they are just asking for the max amount and then will continue to fundraise until October 4<sup>th</sup> since that is the deadline to register.

CFS Desamero said it was a 40%-60% split so they can only get \$300.

Commissioner Ronquillo said the supporting document is for \$1250 and the 40% split is \$500.

Wolf Pack Racing said they did not have the \$500 but needed to send some sort of proof of how they are using the money for. They decided to get the \$300 from ASUN and \$500 from their account, the rest they will raise by the due date.

Commissioner Ronquillo moved to approve Wolf Pack Racing's tier 2 application for \$300.  
Commissioner Hidalgo seconded.

Commissioner Ronquillo explained that the total was \$1250 but they need \$500. They didn't have it so they are requesting the \$300 and they will take the remaining time until due date to fundraise.

Commissioner Wang asked what it was for.

Wolf Pack Racing said to compete in the Baja Competition.

Motion carried; Wolf Pack Racing's tier 2 application for \$300 was approved.

Women into Computer Science and Engineering sent president and treasurer; they are not ASUN officials.

Commissioner Bittar said the tier 4 application for \$71.86 was for recruitment for new students. They want pizzas at a unit price under \$10. He asked if they cover delivery charges.

Director Long said yes but when it goes through, it is tax exempt and can tip up to 20%.

Commissioner Bittar moved to approve Women into Computer Science and Engineering's tier 4 application for \$71.86.

Commissioner Hidalgo seconded.

Motion carried; Women into Computer Science and Engineering's tier 4 application for \$71.86 was approved. Circle K International Club of University of Nevada, Reno sent the president and treasurer; they're not ASUN officials.

Director Long said they tabled their applications so they will need to bring the applications back to the table.

Commissioner Wang moved to bring back Circle K International Club of University of Nevada, Reno's tier 2 application for \$1,376.

Commissioner Hidalgo seconded.

Motion carried; Circle K International Club of University of Nevada, Reno's tier 2 application for \$1,376 was brought back to the table

Commissioner Wang said their application looked good. They are requesting money for a fall training conference. Early registration is \$143 per member and that is what they are requesting. He asked if they had the necessary amount in the account.

Commissioner Tarr said they did.

Commissioner Wang moved to approve Circle K International Club of University of Nevada, Reno's tier 2 application for \$1,376.

Commissioner Ronquillo seconded.

Commissioner Hidalgo asked if they reached the cap for tier 2 already. He thought they used it in the summer and might have reached the cap already.

CFS Desamero said the tier 2 cap is \$2000. They used some but can still request funds. He asked if they did the calculations themselves.

Circle K said yes.

Director Long said the remaining cap is what is on the agenda and that is what they can approve.

Commissioner Wang moved to amend the motion to be for \$1376 for the total approval.

Motion carried; Circle K International Club of University of Nevada, Reno's tier 2 application for \$1,376 was approved.

Director Long said they need to bring back Circle K International Club of University of Nevada, Reno's tier 4 application for \$930.28.

Commissioner Hidalgo moved to Circle K International Club of University of Nevada, Reno's tier 4 application for \$930.28

Commissioner Wang seconded.

Motion carried; Circle K International Club of University of Nevada, Reno's tier 4 application for \$930.28 was brought back to table.

Commissioner Wang said the cap was \$6. She suggested they go through the Wolf Shop since it might be cheaper and do screen printing. They had Branded listed to that. The commission can split up the cost into 4 line items and will get more funding that way.

Circle K asked for clarification.

Commissioner Wang said Branded split each line item whereas most companies usually do a total sum. They do screen-printing and other charges in one cost but Branded does one time setup fee, then the t-shirt cost, then the printing cause, etc. They can split up the cost based on how Branded splits it up rather than grouping it together

Circle K said they can change it.

Commissioner Wang moved to strike nonfood line item 1 and add line item 1-cotton t-shirts quantity 100 unit price \$3, line item 2-screen printing charge quantity 100 unit price \$5, line item 3-one time setup fee quantity 1 unit price \$45, and line item 4-changes to art merc. quantity 1 unit price \$20 by unanimous consent. There was no dissent; the motion carried. Circle K International Club of University of Nevada, Reno's tier 4 application was now for \$865.

Commissioner Wang said they don't fund taxes either.

Circle K asked if they would just cover that themselves.

Director Long said that when they go to pay, they work with them to accommodate that the university is a tax free institution.

Commissioner Wang said they needed to see a design.

Circle k said they had a preliminary design.

Director Long said they will add a stipulation to get the design sent to him before funds are released.

Director Miller added that in the future, when they submit designs they also need to be seen by Director Ayard.

Commissioner Tarr moved to approve Circle K International Club of University of Nevada, Reno's tier 4 application for \$865.

Commissioner Hidalgo seconded.

Motion carried; Circle K International Club of University of Nevada, Reno's tier 4 application for \$865 was approved.

Women's Club Volleyball sent the president and a proxy for the treasurer; they are not ASUN officials. They did not send a proxy notice since they didn't know they needed to send one.

Director Long said they cannot hear them based on the precedent of not funding without having a proxy notice. They should have received an email that said that a notice was needed and that the agenda could be found on the website. Their policy manual, Title 3, Chapter B, Section 6- Proxy at Club Support Funding Hearing: "Should the president and treasurer not have the ability to attend the club support funding hearing they must submit to their commissioner a written or electronically written notification including the name and contact information for the officer or member who will be acting in their stead not less than 24 hours prior to the scheduled start of the meeting or funding hearing at which the request is to be made."

Commissioner Carrasco moved to table indefinitely Women's Club Volleyball's tier 4 applications for \$725 and \$150.

Commissioner Hidalgo seconded.

Motion passed; Women's Club Volleyball's tier 4 applications for \$725 and \$150 were tabled indefinitely.

Director Long said that no one was coming until 5:40 pm. He wanted to table USAC Study Abroad Club's tier 1 application for \$212.23. That application is actually for the Wildlife Society but they submitted it under the wrong name. they will be hearing them on Wednesday.

Commissioner Tarr moved to table indefinitely USAC Study Abroad Club's tier 1 application for \$212.23.

Commissioner Ronquillo seconded.

Motion carried; USAC Study Abroad Club's tier 1 application for \$212.23 was tabled indefinitely.

Director Long said that all that was left was the Undergraduate Student Social Work Association and they may or may not show up.

Commissioner Wang said they also had the issue with Nerf Club with letting them choose. They gave them \$1000 but then took away something but before they had just let clubs decide.

Commissioner Hidalgo moved to bring back Nerf Club's approved tier 4 application.

Commissioner Ronquillo seconded.

Motion carried; Nerf Club's approved tier 4 application was brought back to the table.

Commissioner Tarr said that Caspia was under \$1000, it was good from the start.

Commissioner Bittar said he saw the same thing.

Director Long said they may have seen the shirts at \$5.04 and bumped them to \$6 and that changed it above \$1000, so they cut the bundt cakes. He sought a motion to change the unit price line item 1 to \$6.

Commissioner Wang moved to change nonfood line item 1 to unit price \$6.

Commissioner Carrasco seconded.

Commissioner Tarr asked if that was already changed if they just needed to change it back.

Motion failed.

Director Long sought a motion to add Nothing Bundt Cakes quantity 3 unit price \$28.50 to Nerf Club's application.

Commissioner Tarr moved to add Nothing Bundt Cakes quantity 3 unit price \$28.50 to Nerf Club's application.

Commissioner Ronquillo seconded.

Motion carried; Nerf Club's tier 4 application was now for \$1033.03

Commissioner Tarr moved to approve Nerf Club's tier 4 application for \$1000

Commissioner Ronquillo seconded.

Motion carried; Nerf Club's tier 4 application for \$1000 was approved.

Director Long said they will inform them that they can spend the money where they choose since the costs will not change. The only club they did not hear from was Nevada Glee Club.

CFS Desamero asked how they wanted to reflect that on the spreadsheet. He asked if a stipulation was okay.

Director Long said yes. He asked what other clubs they needed to fix

CFS Desamero said SASS.

Director Long said they will do the same thing later and reflect the changes. The next block did not begin until 5:40 pm. He wanted to move into reports and then move back when clubs show up.

Tau Kappa Epsilon sent a proxy for the treasurer and president. The proxy for the treasurer was Trenton Jackson, a senator for the College of Business.

Director Long said that typically they would have Mr. Jackson sit in public comment but he received an email from Alex Crupi, the treasurer. Director Long read the email into the record: Director Long and Commissioner Hidalgo, I genuinely apologize for the lack of communication you received from myself on this issue. There was some miscommunication on our part and we were under the incorrect impression that an email had already been sent to the two of you for our substitutions. Unfortunately due to work and other obligations, neither John nor myself can attend either day of the funding hearing. Instead they will send proxies listed below. Again I apologize for any inconvenience this may have caused and I hope this email will suffice. Respectfully, Alex Crupi.

Commissioner Ronquillo asked when it was sent.

Director Long said today at 3 pm.

Commissioner Wang asked what the confusion was about.

Director Long said they had planned to send an email but didn't.

Mr. Jackson said the both the treasurer and president were under the impression it had been sent prior to the deadline but it was not. Mr. Crupi sent one frantically once he found out and asked him to be there.

Commissioner Ronquillo said that the submitter of the application has to be the president and treasurer and that was not the case.

Director Long said it did not have to be the president or treasurer.

Commissioner Hidalgo said they already set a precedent and it is what it is.

Director Long said that during this hearing and last night, the precedent set was that if a proxy was not sent in accordance to their policy, they cannot be heard since it was not 24 hours in advance.

Women's Ultimate Frisbee sent the president and the treasurer; they are not ASUN officials. Their tier 2 application for \$400 was

Commissioner Ronquillo said the invoice said it was \$375

Women's Ultimate Frisbee said that was the invoice for last year. Being in communication, they were told it was actually \$400 this year.

Commissioner Ronquillo asked if they needed a new document for the cost.

Commissioner Wang said that based on how they did it they needed the supporting document for the amount requested.

Women's Ultimate Frisbee said a difference of \$25 didn't matter that much.

Commissioner Ronquillo moved to change nonfood line item 1 to unit price \$375 by unanimous consent. Motion carried; Women's Ultimate Frisbee's tier 2 application was now for \$375

CFS Desamero said the 40%-60% value was \$225.

Commissioner Ronquillo said their other applications are for tournaments. He asked if they had enough money.

CFS Desamero said they did not have enough money as of Monday the 12<sup>th</sup>.

Women's Ultimate Frisbee said they deposited money on Monday.

Director Long said it has not bounced back but asked Director Miller if she could check.

CFS Desamero asked if each tournament was the same price.

Women's Ultimate Frisbee said it was around the same price each time; around \$375 usually.

CFS Desamero said they were fine.

Commissioner Ronquillo moved to approve Women's Ultimate Frisbee's tier 2 application for \$225.

Commissioner Wang seconded.

Motion carried; Women's Ultimate Frisbee's tier 2 application for \$225 was approved.

Commissioner Wang moved to approve Women's Ultimate Frisbee's tier 2 application for \$350.

CFS Desamero said the correct amount according to the 40%- 60% is \$210.

Commissioner Wang moved to approve Women's Ultimate Frisbee's tier 2 application for \$210.

Commissioner Carrasco seconded

Motion carried; Women's Ultimate Frisbee's tier 2 application for \$210 was approved.

Commissioner Wang moved to approve Women's Ultimate Frisbee's second tier 2 application for \$210.

Commissioner Hidalgo seconded.

Motion carried; Women's Ultimate Frisbee's second tier 2 application for \$210 was approved.

Commissioner Bittar asked what clubs they needed to table.

Director Long said he had Nevada Glee Club, Reno Rubric's Cube Club, Undergraduate Student Social Work Association, and UNR HERC. He asked what they wanted to do with them; did they want to let them come back after postponing them today.

Commissioner Tarr said that if they can make a case for why they didn't come then they can allow them to speak after tabling them.

Commissioner Carrasco agreed; each case is different and some clubs might not have a good reason but one or two of them might.

Director Long said they will be taking a vote later as they come in.

CFS Desamero asked if they will be having

Director Long said they will invite them to the meeting for next Friday. If any of the clubs from today or yesterday are in their coalitions, he asked them to reach out to the clubs to invite them to the meeting.

Commissioner Tarr asked if the bare minimum for quorum is sufficient for clubs to present a case to.

Director Long said they will be meeting at 5:30 and everyone's doodle pole said they could be there.

Commissioner Tarr asked if they could

Director Long said no.

Commissioner Wang moved to postpone indefinitely Nevada Glee Club, Reno Rubric's Cube Club, Undergraduate Student Social Work Association, Tau Kappa Epsilon, and UNR HERC.

Commissioner Carrasco seconded.

Motion carried; Nevada Glee Club, Reno Rubric's Cube Club, Undergraduate Student Social Work Association, Tau Kappa Epsilon, and UNR HERC postponed indefinitely.

Director Long said that Phi Beta Sigma was approved for money today but they were unaware that there was deposit that had been made that was not reflected and they had more in the account that what they thought. One option is to bring them back to the table at another meeting to discuss their applications. They can agenize them for their next meeting on Friday if the commission wanted to.

Commissioner Tarr said that was a good plan.

Commissioner Wang questioned how that would make the commission look.

Commissioner Tarr said that as an error on the backend with accounting. They had the proper amount and should have the chance to be approved for what they requested. They were not able to do that since they did not have the proper information.

Director Long said that brought another issue since commissioner Hidalgo is the treasurer and knew the amount had been placed before the deadline.

Commissioner Tarr said it was like Women's Club Volleyball; they knew they had deposited the money.

Director Long said they also did that for other clubs as well.

Commissioner Wang agreed.

CFS Desamero asked if they wanted to put them on the agenda again for next Friday.

## **5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS**

Director Long said they did a good job. It had been a long day but only a few applications were left. They also uncovered a lot of things. It is their job to know the policy for the next hearing and he will make sure agenda items are fixed. They need to take a more proactive approach for policy to make sure they don't have more problems. When applications are due the Friday before a hearing, he asked them to review them ASAP and meet with clubs to make all necessary changes. He was excited for iLead and they will all stay after the hearing to help Commissioner Wang finish setting up tonight. He asked them to keep in mind the advice that CFS Desamero and Director Ayard gave them about Nevada Open Meeting Law.

## **6. REPORT OF THE CLUB SUPPORT FUNDING MANAGER**

CFS Desamero said they did a good job; it was a tough hearing but he commended them. This hearing brought to his attention the need for reminder emails. Even though it was up on the website and Director Long sent the clubs emails, a few clubs still felt they should increase the frequency of when they send them. IF it was okay with them, they should develop a schedule of reminder emails for the next period. They should reach out to their coalitions and that would help solve the issue of clubs not coming to hearings or workshops. Another thing is the policy changes. He hopes they learned a lot about things they can do to update the policy. It is super important they talk to Commissioner Tarr and take a good look on the Google Drive to make suggestions for the edits. Commissioner Tarr wanted the policy out in a month.

Commissioner Tarr said the initial draft will be ready by Friday so they can start revising. He asked them to make next week's meeting so they can plan a timeline.

## **7. REPORT OF THE COMMISSIONERS**

- a. Luke Bittar, Sports and Recreation  
Commissioner Bittar had no report.

- b. Roderick Hidalgo, Greek Life/Service and Community Outreach  
Commissioner Hidalgo had no report.
- c. Adam Tarr, Pre-Professional and Academic: Arts, Business, & Education  
Commissioner Tarr said it sucked to deny clubs but felt it got blown out of proportion. They as a commission have only denied less than 6% of the requests based on proxy emails. It is a big deal but it shouldn't be blown out of proportion.
- d. Rachel Wang, Pre-Professional and Academic: Science & Engineering  
Commissioner Wang said that even if they do finish badges early, she and Director Ayard wanted to go over logistics for the day. She didn't want them to feel but will put pressure on them to pay attention. They are almost done and the more they know, the better they can resolve issues.
- e. Casandra Carrasco, Multicultural & Diversity  
Commissioner Ronquillo had no report.
- f. Kenneth Ronquillo, Campus Life/Faith Based/Social & Political Involvement  
Commissioner Ronquillo said that as the hearings have been going along, they should make notes of what goes on in the funding hearings so that they can put it in the newsletters as well as the changes they can anticipate for the new policy changes; that way they can get more club input. He will be gone from September 26<sup>th</sup>-29<sup>th</sup> since he will be in Las Vegas for a fall preview to recruit students.

#### **8. APPROVAL OF MINUTES**

- a. July 22<sup>nd</sup>, 2016
- b. July 28<sup>th</sup>, 2016
- c. August 11<sup>th</sup>, 2016
- d. August 31<sup>st</sup>, 2016
- e. September 14<sup>th</sup>, 2016
- f. September 16<sup>th</sup>, 2016

Director Long said they will keep including items E and F since A-D have been approved.

#### **9. REMARKS**

There were no remarks at this time.

#### **10. STAFF REPORT(S)**

Director Ayard asked how many of them had listservs for their coalitions.

Commissioner Wang said they preferred personal outreach.

Director Ayard said they should have some kind of email listserv. On one end, organizations need constant reminders but they are also provided with information and they know where to find it. If customer service is their main goal, they need to reach out more and it must be done in ways that are not tedious or upsetting to clubs. They should be looking at the agendas but they need to keep in mind how they want to approach that. Both ways are fine, one gives teaches professionalism, accountability, and responsibility and the other gives customer service and holds clubs' hands. Whatever they do, they must make it a consistent effort so all clubs feel they are getting the same service. Either they tell clubs how to find the information or provide them with the information. She was amazed with how mad some people got about the proxy notices but they did great job handling them. It seemed to be the biggest issue but it was not something new.

Director Miller said they did a great job. If they had any questions, they should stop by to clarify things. She wanted them to realize that clubs work hard and ask a lot of questions; maybe not the right questions but they do ask. Clubs are trying and they should know that.

Director Long sought a motion to recess until 5:45 pm

Commissioner Tarr moved to recess until 5:45 pm.  
Commissioner Wang seconded.  
Motion carried; the commission will recess until 5:45 pm

Director Long called the Department of Clubs and Organizations meeting back to order at 5:45 pm in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy. Roll Call: Director Long, CFS Desamero, and Commissioners Bittar, Carrasco, Hidalgo, Ronquillo, Tarr, and Wang were present. A Quorum was present. The commission moved back to Agenda Item 4.

#### **11. PUBLIC COMMENT**

Director Long said there were a couple of clubs like the Nerf Club where they had to drop some items requested to meet the cap. He was under the impression it was PRSSA and Club Baseball.

Commissioner Hidalgo said it was Club Baseball that had to cut dues.

Commissioner Ronquillo said they kept it at \$1000 but for PRSSA they did cut the buttons.

Director Long said they should agendize them to fix it. They were able to catch Nerf Club today but PRSSA was yesterday. He asked if they thought that was fair.

Commissioner Tarr thought it was fair.

Commissioner Wang agreed.

Director Long said they will agendize PRSSA and Club Baseball. That should take care of everything. He thanked them for being there and will finish with Commissioner Wang.

Secretary Godoy said they needed to be careful with how they phrased things on the record because there was a conversation they were having earlier in which it almost sounded like they had discussed how they were going to vote at the meeting. That was not actually the case but they need to be aware of how they word things since it could lead to a big mess.

Director Long thanked her for staying all day.

#### **12. ADJOURNMENT**

Director Long adjourned the meeting at 6:12 pm.