

Clubs and Organizations Commission

Department of Clubs and Organizations

Minutes for Friday, September 16th, 2016 at 5:30 PM

Joe Crowley Student Union, 3rd Floor, Rita Laden Senate Chambers

1. CALL MEETING TO ORDER

Director Long called the Department of Clubs and Organizations meeting to order at 5:40 pm in the Rita Laden Senate Chambers. Presiding secretary, Andrea Godoy.

2. ROLL CALL

Director Long, CFS Desamero, Commissioner Bittar, Commissioner Carrasco, Commissioner Hidalgo, Commissioner Ronquillo, Commissioner Tarr, and Commissioner Wang were present.

A quorum was present.

3. PUBLIC COMMENT

There was no public comment at this time.

4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS

Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
A	5:30 PM	Acroyoga Club	Tier 4	\$272.00	Tier 4	\$265
		Acroyoga Club	Tier 2	\$208.98	Indefinitely postponed	
		All People Christian Ministries	Tier 1	\$217.75	Tier 1	\$189.55
		All People Christian Ministries	Tier 1	\$217.75	Tier 1	\$189.55
		American Institute of Aeronautics and Astronautics	Tier 4	\$473.11	Indefinitely Postponed	
B	6:00 PM	American Medical Student Association	Tier 2	\$1,164.64	Indefinitely Postponed	
		American Medical Student Association	Tier 4	\$900.00	Indefinitely Postponed	
		American Red Cross International at Nevada	Tier 5	\$23.76	Indefinitely Postponed	
		National Association for Music Education Collegiate, UNR	Tier 1	\$585.80	Tier 1	\$351.48
		Brothers Making a Change	Tier 4	\$1,000.00		
	6:30 PM	Club Baseball	Tier 4	\$3,001.49	Tier 4	\$1000

POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, The Mathewson IGT Knowledge Center and online at www.nevadaasun.com. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Richard Long, Director of Clubs and Organizations, at directorco@asun.unr.edu or Jared Desamero, Club Support Funding Manager, at fundingmanager@asun.unr.edu.



C		Management Human Resources Association	Tier 1	\$191.90	Tier 1	\$191.90
		Audio Engineering Society	Tier 2	\$1,400.00	Indefinitely Postponed	
		Biomedical Engineering Society	Tier 2	\$675.29	Indefinitely Postponed	
		Nevada Advertising Club	Tier 4	\$389.30		\$389.30
D	7:00 PM	Delta Sigma Pi	Tier 2	\$1,505.00		\$973.11
		Delta Sigma Pi	Tier 1	\$705.25	Indefinitely Postponed	
		Ecohydro Club	Tier 4	\$180.71	Tier 4	\$180.87
		Enactus	Tier 4	\$489.49	Indefinitely Postponed	
		Enactus	Tier 2	\$1,738.51	Indefinitely Postponed	
E	7:30 PM	PRSSA Nevada	Tier 2	\$5,772.00	Tier 2	\$2000
		PRSSA Nevada	Tier 4	\$500.00		
		PRSSA Nevada	Tier 4	\$1,186.57	Tier 4	\$1000
		HDFS Club	Tier 4	\$62.50	Tier 5	\$62.50
		HDFS Club	Tier 4	\$59.35	Tier 4	\$59.35
BREAK	8:00-8:15pm	BREAK				
F	8:15 PM	Institute of Electrical and Electronics Engineers	Tier 4	\$218.92	Tier 4	\$218.92
		Interfraternity Council	Tier 3	\$500.00	Indefinitely Postponed	
		Institute of Electrical and Electronics Engineers	Tier 3	\$83.69	Indefinitely Postponed	
		Institute of Electrical and Electronics Engineers	Tier 3	\$136.73	Tier3	\$108.26
		Institute of Electrical and Electronics Engineers	Tier 4	\$76.54	Tier 4	\$76.54
G	8:45 PM	Entrepreneurship Club	Tier 4	\$120.07	Tier 4	\$120.07
		Honors Student Ambassadors	Tier 4	\$19.99	Tier 4	\$19.99
		International Business Club	Tier 4	\$102.85		
		International Club	Tier 1	\$5,358.22	Tier 1	\$3,181.85
		Japanese Student Action Network	Tier 1	\$53.93	Tier 1	\$53.93
H	9:15 PM	John Mackay Club	Tier 4	\$195.00	Tier 4	\$150.00
		John Mackay Club	Tier 5	\$248.24	Tier 5	\$248.24
		John Mackay Club	Tier 5	\$248.24	Indefinitely Postponed	

		John Mackay Club	Tier 4	\$201.60	Tier 4	\$201.60
		John Mackay Club	Tier 4	\$600.00	Tier 4	\$600.00
I	9:45 PM	Kappa Phi Lambda	Tier 1	\$156.75	Tier 1	\$94.05
		Mackay Rock Hounds	Tier 2	\$1,043.70	Tier 2	\$617.68
		Musical Therapy Club	Tier 3	\$921.42	Indefinitely Postponed	
		Musical Therapy Club	Tier 4	\$921.42	Tier 4	\$847.22

Director Long thanked them for coming and said they were running late. He asked the clubs present to please sign up for GivePulse if they had not. He explained that GivePulse helps them find service opportunities in the area and lets them come to the iLead conference. They should also see Director Ayard before leaving.

Commissioner Ronquillo said they also have an app for iPhones.

Acroyoga Club sent the president and the treasurer; they wanted shirts for building membership and then order pizza for another event on the quad.

Commissioner Ronquillo moved to approve Acroyoga's tier 4 application for \$272.
Commissioner Hidalgo seconded.

Commissioner Tarr said they included tax and the university is tax free; they won't be charged for tax on the university card so they needed to approve it.

Commissioner Tarr made a friendly amendment to change line item 1 to read quantity 10 unit price \$7.99.
Commissioner Ronquillo accepted.
CF Desamero said this was a tier 4 application for \$265.00.

Motion carried; Acroyoga's tier 4 application for \$265 was approved.

Acroyoga asked who submitted the tier 2 application because they did not know about it.

Commissioner Wang said that Men's Soccer accidently filed an application under Acroyoga.

All People Christian Ministries sent the president and treasurer. Both tier 1 applications are for the same event but on different dates. The event is Friday Night Live which is an outreach event to hear more about the club; they will also have food. Even if a person is not interested in religion, they can come to have a safe place to hang out.

Commissioner Hidalgo said the pizza prices need to be changed since they have them at \$13.25 but they fund at \$10.

All People Christian Ministries said some are \$10 and some are \$13.25.

Commissioner Hidalgo said they have funding cap and only do \$10. Commissioner Hidalgo moved to change line item 1 unit price \$10 by unanimous consent.

There was no dissent; motion carried. All People's Christian Ministries' tier 1 application was for \$189.55.

Commissioner Tarr moved to approve All People's Christian Ministries tier 1 application for \$189.55.

Commissioner Hidalgo seconded.

All People Christian Ministries' tier 1 application for \$189.55 was approved.

Commissioner Hidalgo moved to amend line item 1 to unit price \$10 by unanimous consent.

There was no dissent; motion carried.

Commissioner Hidalgo moved to approve All People Christian Ministries' tier 1 application for \$189.55

Commissioner Tarr seconded.

The motion carried; All People Christian Ministries' tier 1 application for \$189.55 was approved.

Director Long said that the tier 4 application is on Wednesday's agenda since it was misprinted. Wildlife Society accidentally submitted under the American Institute of Aeronautics and Astronautics so they will be speaking as Public Comment.

Commissioner Bittar asked if Director Long wanted him to change the tier.

Director Long said they will not vote, only discuss today but they are agendaized for next Wednesday.

Wildlife Society sent a representative and the president.

Commissioner Ronquillo said they had to change some things because of the supporting documents sent.

Director Long said they can't make motions but can discuss the motions and get input. If the club chooses to, they can come Wednesday but it will not be necessary. On Wednesday, they will make the motions and approve.

CFS Desamero asked if that would affect the event.

Wildlife Society said no

Commissioner Ronquillo didn't know if they were getting regular shirts or screen printed shirts since they fund regular shirts at \$4 and screen printed at \$6.

Wildlife Society said they are screen printed.

Commissioner Ronquillo said they are priced at \$7 since that was the price they got from the Wolf Shop.

Director Long said they cap at \$6 so need to make motion to change the amount for the cap at the next meeting. He thanked them for coming in. If they want, they will meet on Wednesday in the President's Conference Room. They can come then if they want.

Wildlife Society asked if they would need to sign any paperwork on Wednesday.

Director Long said they should check with Director Ayard.

Club Baseball sent the treasurer and the vice president. Their tier 4 application for \$3001.49 is for them to get materials they need to run an effective club sport. The materials are expensive and they need a lot. They have a lot of people coming out due to having won the national championship. They want to be a well rounded club but they have a lot of freshmen.

Commissioner Ronquillo reviewed it and said their tier 4 cap is \$1000.

Club Baseball said they submitted before they were aware of the cap.

Commissioner Ronquillo said that because no design for t-shirt was submitted, they need to know what it will look like and they need to have the ASUN logo on it.

Club Baseball said they knew they need the ASUN logo and plan on having it.

Director Long said their club is pending.

Club Baseball said they knew but they were done with the process.

Director Ayard said they don't have the nondiscrimination clause that must be part of the constitution.

Club Baseball asked if that was a new requirement.

Director Long said that has been around for a long time and they have been recognized before so it was interesting that they were renewed in the past.

Director Ayard said they do audits every year so they probably just missed it up until now.

Director Long said they need to have that. He wanted to hear the commissioners' thought on having them funded without the clause.

CFS Desamero said that in the past, they had not funded clubs at the hearing without being recognized but they can put stipulations that clubs cannot receive their funding without being recognized.

Commissioner Wang agreed with latter.

Commissioner Hidalgo said they should hear them since they are actively trying to get recognized.

Commissioner Tarr asked if they had set a precedent over the summer.

CFS Desamero said it was the same decision they were leaning towards now.

A roll call vote was taken to hear Club Baseball; motion carried.

Club Baseball will be heard and possibly receive funding.

Director Long said they needed to make sure they get the club fully renewed and they will continue with hearing the application.

Club Baseball said they had elections kind of late.

Commissioner Ronquillo said that because they are over the \$1000 cap, he asked if they could strike line item 3.

Club Baseball said yes.

Commissioner Ronquillo moved to strike line item 3.

Commissioner Bittar seconded.

Commissioner Wang said they were still over by \$1.49.

Director Long said that was fine, the \$1.49 will come out of the club account and they will cap it at \$1000

CFS Desamero said the application was for \$1000.

Commissioner Hidalgo moved to approve Club Baseball's tier 4 application for \$1000.

Commissioner Tarr seconded.

Motion carried; Club Baseball's tier 4 application for \$1000 was approved.

Director Long said that before their funds are released, they will need to be fully renewed first.

Glee Club said they were here.

Director Long said they were not listed on the agenda for today's meeting; they might have be on the agenda for tomorrow.

Glee Club said they received an email saying they needed to be here today.

Director Long said they were listed for 9:00 am tomorrow. He asked if anyone could be there then.

Glee Club said probably not. The only reason they came tonight was because the president and treasurer are involved in rush right now so that is why they are there as proxies.

Director Long said they can hear them in public comment today but he asked them to sit while they hear another club and he tries to find the email they received.

Director Ayard said the National Association for Music Education Collegiate was listed as inactive.

National Association for Music Education Collegiate, UNR said they were renewed on the first Monday of school.

Commissioner Tarr said they were listed as renewed on his page.

Director Ayard asked if they changed names.

National Association for Music Education Collegiate, UNR said yes.

Commissioner Wang asked if they were NAFME.

NAFME said yes; they had a long official name.

Director Ayard asked if the excel sheets for the commissioners said active.

The Commissioners said yes.

CFS Desamero asked if they changed their name to the National Association for Music Education Collegiate University of Nevada, Reno.

NAFME Said that was what it stood for.

CFS Desamero asked if they changed their name when they renewed.

NAFME said that when they fill out applications or documents, they put University Nevada Reno National Association for Music Education Collegiate.

Director Ayard said they were good to go.

Commissioner Hidalgo reviewed the application. The supporting documents were not there but they applied for pizza; they are getting them from Little Caesar's and they do sell them for \$5. On application they have them as \$7.

Director Long said that with supporting documentation, it needs to be a picture of the price and the item together. He will leave it up to the commission to decide whether they want to vote or not on it.

Commissioner Wang said that was mistake on them not the club, but didn't think it was a precedent of the rest of the year. They do need screenshots for their sake of what the prices are even if the prices are well known.

NAFME asked what they needed screenshots of.

Commissioner Wang said they need evidence of the price and the products that they will be getting; they can get it from the website as well.

CFS Desamero said they can take physical pictures as well; they just need pictures of the exact quantity and products.

NAFME asked if they could walk into Little Caesar's and take the pictures.

Commissioner Wang said yes.

CFS Desamero said their sheet is corrupted and wondered where they got it.

Commissioner Bittar said it opened on the commissioners' end.

CFS Desamero said the prices in the excel sheet were listed as "no answer."

Commissioner Wang asked what they could do if it was N/A for everything.

CFS Desamero said he was recalculating everything but just wanted to know where they got the spreadsheet.

NAFME said it was from the ASUN website but they filled it out on device without Office and that is where the problem might have come from.

Director Long said that Google docs does that as well so for the future, please use excel to make sure fields are not messed up.

Commissioner Bittar asked how they felt about a stipulation for screenshots needing to be provided before funds were released.

Commissioner Wang was ok with just having a receipt turned in afterwards.

Commissioner Hidalgo said they can just look it up real quickly on the website.

Commissioner Ronquillo agreed with Commissioner Wang to have a receipt turned in.

Director Long said they will add stipulation to the application that they need to bring the receipts to central station for their records and they will move forward with the application.

CFS Desamero said he imported the amounts into a new spreadsheet and they are good now.

Commissioner Hidalgo moved to approve NAFME's tier 1 application for \$585.80.
Commissioner Tarr seconded.

CFS Desamero said the price is \$351.48.

Commissioner Tarr asked if they motioned to change the price for pizzas.

Director Long said they were already below the funding cap of \$10.

Commissioner Tarr moved to amend the motion to approve NAFME's tier 1 application for \$351.10.
Commissioner Hidalgo accepted. The motion was now to approve NAFME's tier 1 application for \$351.10

NAFME asked where that amount came from.

CFS Desamero said they requested a tier 1 and that is a 60%-40% where ASUN funds 60% and they must pay for the other 40% out of their club account. They will be taking out \$234.32 from their club account.

NAFME was fine with it.

Motion carried; NAFME's tier 1 application for \$351.10 was approved.

Director Long asked Glee Club who they sent the proxy email and to.

Nevada Glee Club was told to just come by 5:30 pm tonight.

Director Long asked to see the email.

Glee Club said they may have misread the email.

Director Long said that was the email he sent to everyone. He asked if the only communication they got from the president was that they needed to send two proxies.

Nevada Glee Club said yes.

Director Long said they never got the information that the proxies would be sent but they can be heard tomorrow since they're agendized for then.

Nevada Glee Club asked if they maybe emailed the wrong person. The president definitely emailed someone to double check last night with who was coming.

Commissioner Bittar asked what club they were.

Nevada Glee Club said their official name should be Nevada Glee Club.

CFS Desamero said the commissioner for this club is Commissioner Tarr.

Commissioner Tarr said he did not receive an email.

Commissioner Bittar will search for the email as well.

*Commissioner Wang left the room at 6:19 pm
and entered the room at 6:21 pm.*

Director Long sought a motion to recess until 6:30 pm in order to sort out the issues with Nevada Glee Club.

Commissioner Hidalgo moved to recess until 6:30 pm.

Commissioner Tarr seconded.

The motion carried; the Commission will recess until 6:30 pm.

Director Long called the Club Commission meeting back to order at 6:30 pm in the Rita Laden Senate Chambers, 3rd Floor of the Joe Crowley Student Union. Presiding secretary, Andrea Godoy.

Roll call: Director Long, CFS Desamero, Commissioner Bittar, Commissioner Carrasco, Commissioner Hidalgo, Commissioner Ronquillo, Commissioner Tarr, and Commissioner Wang were present.

A quorum was present..

Director Long said Nevada Glee Club will speak as public comment.

Nevada Glee Club said they figured out that they will not work it out tonight since they did not send the notice. They asked if it was too late to send the proxy notice for tomorrow.

Director Long said no. they do that to have prior notice and even an email can be flakey but having seen them and since they talked tonight, that qualified as an okay thing if they get it tonight.

Nevada Glee Club asked if they needed two have 2 people

Director Long said yes. It can be a proxy and the president or treasurer or any combination of that list and an email with the names of the proxies if any.

Nevada Glee Club asked if they needed to send emails if the president and treasurer could make it.

Director Long said that was fine, and if the president and treasurer came, no emails were necessary.

CFS Desamero said they will be here tomorrow.

Director Long said they will be on the lookout for the email from them.

Nevada Glee Club asked if they could get the email written down since it seemed the first proxy email was not sent to the correct address.

Management Human Resources Association asked if they had a split application.

Director Long said yes.

Management Human Resources Association said that every time they came in, they were told they a different answer. One year they needed a split application and the next they could submit only one.

Management Human Resources sent the president and the treasurer. Their tier 1 application was for bringing businesses leaders from the area to give discussion at lunch for anyone that wants to come and pay the membership fee.

Director Long asked what the dates were for the events.

Management Human Resources Association said September 29th, October 10th, October 27th, November 3rd, basically every other Thursday starting the 29th.

CFS Desamero asked if he submitted one application for all the events or separate applications for each one.

Management Human Resources Association originally submitted one application for all events in the fall 1 hearing but was then told he couldn't do that and needed to submit one for each date so that is what he did. It was the same total.

Commissioner Tarr asked if the issue was that they had 4 events lined up as a guest speaker series.

Management Human Resources Association said yes.

Commissioner Tarr said their policy said they needed to have 4 different ones so they did it right.

Management Human Resources Association said they were not on the agenda since they had trouble getting renewed but they gotten it taken care of last week after they submitted the application under a non ASUN recognized club.

Commissioner Wang asked if they were allowed to submit 4 applications on one WuFoo form or if they had to submit 4 separate WuFoo forms.

Director Long said that depended on their definition of event in their policy.

Commissioner Tarr said it has to be four applications submitted separately.

Management Human Resources Association asked if they had to submit the same form 4 times. Commissioner Tarr said it was four separate times.

Management Human Resources Association asked if they were good for this time and then from now on he would submit four separate applications.

Commissioner Hidalgo said it was fine for this one time since they know now but it is too late now so they should hear it.

Commissioner Carrasco said they have to be separate since it as if they are separate events since is on separate dates. If it was one big application for different things, the funding could get mixed up

Management Human Resources Association said they were told different things each time but they got it now.

Commissioner Wang said the manual said food and beverages for speaker series events will be funded at rate of 2 per semester so can they not fund all four.

CFS Desamero asked her to repeat that.

Commissioner Wang said that food and beverage for speaker series can only be funded at two per semester, not all four.

CFS Desamero said it would apply in this case and would have to limit it two 2.

Commissioner Hidalgo asked if they had received funding for this in the past.

Management Human Resources Association said they had gotten funding for the last 5-6 years and usually do 6-7 per semester but they decided to limit it to 4 a semester. They usually apply for tier 3 but they were told they had to do tier 1 this time so they switched.

Director Ayard said it would fall under organization and development; she asked if this was listed as tier 1.

Director Long said it was tier 1.

Commissioner Wang said it didn't discriminate against which tier.

Commissioner Carrasco said that food and beverage contribute to the speaker series and that is why the tier is irrelevant.

Commissioner Bittar thought they should get funding for it all since the precedent was set already.

Commissioner Hidalgo agreed. They shouldn't punish the club for not catching it sooner.

Commissioner Tarr said the commission changes every year and they are not obligated to follow past precedents.

Commissioner Wang said they have followed manual for all other things and declined things because of the manual. The summer hearing set the precedent and they should follow it for the rest of the year.

Commissioner Ronquillo said that if it was successful in the past 6-7 years, then it would be fine. Students are going to the events and enjoying them and that is important.

Commissioner Tarr agreed that if it was successful then it would be irresponsible to not give them the money but the policy does say only 2 per semester.

Management Human Resources Association asked if they can petition to change it.

Director Long said yes. They encourage clubs to come in on public comment at every meeting. They are also working on changing policy for the spring semester so they are looking for input and comments from clubs to shape it. They will gladly accept it.

Commissioner Hidalgo moved to approve Management Human Resources Association's tier 1 application for \$191.90.

Commissioner Bittar seconded.

Commissioner Carrasco asked the club how the speakers were elected.

Management Human Resources Association said they were new every semester but they might have repeats if requested. They try to bring a variety to have a bigger exposure for students so they try to reach out to new people based on what students tell them they want.

Commissioner Carrasco asked if they contacted the speakers already.

Management Human Resources Association said they were all booked.

Commissioner Carrasco said that although they have been following the manual, she agreed that it was successful series and it would be a good use of funds. It will also build the relationships between them and the speakers since they have already been contacted.

A Roll call vote was taken: Commissioners Tarr and Wang voted nay.

Motion carried; Management Human Resources Association tier 1 application for \$191.90 was approved.

CFS Desamero reminded them that was okay for them to disagree, which is why they have roll call votes. It might help them change the policy one day.

Director Long said that was good dialogue. They do try to stick to agenda as much as possible but long discussion can lead them to not follow it; but that was not the case today. Nonetheless, discussion is always a good thing.

Commissioner Bittar asked it was a tier 1 application for \$190.

Director Long said it was tier 1 for \$191.90 for the Management Human Resources Association.

Nevada Advertising Club sent proxies for the president and treasurer; Commissioner Tarr received proxy notice. The tier 4 application is for the recruitment of members.

Commissioner Ronquillo reviewed it; there were some small things that needed to change like cookies on the nonfood item list. He emailed the submitter and CC'd treasurer and president for the shirt designs; he asked if they got the email.

Commissioner Tarr said he saw supporting documents for shirts and they were good.

Commissioner Ronquillo moved to change nonfood line item 5 to food line item 1 by unanimous consent. There was no dissent; motion carried.

Commissioner Hidalgo moved to approve Nevada Advertising Club's tier 4 application for \$389.30

Commissioner Ronquillo seconded.

The motion carried unanimously. Nevada advertising club approved tier 4 for \$389.30

Director Ayard asked for the amount for the Nevada Advertising Club.

Director Long said it was \$389.30.

Delta Sigma Pi sent president and a proxy; Commissioner Bittar received the proxy notice. Their application is for a conference in Denver.

Commissioner Wang reviewed the application. They rounded up cost of airline tickets so they will need to change that. She tried to look up the agenda with the link but it didn't work; she sent an email but never got a response.

Delta Sigma Pi said that the agenda might not work since it is put up about 1 month before, which would be around the 28th.

Commissioner Wang said they can put a stipulation that says they need to have the agenda before funds are released.

Director Miller said they need to fill out travel paperwork before leaving and the paperwork requires an agenda.

Director Long asked if they submitted the travel paperwork already.

Delta Sigma Pi said they had not done it.

Commissioner Wang said that by the time they get their funding they will not get the early registration so they will need to amend that.

Commissioner Wang moved to change nonfood item 1 quantity 5 unit price \$70 and line item 2 unit price \$255.94. There was no dissent; motion carried.

Commissioner Wang moved to approve Delta Sigma Pi's tier 2 application for \$977.82.
Commissioner Hidalgo seconded.

CFS Desamero asked if they needed the stipulation.

Commissioner Wang said no since the travel paperwork needed it.

Commissioner Tarr said the account was under the 40%.

Director Long said that before each funding hearing, they had a deadline for their club account needing to have 40% of what they are requesting. The deadline was the 12th, which was Monday. They will need to adjust the amount they are approved for since the account they have in their account is slightly below the amount needed to fund the tier 2 application..

CFS Desamero said they had tier 1 application as well so they will need to do some math to split the funds evenly if they want to cover both applications.

Delta Sigma Pi said that application was supposed to be for the summer funding hearing so they can get rid of it.

Commissioner Hidalgo asked if they were striking the tier 1 application.

Director Long said it was accidentally submitted for the Fall 1 funding hearing but they already heard it over the summer.

CFS Desamero said that they would be funded for \$973.11 to meet the 60% requirement according to their account.

Commissioner Bittar moved to amend the designated amount for Delta Sigma Pi's tier 2 application to \$973.11.
Commissioner Wang accepted.

CFS Desamero said their club account will be completely drained after that.

Delta Sigma Pi said that was fine; they will adjust it later.

Commissioner Wang asked for clarification on the amendment.

Commissioner Bittar retracted his previous amendment.

Director Long said they amended the motion since they did not have enough in their club account to meet the 40% split so they need to adjust what they approve them for.

Commissioner Wang said she understood now.

Commissioner Bittar moved to amend the designated amount for Delta Sigma Pi's tier 2 application to \$973.11. Commissioner Wang accepted.

Delta Sigma Pi tier 1 application for \$973.11 was approved.

American Medical Student Association (AMSA) sent the president and a proxy for the treasurer; Commissioner Wang received the proxy notice. Their tier 2 application is for a UC Davis Conference; it includes gas for travel, part of the lodging, and the tickets for admission.

Commissioner Wang asked how they are getting 40 people there in one car.

AMSA said they won't. they went to central station to get the travel paperwork for drivers so they can get reimbursed and was able to disseminate that information it amongst the drives. They weren't sure if they needed another application.

Commissioner Wang said they requested funding for 147 miles x2, one there and one back. If they have multiple drivers, they will need to add more miles to the application.

AMSA said that was an error on the application, they should have 6 drivers.

Commissioner Wang asked if they wanted funding for 6 cars.

AMSA said more than 6 drivers. They need reimbursement for 16-17 cars.

Commissioner Wang said that was well over the cap.

AMSA asked if they could have funding for 13 cars.

CFS Desamero said that based on the 40% deadline, they can only fund them for \$428.61 for the 60% or \$714.35 for the 100%. He asked if that made sense.

AMSA said yes; the best thing will be to fund them for the most amount they can possibly receive.

Director Long said the most they can approve them for is \$428.61 are but their account will be dry if they use the funds.

AMSA said that was fine; they had \$2000 in their possession but they could not drop it off since their treasurer had been unable to come to ASUN to drop it off.

Commissioner Bittar asked if that amount included their tier 4 application.

Director Long said they fund tier 4 applications 100%.

Commissioner Bittar asked about funding the registration costs.

Director Long said there were two ways they could go about it. they can split the amount or they can fund them directly for the registration 100% and what is leftover they can split evenly.

Commissioner Tarr asked if they could approve them for the \$428.61 and let the club choose how they spend the money.

Director Miller said if they could repeat the question.

Commissioner Tarr asked if they could approve them for the full amount they're eligible for and let the club decide how they split the money among the line items.

Director Miller said that was fine as long as they had the line items in the application.

Commissioner Tarr said they would include the line items but they didn't have enough money in their account to cover the split.

Director Miller asked if they were going to let the club decide.

Director Long said they had two items: gas and registration. Their account as of the 40% deadline won't let the commission fund the full application. They want to fund the full amount based on the club account for the club and not split it up among the two items; he asked if that messed things up for central station.

Director Miller said they need to know how they split the money.

Director Long asked if the preferred they fund them fully for the registration and the rest for gas.

AMSA said yes.

Director Long asked if they will be receiving funding for 40 people.

AMSA said they had more than 40 people going.

Director Long said that for that many people, that would max out the total amount for registration; he asked if that was okay with them.

AMSA said that was fine.

Director Long said they will make some calculations to fund them for the most registrations possible.

Commissioner Wang moved to strike line items 2 and 3 and change line item 1-Registration to quantity 17.

Commissioner Hidalgo seconded.

Motion carried; American Medical Student Association had a tier 2 application for \$425

Commissioner Wang moved to approve American Medical Student Association's tier 2 application for \$255

Commissioner Hidalgo seconded.

Motion carried; American Medical Student Association's tier 2 application for \$255 was approved.

Commissioner Wang said they had not signed up for the iLead conference.

AMSA said they will do that the end of the day. Their tier 4 application was for t-shirts for 150 members.

Commissioner Tarr said the application was for 100 t-shirts.

AMSA said she did not have the application in front of her but 100 shirts sounded correct.

Commissioner Ronquillo said everything looked good; he got the t-shirt design and they were good to go.

Commissioner Hidalgo asked why it said \$900 if they need \$600.

Director Long said they took the numbers directly from Caspio; it was a mistake.

Commissioner Tarr asked if they were requesting money for t-shirts or long sleeve shirts.

AMSA said t-shirts.

Commissioner Hidalgo moved to approve American Medical Students Association's tier 4 application for \$600.
Commissioner Ronquillo seconded.

Motion carried; American Medical Students Association's tier 4 application for \$600 was approved.

Ecohydro Club send the president and treasurer. Their tier 4 app was for constructing 4 devices about the ecosystems. They will be making filter demonstrations that are to be taken for events like club field day or for CABNR events. It would be something to show off right now since they can give water taste tests and guide members to do something; it will also be a learning experience.

Commissioner Ronquillo reviewed the application; it looked good. There was a miscalculation with line item 5 on the application; the application said \$9.90 but \$9.94 was the price on the screenshot.

Commissioner Ronquillo moved to change line item 5 quantity 4 unit price \$9.94.

There was no dissent; the motion carried unanimously. Ecohydro Club had a tier 4 application for \$180.87.

Commissioner Ronquillo moved to approve Ecohydro Club's tier 4 applications for \$180.87.

Commissioner Tarr seconded.

The motion carried; Ecohydro Club's tier 4 application for \$180.87 was approved.

Enactus sent a proxy and the treasurer; CFS Desamero received the proxy notice.

Commissioner Ronquillo reviewed the application. He said it was nicely organized and they did an amazing job; nothing was wrong with it.

Commissioner Ronquillo moved to approve Enactus's tier 4 application for \$489 by unanimous consent.

Director Long said that for changing small things, they could use unanimous consent but not for approving entire applications, they should stay away.

Commissioner Ronquillo moved to approve Enactus's tier 4 application for \$489.45

Commissioner Hidalgo seconded.

Motion carried; Enactus's tier 4 application for \$489.45.

Commissioner Wang said that for their tier 2 application, she appreciated that they put header for the application. There is no agenda for the conference and that will be necessary.

Director Long said that is part of travel paperwork.

Commissioner Wang moved to approve Enactus's tier 2 application for \$1738.51

Commissioner Hidalgo seconded.

The motion carried; Enactus's tier 2 application for \$1738.51 was approved.

Commissioner Bittar asked if they should start calling people that were scheduled to be present at the funding hearing.

Director Long said yes. He sought a motion to recess until 7:35 pm

Commissioner Hidalgo moved to recess until 7:35 pm.

Commissioner Bittar seconded.

The motion carried; the Commission will recess until 7:35 pm.

Director Long called the Department of Clubs and Organizations meeting back to order at 7:35 pm in the Rita Laden Senate Chambers, 3rd Floor of the Joe Crowley Student Union. Presiding secretary, Andrea Godoy.

Roll call: Director Long, CFS Desamero, Commissioner Bittar, Commissioner Carrasco, Commissioner Hidalgo, Commissioner Ronquillo, Commissioner Tarr, and Commissioner Wang were present.

A quorum was present.

Director Long said they had just heard Enactus but he has been told that the email for the proxy was not sent on time. According to their policies - Title 3, Chapter b, Section 6 – proxy at club support funding: a written notification must be sent to the club's commissioner 24 hours prior to the hearing with the proxy's name. Since that was not done and the email was sent during the hearing, they will need to bring back Enactus's applications.

Commissioner Wang moved to bring back Enactus's applications.

Commissioner Hidalgo seconded.

Commissioner Tarr asked if they turned away clubs if over the summer for not having sent proxy notices.

Director Long said yes.

Commissioner Wang said that if that is the case, they approved AMSA's applications without having received the proxy notice on time. She would like to discuss them as well; if they allow Enactus to be approved then they have to let AMSA be approved as well.

Motion carried; Enactus's tier 4 for \$489.49 application was brought back

Commissioner Hidalgo asked for the amount.

Director Long said it was \$489.49.

Commissioner Tarr asked if they could clarify what they were doing.

Director Long said they are bringing it back up because of the policy. They must have the proxy notice 24 hours in the advance and did not happen. The email as sent at 7:26 pm after they heard the applications. They have to discuss what they want to do with the applications, keep, strike or whatever. They'd set precedent already where if the notice was not sent properly or at all, they sent clubs away.

Commissioner Hidalgo said that if they already set a precedent, then they should follow it.

Commissioner Tarr agreed with Commissioner Hidalgo.

Commissioner Hidalgo moved to indefinitely postpone Enactus's tier 4 application for \$489.49.

Commissioner Ronquillo seconded.

Motion passed; Enactus's tier 4 application for \$489.49 was postponed indefinitely.

Commissioner Wang moved to bring back Enactus's tier 2 application for \$1,738.51.

Commissioner Tarr seconded.

Motion carried; Enactus's tier 2 application for \$1,738.51 brought back.

Commissioner Hidalgo moved to table indefinitely Enactus's tier 2 application for \$1,738.51.

Commissioner Ronquillo seconded.

Motion carried; Enactus's tier 2 application for \$1,738.51 was tabled indefinitely.

Director Long said the policy had been set with precedent but they will try to make sure they have funding next period. From the commissioner side of things, they need to remember the precedents they set and remember they are appointed to the positions. He didn't want see them make decisions based on who they know rather than what the policies and procedures say. He asked if they wanted to bring AMSA's applications back.

Commissioner Tarr asked if they could get clarification.

Commissioner Wang contacted the treasurer and she did not know that the agenda had been posted so they didn't know the timeslot. They were not on campus so she told the treasurer to find a proxy and email her. During the summer hearing, they didn't have anyone email during the meeting about proxies, only clubs who did not send emails at all, so she thought it would be fine.

Director Long asked what they wanted to do.

Commissioner Hidalgo was still confused about the email situation.

Commissioner Wang said it was not different, she was just arguing for them both.

Commissioner Bittar said they have to do it now since they just did it for Enactus.

Commissioner Bittar moved to bring back AMSA's tier 2 application.

Commissioner Hidalgo seconded.

Motion carried; AMSA's tier 2 application was brought back.

Director Ayard asked who would let them know.

Director Long said he will send the email.

Commissioner Bittar said AMSA was still in the Joe; he could go and get them.

Director Ayard said that they needed to keep in mind what they were going to do and then think of a tactic to deliver the news since they are saying they will not fund the club after already having approved them.

Commissioner Bittar asked how they should approach this.

Commissioner Hidalgo said they just need to let them know they messed up and explain the precedent. They did not know about the situation until after they heard the application and that is why they need to do that.

Director Long asked if Commissioner Wang was comfortable delivering the news.

Commissioner Wang said no since she did not agree with the decision.

*Commissioner Hidalgo left the room at 7:46 pm
and entered the room at 7:47 pm.*

Director Long said that the commission was a voting body and they should vote based on what they thought was right; they can vote against a motion if they felt that was the right thing. Director Long told AMSA that they were made aware after AMSA left the hearing about the situation. Their policy states that a proxy notice must be sent 24 hours prior to the hearing. By approving their applications, they were not following the policy and a precedent they set during the summer hearing. If they did not get a proxy email at all, they denied applications; they sent an email so they wanted to bring back the applications and vote on them since it was slightly different.

Commissioner Tarr said they needed to stand by policy; it would be contradictory if they didn't.

Commissioner Ronquillo agreed with Commissioner Tarr.

Commissioner Hidalgo moved to table indefinitely AMSA's tier 2 application.

Commissioner Tarr seconded.

Motion carried; Commissioners Carrasco and Wang voted nay. AMSA's tier 2 application was tabled indefinitely.

Commissioner Hidalgo moved to bring back AMSA's tier 4 application.

Commissioner Tarr seconded

Motion carried; Commissioners Carrasco and Wang voted nay. AMSA's tier 4 application was brought back.

Commissioner Wang wanted to clarify that she had said they could email her.

AMSA said that they understood that they needed to abide by their policies and appreciated they were law-abiding; they will figure it out.

Commissioner Hidalgo moved to table indefinitely AMSA's tier 4 application.

Commissioner Ronquillo seconded.

Motion carried, Commissioners Wang and Carrasco voted nay. AMSA's tier 4 application was tabled indefinitely.

AMSA asked if they could reapply for the next hearing.

Director Long said they will not give funds this period but he suggested they resubmit the applications for the fall 2 hearing so they don't lose the applications. they also need to make sure they keep an eye on the 40% deadline.

AMSA asked the amount will be the same if they increased the amount they had in their account at the next 40% deadline.

Director Long said they need to watch for the next 40% deadline, which can be found at the funding page.

AMSA asked if they can keep the same statements or if they would need to get paid after the fact.

Director Long said that was retroactive funding and they don't allow that.

Commissioner Wang asked if they could get early funding

Director Long said they could only get early funding if they had an event that was before the funding hearing.

AMSA said the dates were October 7th and 8th.

Director Long said that did not fall in the Fall 2 hearing so they could not apply for early funding.

AMSA asked if they could fill out a form for retroactive funding.

Director Long said they don't fund retroactively.

Director Miller asked if they could apply for emergency funding.

Director Long said that emergency funding was defined as an unforeseen occurrence in the policy manual and he sent emails to everyone letting them know where to find the agenda and also that they needed proxies. It was not an unforeseen occurrence

Commissioner Bittar said it could since it fell on part of the Commission.

Director Long said it was supposed to be up to them but the policy manual has always been there.

Commissioner Wang asked if they sent the email to the submitter or to the president, treasurer, and submitter.

Director Long said the president or the treasurer is usually the submitter but he only sent it to the submitter.

AMSA said that in this case, the president did not submit the application and the treasurer did not receive an email saying that there was an agenda.

Director Long will send the email to everyone next time. He apologized that they did not receive it on time.

Commissioner Hidalgo agreed with Commissioner Bittar with it being an emergency tier 2 funding case.

Commissioner Tarr said they should move on since they cannot discuss it right now anyways.

Director Long said that is where he was heading anyways.

AMSA asked if there was a way to get the email fixed so that they could all receive emails rather than just the submitter.

Director Long said he didn't know why that happened but they needed to meet with their commissioner.

AMSA asked if they could talk to their commissioner.

Commissioner Wang asked them to email her immediately.

Director Ayard said that was a great learning moment. They needed to reflect on it after the hearing to review and discuss the policy and the impact that it could have on clubs.

Director Long said they will definitely be discussing this later and added that Commissioner Tarr also wanted their input for his project since he was redoing the policy manual.

PRSSA sent the the president and treasurer.

Director Long said that they are going to hear their Tier 2 application.

PRSSA said that they are the Public Relations Student Society of America. The organization hosts a national conference which is in Indianapolis this year. They would appreciate the funding to purchase their plane tickets. They have already paid for the conference and the hotel out of the money that they have fundraised throughout the year.

Commissioner Wang reviewed the application. She said that they have a funding cap of \$2,000. She unanimously moved to change the amount asked for by the club.

Director Long said that with caps like that, they can leave the funding the way it is, it will just be approved for the cap amount.

Commissioner Wang moved to approve the application of Tier 2 funding at the amount of \$2,000.
Commissioner Hidalgo seconded the motion.

Commissioner Tarr said that the initial file that was submitted under the funding spreadsheet was blank. It was submitted under supporting documents

Director Long said it was probably uploaded later.

The representatives said that they submitted it but it somehow got messed up.

Commissioner Hidalgo asked how many members they were planning on sending to the conference.

PRSSA said 13.

Commissioner Long asked if they had a selection process.

PRSSA said they have a point system so whoever submitted the most hours were selected to go. Many of the members attending are board members who really need to see what goes on at the conference.

Commissioner Hidalgo wanted to make sure they had enough funding in their account.

Commissioner Bittar said that they had enough.

The motion was carried unanimously; PRSSA's tier 2 application for \$2000 was approved

Director Long moved into their Tier 4 application in the amount of \$500.

The representatives said they resubmitted it again and added more to the application.

Director Long asked if they meant for the \$500 application to be postponed.

PRSSA said yes.

Director Long then moved into their next Tier 4 application in the amount of \$1,180.50.

Commissioner Bittar said that he reviewed the application. Again, they cannot fund over the cap, so if it passes, they will get the cap amount. When they uploaded the supporting documents, he wasn't able to see the actual design, all he sees is the quote.

PRSSA said they haven't picked the design yet.

Commissioner Bittar said to make sure to have the ASUN logo. Other than that, all of the other supporting documents look good, he just couldn't find their button supporting documents.

PRSSA said they could email that to him. It was just the button maker at the Joe so it should be about ten cents a button but they can submit that.

Commissioner Bittar asked if they needed that submitted.

Director Long said yes.

Commissioner Bittar said he will upload it after he does it then.

Commissioner Wang asked if they don't have that now, would they submit for it later.

Commissioner Hidalgo said they did it for Little Caesars. They let them buy everything and let them submit when they had an itemized receipt.

Commissioner Wang said that was a fault on their part. There just wasn't in the supporting documents.

PRSSA said they went over that cap so it's ok to remove that.

Commissioner Ronquillo moved to strike line item five.

Commissioner Carrasco seconded the motion.

Funding Manager Desamero said the new amount would total \$1166.57.

Commissioner Hidalgo asked for him to repeat the amount.

Commissioner Bittar moved to approve the application for \$1000.

Commissioner Hidalgo seconded the motion.

The motion was carried unanimously; PRSSA's tier 4 application for \$1000 was approved.

HDFS sent the president and treasurer.

Director Long asked them to describe their application for \$62.50.

HDFS asked if that was both of them combined.

Commissioner Hidalgo said no.

HDFS said that is their Kid's Cottage event. Every Halloween, they go to Kid's Cottage and decorate pumpkins with the kids.

Commissioner Bittar asked if it were possible to go to Tier 5.

Commissioner Carrasco said anything community service related would be Tier 5.

Commissioners Wang and Ronquillo agreed.

HDFS asked if something changed in the last year.

Commissioner Tarr said Tier 5 started last year. It is for community service off of campus. It can be 100% funded. It won't change anything on their end other than now they can apply again for the full \$1,000.

Commissioner Hidalgo moved to change the application to Tier 5.

Commissioner Bittar seconded the motion.

The motion was carried unanimously; HDFS now had a tier 5 application for \$62.50.

Commissioner Hidalgo moved to approve the Tier 5 application in the amount of \$62.50.

Commissioner Tarr seconded the motion.

The motion was carried unanimously; HDFS's 5 application for \$62.50 was approved.

HDFS said that on October 10th is Mental Health Awareness Day. They will be handing out ribbons at the Knowledge Center. It is so they can raise awareness for that and the club.

Commissioner Wang asked if this was a community service event.

HDFS said yes.

Commissioner Tarr said Tier 5 is strictly off campus.

Commissioner Hidalgo moved to approve the tier 4 application in the amount of \$59.35.

Commissioner Wang seconded the motion.

The motion was carried unanimously; HDFS's tier 4 application for \$59.35 was approved.

Director Long said it was 8:10 PM. They got a little bit behind with all of the discussion. IFC is here. He asked if they wanted to hear them before break.

Interfraternity Council sent proxies for the president and treasurer.

Director Long asked for the proxy email.

Commissioner Carrasco said she did not receive a proxy email/

Funding Manager Desamero said they did not get the proxy email 24 hours ahead.

Commissioner Hidalgo said since they sent two people away already, they need to keep up with that judgment.

Commissioner Bittar asked how long they sent it.

Funding Manager Desamero said a few hours ago at 5:02 PM.

Director Long said according to their policies they cannot hear their application.

Commissioner Hidalgo moved to indefinitely postpone the application.

Commissioner Carrasco seconded the motion.

The motion was carried unanimously.

Interfraternity Council said to tell Jacob Boulton.

Director Long said they will not be able to fund IFC for this hearing. He said he will email Jacob Boulton.

Commissioner Hidalgo moved to recess the meeting until 8:30 PM.

Commissioner Tarr seconded the motion.

The motion was carried; the commission will recess until 8:30 pm.

Director Long called the Department of Clubs and Organizations meeting to order at 8:31 pm in the Rita Laden Senate Chambers. Presiding secretary, Madeline Iroz. Roll Call: _____. A quorum was present.

IEEE sent the president and a proxy for the treasurer; Commissioner Wang received the proxy email. the funding was to teach kids how to make LED dice kits.

Commissioner Ronquillo said he reviewed the application. It is not in the manual but he was wondering if the commission would want to fund shipping costs.

Director Long said they do.

Director Miller said that if they don't put the shipping on the application, then they can't take it, but if it is on there, they can pay what's on the application.

Commissioner Bittar asked if it would be its own line item.

The commission said yes.

Commissioner Hidalgo moved to approve IEEE's tier 4 application for \$218.

Commissioner Ronquillo seconded the motion.

The motion was carried by unanimously; IEEE's tier 4 application for \$218 as approved.

Commissioner Carrasco said it was for their event where students were invited to learn about electromechanical relays and how the program works. It is a fun project for the club. All of the documentation was present and the shipping was listed in its own column.

Commissioner Tarr asked which application they were talking about.

Director Long said it was the Tier 3 one for \$83.69.

Commissioner Hidalgo moved to approve the Tier 3 application for the amount of \$83.69.
Commissioner Ronquillo seconded the motion.
The motion was carried unanimously; IEEE's tier 3 application for \$83.69 was approved.

Commissioner Wang said that the Amazon shipping line was blank. She asked for the price.

IEEE said it was free.

Commissioner Wang moved to strike line item six.

Director Long asked Director Millar if it would affect her office if the line that says Amazon shipping is left blank.

Director Miller asked for them to delete that line item.

Director Long said the shipping was free because it was Amazon Prime.

Funding Manager Desamero said they didn't have the 40% in their account to fund their portion of the application. .
The deadline was Monday, September 12th. He told the club representatives that he can tell them the amount they have in their account but not over public record.

Director Long asked if there was enough to do a portion of the application.

Funding Manager Desamero said yes.

Commissioner Tarr said they can do partial funding based off of that number as the new 40%.

Director Long asked which one they would like to put that towards.

IEEE said the music relay one.

Commissioner Carrasco said that was smaller one.

IEEE said that they wanted it on the \$136 one.

Commissioner Tarr moved to indefinitely postpone IEEE's application in the amount of \$83.69.
Commissioner Hidalgo seconded the motion.
The motion was carried unanimously.

Director Long asked Funding Manager Desamero if they could fund the 60%.

Funding Manager Desamero said yes.

Commissioner Hidalgo moved to strike line item 7.
Commissioner Tarr seconded.

Commissioner Hidalgo said it was the Amazon Prime shipping line.

The motion was carried unanimously.

Funding Manager Desamero said the 60% they can fund was for \$108.26 of the total \$180.42. They can fully fund the application.

Director Long said they can fully fund their second Tier 3 application.

Commissioner Carrasco moved to approve the second Tier 3 application for \$136.73.
Commissioner Tarr seconded the motion.
The motion was carried unanimously.

Funding Manager Desamero said he can only fund \$108.26 under the 60%.

Director Long sought a motion to bring back the application.

Commissioner Hidalgo moved to bring back the application.
Commissioner Tarr seconded the motion.
Motion carried.

Commissioner Ronquillo moved to approve the Tier 3 application for \$108.26.
Commissioner Tarr seconded the motion.
The motion was carried unanimously.

Commissioner Wang moved to approve IEE's Tier 4 application for \$76.54.
Commissioner Hidalgo seconded the motion.
The motion was carried unanimously.

Entrepreneurship Club sent the president and treasurer. Their Tier 4 application was for food funding for their event. It is once a semester on November 18th in the Innovation Center. They are still tentative on the location. All prices are as up to date as can be.

Commissioner Ronquillo said he reviewed this application. Their spread was good. He asked the commission if they wanted to move it to Tier 3.

Commissioner Carrasco said the Innovation Center is considered off campus.

Director Long said he doesn't know if it is fully defined. The university is thought to be here to the Manzanita Lake area. It would be up to the commission.

Commissioner Ronquillo asked if they could keep it at Tier 1.

Commissioner Long said it is Tier 4.

Commissioner Ronquillo asked if it could be moved to Tier 1.

Commissioner Long said it is still on campus.

Commissioner Hidalgo said he thinks it should stay at Tier 4 so that they can fully fund it.

Commissioner Bittar agreed.

Commissioner Bittar moved to approve the Tier 4 application for the amount of \$120.07.
Commissioner Hidalgo seconded the motion.
The motion was carried unanimously.

Commissioner Hidalgo said the application was submitted in Excel as Tier 1 so they need to make sure to change that.

Honors Student Ambassadors sent the president and a proxy treasurer.
Tier 4 \$19.99

Commissioner Wang said Commissioner Tarr should have gotten an email; commissioner Tarr received the proxy notice.

Commissioner Hidalgo said it looked good.

Commissioner Hidalgo moved to approve Honors Student Ambassadors' tier 4 application for \$19.99.
Commissioner Ronquillo seconded the motion.
Motion carried; Commissioner Wang abstained. Honors Student Ambassadors' tier 4 application for \$19.99 was approved.

International Club sent the president and treasurer.

Commissioner Hidalgo said he reviewed this application. He said they are over the funding cap for Tier 1 which allots \$4000 per semester.

Commissioner Tarr said that their requested amount was under the \$4000 cap.

Commissioner Wang said they have a policy for t-shirts that states they can be up to \$6. The t-shirts they requested are \$7.

Director Long said for clarification, they can purchase whatever t-shirts they want, the commission will only pay up to \$6 per t-shirt.

Commissioner Wang moved to change line 16 from \$7 to \$6 unanimously.
The motion was carried.

Funding Manager Desamero said he is checking the club account because it is not on the spreadsheet.

Director Long said they will wait on a new amendment.

Funding Manager Desamero said the 60% amounts to \$3181.85.

Commissioner Wang moved to approve International Club's Tier 1 application for \$3181.85.
Commissioner Ronquillo seconded the motion.
The motion was carried unanimously. International Club's Tier 1 application for \$3181.85 was approved.

Commissioner Hidalgo asked if they looked into co-sponsorships with the Joe.

International Club said they turned in an application. They will be having a meeting with them on September 26th where they will talk about co-sponsorships with the Joe then. They will let the commission know when they find out more information.

Director Long said if they spend less than they were allotted, they need to come into one of their meetings that they have every week and tell the commission what they didn't spend so that they can re-access that money later.

Japanese Student Action Network sent the president and treasurer.
Commissioner Hidalgo said he reviewed this application and he thinks it looks good but it could be Tier 4.

Commissioner Long asked for the basis.

Commissioner Hidalgo said he is reading the description.

The representatives said the reason they choose Tier 1 funding is because they want to utilize Inkblot.

Commissioner Hidalgo said that if you look at dates they are were prior events that happened. It looked off but it was fine.

Commissioner Bittar moved to approve Japanese Student Action Network's Tier 1 for \$53.93.
Commissioner Hidalgo seconded the motion.
The motion was carried unanimously.

Director Long said they need to talk about what they need to do for the rest of the day and tomorrow. IFC was heard but denied based on email proxy. Another reason why they would have been denied is that no ASUN elected or appointed official should be approved as proxy. The Speaker of the Senate, Noah Teixeira was seated at the table as a proxy tonight. The commission denied them as proxy because of the email but they would have also been denied because Mr. Teixeira is an elected official. Other ASUN officials will be coming in tomorrow. They need to decide what they want to do.

Commissioner Carrasco said it should stay the same. That wasn't the deciding factor in today's case but the ASUN officials should know the rules.

Senate Secretary Godoy said they approved funding for a club over the summer with an ASUN official as proxy.

Commissioner Hidalgo said if they are not informed then they wouldn't know. He asked if they sent it in an email.

Director Long said no but it is public knowledge because the policies are posted online.

Commissioner Wang said the summer funding hearing wasn't a good example because not all of the commissioners were present. She didn't know who the ASUN senators were at the time so they had no prior knowledge. Not all of them were aware. Now that they have some new knowledge they have to use it to answer accordingly.

Commissioner Ronquillo asked if they are presidents or treasurers.

Director Long said they should send a proxy in their place.

Commissioner Tarr said that now it is after the 24 hour notice mark for tomorrow's hearing.

Commissioner Wang said it is fine. Even though it is less than 24 hours now, they should have read the requirements. They are in office and have had ASUN training so it has been known and it is part of the meetings.

Director Long said that they have turned away people today who didn't send in the proxy email within 24 hours. According to the policy, one way or another they are not going to get funding. Should they let them send the proxy email tonight or let them come in tomorrow and tell them they are ASUN.

Commissioner Bittar said since they are ASUN official, they should have known so they shouldn't have the option to send in the proxy email late.

Commissioner Wang said she agrees. They have public meetings with good recording, and even if they don't read the policies, they should know with the bases that they are an officer.

Commissioner Carrasco said they should word an email to those clubs with an ASUN official in a way that says the reason why they are not getting the funding is because they are in office. Even with a proxy, the funding wouldn't go through because of their other rules.

Director Long said he knows of one person. That doesn't mean that their won't be more who show up. It would be fair to send out a warning saying that it is likely that the commission will vote against funding them because of their rules.

Commissioner Hidalgo said their big goal was to improve customer service. He understands why they want to say no but they should let it slide. They are new and still learning as a commission. They should hear what they have to say because even if they should know the policies, it is also on their end. They are trying to create great customer service so he doesn't want to say no.

Commissioner Ronquillo said that when IFC was here they were denied because they didn't get their proxy email in on time. The fact that the proxy was an ASUN official was found out after.

Director Long said Commissioner Bittar brought it to his attention during recess.

Commissioner Hidalgo said since it was an ASUN official, he doesn't think it should matter.

Director Ayard said they will go in circles all night and end up in the same place.

Director Long asked Director Ayard if he should send out an email tonight stating the policy.

Director Ayard said yes if he decides to send an email. There is a fine line if you know the ASUN official that it might be perceived differently.

Director Long asked if that is a worthwhile endeavor.

Director Ayard said she didn't see the point. They aren't giving them an opportunity to do anything about it.

Commissioner Wang said she felt like they were out of the loop. She asked if they are going to tell the ASUN officers or leave it be.

Director Long said he doesn't think it really matters. Programming Director Hurdle will come in tomorrow.

Commissioner Wang said she thought there were some personal endeavors now that they have knowledge that someone will come in. If they tell them now, it might look like favoritism.

Director Long said he doesn't know if any other officials are coming in.

Commissioner Wang asked about what happened with Speaker Tiexiera.

Director Long said he didn't know about that until during recess following IFC's hearing.

Commissioner Wang asked about the summer.

Director Long said it was just brought up. The policies change every year, if not every semester. Those things sometimes slip by. They don't read the policy every single day and it is not known like the back of his hand. If he was just a commissioner, he probably wouldn't. At this point, he needs to know the policies even better now than he did then. He will take that into consideration but they did catch them now so now they can move forward with it.

Commissioner Ronquillo asked if the policies included any ASUN official, such as Legislative, Senate, Campus Escort, Inkblot, etc.

Director Long said they had to be either elected or appointed.

Director Ayard said that in the next meeting he will know how to access the internet to find pictures of all of the senators, including Mr. Teixeira. If it makes it easier, they can ask who the senators are.

Director Millar said there are also pictures on the Speaker of the Senate's door in the back corner office of ASUN.

John Mackay Club sent the president and treasurer.

Commissioner Ronquillo said he reviewed this application. He said the banners have a \$150 cap so they are going to have to change that.

John Mackay Club said he read an old one that said there was a \$250 cap.

Commissioner Ronquillo said he would read the policy from Chapter 11, Section 2, Title 2.

John Mackay Club apologized and said that he just thought it was a different number.

Commissioner Carrasco said the number he saw was probably for Tier 5 which does have a \$250 cap.

Commissioner Wang said it is okay to look on a different website to find a banner that is cheaper.

Commissioner Long said that in the past funding hearing they asked about the design.

Commissioner Wang said there was one.

Commissioner Ronquillo asked if the ASUN logo was necessary.

Commissioner Tarr said that the precedent that they set in the summer was that the logo was not necessary.

Commissioner Ronquillo unanimously moved to change line item 1.
The motion was carried.

Commissioner Ronquillo moved to approve John Mackay Club's tier 4 application for \$150.
Commissioner Bittar seconded the motion.
The motion was carried unanimously.

Commissioner Carrasco reviewed the application and looked at the supporting documents. The amount allotted is \$250 for whole year and they are just below that mark.

Commissioner Carrasco moved to approve the Tier 5 application in the amount of \$248.24.
Commissioner Bittar seconded the motion.

Commissioner Bittar asked if the second amount was a duplicate.

John Mackay Club said yes.

The motion was carried unanimously; John Mackay Club's Tier 5 application for \$248.24 was approved.

Commissioner Wang moved to indefinitely postpone the second application in the amount of \$248.24.
Commissioner Hidalgo seconded the motion.
The motion was carried unanimously.

Commissioner Ronquillo said he reviewed this application. He said everything looked good, including the supporting documents.

Commissioner Ronquillo moved to approve the application in the amount of \$201.60.
Commissioner Bittar seconded the motion.
The motion was carried unanimously.

Commissioner Ronquillo said he reviewed this application and he said that everything was there.

Commissioner Ronquillo moved to approve the application in the amount of \$600.

Commissioner Bittar seconded the motion.

Commissioner Hidalgo asked if they were over the cap.

Director Long asked if they were allotted anything over the summer.

John Mackay Club said no.

The motion was carried unanimously; John Mackay Club's Tier 4 \$600 was approved.

Commissioner Hidalgo asked about the Tier 2 application that they submitted as well.

John Mackay Club said that a different club clicked their name.

Funding Manager Desamero said the club was the Mackey Rock Hounds who accidentally submitted under John Mackey Club. They should be good.

Kappa Phi Lambda sent the treasurer and the president.

Commissioner Hidalgo looked over the application and it was all good.

Commissioner Hidalgo moved to approve Kappa Phi Lambda's tier 1 for \$156.91.
Commissioner Bittar seconded.

CFS Desamero said the 60% split was \$94.05.

Commissioner Tarr moved to amend the motion to approve \$94.05
Commissioner Hidalgo accepted.

The motion carried; Kappa Phi Lambda's tier 1 application for \$94.05 was approved.

Mackay Rock Hounds sent the president and treasurer.

Commissioner Wang said they asked for the grocery store brand for some things but didn't provide any supporting documents.

Mackay Rock Hounds thought they were added online. They asked if they were not emailed.

Commissioner Wang said she found them but they will have to change a few things. She moved to amend food item 1 unit price \$4.49, line item 2 unit price \$3.18, food item 3 unit price \$4.89, food item 4 unit price \$5.99, food item 5 unit price \$4.49, food item 6 unit price \$4.99, food item 7 unit price \$8.99 by unanimous consent.
There was no dissent; motion carried. Mackay Rock Hounds had a tier 2 application for \$98.92

Commissioner Wang said the amount did not line up with the original application request. She asked if they requested flags, if so they need to move them over to the nonfood line items.

Director Long asked what application she was looking at.

Commissioner Wang said they submitted the application under John Mackay Club, that is the application she was looking at and amending.

Director Long asked that if she was looking at the \$1,043.70 application.

Commissioner Wang said yes.

Director Long said they approved the changes, they just need to let Commissioner Wang repeat them to be input them into the right excel sheet and then they will adjust the flags.

Commissioner Wang repeated the changes: food item 1 unit price \$4.49, line item 2 unit price \$3.18, food item 3 unit price \$4.89, food item 4 unit price of \$5.99, food item 5 unit price \$4.49, and food item 6 unit price \$4.99. She messed up with line item 7 and will redo that motion.

Commissioner Wang moved to move food items 1-4 and their respective amounts to nonfood items 3-6: Line item 3-flight ticket person 1 quantity 1 unit price \$276.60, line item 5-GSA Full Conference Registration quantity 1 unit price \$ 160, line item 6 GSA Full Conference Registration quantity 1 unit price \$160, and food item 7 unit price \$4.69.

CFS Desamero asked what the quantities were for the items 3-6.

Commissioner Wang said 1.

Commissioner Carrasco seconded.

Director Long explained that they need to meet with their commissioner during office hours or do a workshop prior to the hearing to avoid this.

Commissioner Wang explained that she had told them that they would change it during the hearing.

The motion carried.

Commissioner Wang asked how they chose the members that will be going.

Mackay Rock Hounds said they chose people that were able to best represent the club and were most active. Additionally, they chose people that would be able to stick around longer and help the junior members.

Commissioner Wang said they will need to submit an agenda when they do their travel paperwork.

Commissioner Wang moved to approve Mackay Rock Hounds' tier 2 application for \$617.68.

Commissioner Bittar seconded.

Motion carried; Mackay Rock Hounds tier 2 application for \$617.68 was approved.

Musical Therapy Club sent the treasurer, president, and two vice presidents.

Commissioner Carrasco asked if they meant to submit twice as tier 3 and 4.

Musical Theory Club said they messed up and couldn't have a tier 3 application. They needed to have two tier 4 applications; one for club infrastructure and another for a bake sale next week.

Commissioner Carrasco said they applied for baked goods; she asked them to clarify why they would need that.

Musical Theory Club said that would be a fundraiser for the club so they can start having funds.

Commissioner Carrasco said they requested instruments, which they cannot fund since they are capital expenditures.

Commissioner Wang said they had a cap of \$100 for capital expenditures; if it is under \$100 do not need the lifespan.

Commissioner Ronquillo said they submitted it twice because he reviewed the tier 4 application and it was good.

Director Long asked if they wanted to postpone the tier 3 application and only approve the tier 4 application.

Musical Theory Club said yes.

Commissioner Tarr moved to postpone indefinitely Musical Theory Club's tier 3 the application.
Commissioner Bittar seconded.
Motion carried unanimously; Musical Therapy Club's tier 3 application was postponed indefinitely.

Commissioner Carrasco said their tier 4 application is okay if they are under \$100. They requested a few different musical instruments and to stay under the \$100, she asked which of the instruments they would like to keep.

Director Long said that each item each has to be fewer than \$100 so they are good.

Commissioner Wang said they don't have a policy on musical instruments so she asked them to please explain how they would make sure students don't walk out with instruments.

Musical Theory Club said they will have an ID for each instrument and then use a checkout system each semester and then recheck if they need it longer. They will keep records of where the instruments are at all times. They can checkup and then let them know where they are and who has them.

Commissioner Ronquillo asked them to clarify line item 2.

Musical Theory Club messed up. They thought they could do that but realized they couldn't after talking with Commissioner Wang. They want to replace it with instruments instead of the \$400. They want to order more instruments with the \$400.

Commissioner Wang asked if they wanted that now.

Musical Theory Club said now.

Commissioner Wang asked if they could even do that.

Director Long said they did do that in the summer hearing for the cutting a line item and then reallocating that amount into other things in the application.

Commissioner Hidalgo said they should be able to.

Musical Theory Club wanted accessories or 3 of each instrument if they can't do the accessories. They are guaranteed at least 50 people so they need multiple instruments. With rush week, they had turnout of 60 people and then 20 people wanting to come but couldn't so they emailed to express their interest.

Commissioner Wang said they needed specific amounts of each instrument.

Musical Theory Club said they wanted 1 cajon, 1 keyboard, 1 guitar, and 1 yuke.

Commissioner Ronquillo clarified they wanted 2 cajons, 2 keyboards, 1 guitar, and 3 yukes.

Musical Theory Club said there should be 2 guitars.

Commissioner Wang said that was \$261.96 in the nonfood items.

Musical Theory Club asked to add 1 more guitar.

Commissioner Wang said they were at \$946.38.

Commissioner Wang moved to change line item 1 from quantity 1 to quantity 2, strike food item 2, change line item 3 to quantity 2, change line item 4 to quantity 3, line item 5 quantity 3, and line item 6 to quantity 1 by unanimous consent.

There was no dissent; motion carried.

Commissioner Ronquillo said some price changes happened between the supporting documents and the excel sheet, so they need to change that.

Commissioner Ronquillo moved to change food item 1 unit price \$1.28, food item 2 to nonfood item 7 unit price \$3.25, move food item 4 to nonfood item 8, and change food item 10 to unit price \$9.95 by unanimous consent.

There was no dissent; motion carried.

Commissioner Ronquillo said they had a \$10 cap for pizzas and they needed to change that.

Commissioner Ronquillo moved to change line item 10 to unit price \$10 by unanimous consent.

There was no dissent; motion carried.

Director Long asked CFS Desamero if he got all those changes.

CFS Desamero said yes but their spreadsheet was not calculating it so he had to paste it all in.

Director Long asked if they filled out the application on Google docs.

Musical Theory Club said yes.

Director Long asked them to please use a school computer when they filled it out since Google and Macs mess up their formulas.

Commissioner Ronquillo said he made a mistake in his first motion and will change it to match the supporting documents.

Commissioner Ronquillo moved to change line item 10 to unit price \$9.95.

There was no dissent; motion carried.

Commissioner Tarr explained that he changed the pizza to match their supporting documents since originally they changed it to match the \$10 cap but the supporting documents had it listed as less.

Director Long asked what coalition they were in.

Musical Theory Club said service.

Director Long said their commissioner was Commissioner Hidalgo. He told them meet with him or attend a funding workshop to resolve this beforehand.

CFS Desamero said it was a tier 4 application for \$847.22

Commissioner Hidalgo moved to approve Musical Theory Club's tier 4 application for \$847.22.

Commissioner Ronquillo seconded.

The motion carried unanimously; Musical Therapy Club's tier 4 application for \$847.22 was approved.

i. Club Support Funding Policy Manual

ii. Department Procedures Manual

5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS

Director Long thanked everyone for coming and participating in the dialog. It is not often that they have to make difficult decisions but when they do, he knows it is not fun. He doesn't necessarily agree with their policies all of the time but he used to be black and white with decisions pertaining to the policy book when he was commissioner. He sees a grey area now but not if the policy states certain things. He is happy with their decisions. If they go against policy, it could put them in bad situations and that is not where they want to be as a commission. With that being said, it is a good thing that they are revamping the policy. When Commissioner Tarr brought the policy to his attention during recess, it showed that the policy was twisted with overlaps and strange things. Commissioner Tarr is working on a solid policy to fund clubs and make them bigger because that is what they are here for. They shouldn't be shorting them based on a policy manual that doesn't work. He knows that some of them don't really want to look at the policy that Commissioner Tarr has been working on, but they have a huge opportunity to really do something. If you want to see how much the policy has changed, look at 80s and 90s manuals that they have found from before the board ever existed. They came around in either 2006 or 2007. Tomorrow's funding hearing starts at 8:00 AM sharp in the same room so please don't be late. There will be doughnuts for breakfast as well as pizza for lunch. They are going to keep pushing through the clubs. It seems as if they are all coming because they did look at their funding times. They did cut back on the amount of clubs that will be coming. It may have been a little excessive. He apologized for the long hours. He is sure that Commissioner Wang will be touching on her report. He is really excited because it should be a really cool conference. It will be different than what they have seen in the past and it will be a lot better.

Commissioner Bittar asked what they were going to do about the people who didn't show up.

Director Long said that is another question that they need to talk about. Those clubs included American Red Cross of Nevada and International Business Club.

Commissioner Hidalgo said he knows that the American Red Cross of Nevada wanted to cancel their application. He called the president and they said were just confused with what was going on. He will be meeting with them. They said they submitted something that they didn't want to.

Director Long suggests that the commission move to table the applications or indefinitely postpone them.

Senate Secretary Godoy and she said they need to place them on the agenda three days prior to when they plan to meet.

Director Long said that they need to communicate for sure what they want to do for the next few meetings and as for those commissioners who oversee the coalitions in which these clubs belong to, they need to communicate with them to see what they want to do. They will move forward with that at the next meeting.

6. REPORT OF THE CLUB SUPPORT FUNDING MANAGER

Funding Manager Desamero said he wanted to apologize for what happened today. It was irresponsible. From his end, all he asks is to let him know about concerns from anything in the department, including applications. They need to let him and Director Long know so they can be successful.

Director Long said they need to be communicating at all times. This is not a department that they can let go to the wayside. They have a lot of goals to accomplish. They can reach them, but only if they do it through communication. Communication needs to be improved on and it hasn't been. This year it is better than it has been in the past.

Funding Manager Desamero said to use everything here as a learning opportunity when it comes to the funding policy for the rest of the year.

7. REPORT OF THE COMMISSIONERS

a. Luke Bittar, Sports and Recreation

Commissioner Bittar said he had a question. Range club submitted in the wrong period.

Director Long said he was making the agenda late at night and it got messed up and took a long time to do that. In the first agenda he had added those in and removed the few that were duplicates but then it got messed up and he was exhausted when he made it again. On the second agenda, he forgot to add them in. They will hear them next Wednesday.

Commissioner Bittar said he has only contacted that group because it is the only one in his coalition that had that error. He asked what time they would come in.

Director Long said 10:00 AM and there will only be three clubs that they will be hearing. That is the only thing on that agenda because that is an emergency meeting.

Commissioner Bittar said they had a very good turnout at their first Sports Council meeting of the year. It will be good year and a lot of people are willing to step up for that. In the past years they have tried to make it a thing but it hasn't worked out.

Director Long asked what the Sports Council is and why it is better.

Commissioner Bittar said he only deal with clubs that pertain to sports and rec in his coalition. They talk about club renewals, policy changes, funding issues and whatever else they think is an issue. They let him know and he reports it back to the commission. From there, they have dialog about whether they can do anything about it. He serves as a liaison between the commission and the clubs. It helps sports clubs unify and talk about how they work and what works for them. Each club has a different dynamic and it is harder because a lot of them compete and travel which adds a lot more liability. It is good that they meet together and bounce ideas off of each other.

Director Long asked if this was a committee or if it had a president and executive board.

Director Ayard said it is a leadership board.

Director Long said he didn't know it was a namesake.

b. Roderick Hidalgo, Greek Life/Service and Community Outreach

Commissioner Hidalgo said he reached out to almost every one that is renewed and he wants to meet with them so they know how to apply for funding. He hasn't seen much from Service and Community Outreach. He is really trying to focus on that and he is meeting with a couple of those clubs next week. As far as his small project, he is emailing all of the clubs under UNR and telling them that they should put their name under Nevada. Some asked if they could go under Wolf Pack instead and he said yes. He is actively trying to get that number down so that everything is either University of Nevada, Nevada or Wolf Pack. For his big project, he is working with Commissioner Ronquillo for Give Pulse. He has been trying to meet with those in his coalition to tell them about what Give Pulse is. They have ideas about how to market Give Pulse so he told the commission to be ready for that.

Commissioner Bittar said a new club is moving into Commissioner Hidalgo's coalition.

c. Adam Tarr, Pre-Professional and Academic: Arts, Business, & Education

Commissioner Tarr said he is working on his policy project. It is a good thing they all have strong opinions on how the policy should be and what they want to see in it. He said to come talk to him if anyone sees something that they don't like in the current policy or if they see something that can be worded better. The whole point of changing the policy is so that the system can be better. That is the goal for this semester. That is all for his project. As for his day to day stuff, he hasn't done

anything since the last meeting two days ago but he hopes to have most of the twenty or so pages of the policy rewritten by the end of next week. If they want something changed in the initial draft, talk to him by then. After it is completely rewritten, he plans on setting up one to one meetings with the commissioners to go over it. He will get revisions done at that point as well.

Director Long asked Commissioner Tarr to make a timeline that shows when he wants to propose the policy to Senate. That way they can make sure they are meeting those goals. In the past years, they have said that they would keep revising the policy but they ended up missing the deadlines for Senate so they didn't get to have a fully renewed policy manual for last semester. That is what happened in the past and they want to avoid it in the future.

Director Ayard said Commissioner Tarr has a good timeline. She wants to echo the thoughts about the policy manual that were presented by Commissioner Tarr. The policy manual impacts all clubs so they should be just as involved. They need to know what is going on before each funding hearing. She said not to check emails every once in a while because a lot that can be missed. Look at them often.

Director Long said they have to work with Government Operations to go about the policy manual project when they have ready to present it. They will bring to them. They will propose changes and once they are okay with it, it goes to the Senate. It takes several weeks if they want it for Spring.

- d. Rachel Wang, Pre-Professional and Academic: Science & Engineering
Commissioner Wang said she knows how overwhelmed they all feel but they need to push through with the clubs and organizations the next two days and they will never have to think of it again. The funding hearing meeting tomorrow starts at 8:00 AM and goes to 5:00 PM. Try to get here at 7:15 AM. Qdoba will be ordered for everyone present. Now she is done with most things except for the badges. She asked if they were done at 6:00PM tomorrow.

Director Long said 5PM.

Director Ayard said 6 PM.

Director Long said 6ish.

Commissioner Wang said badges will be done tomorrow night. They are still getting clubs to sign up today. 163 clubs have signed up but they are not quite at 200. She is ready to take some losses at this point. She is happy for the response to her emails. On the day of, if she asks someone to do something, they do it. They are almost done with setup for the event and the food is delicious. That is what she is looking forward to. There is also going to be a commission panel. She asked if Director Rocio already touched on that.

Director Ayard said not yet.

Commissioner Wang said that on the iLead conference form, there is a place that says "Ask the Commission". She asked everyone to take out their agendas because it says it on that. They have their commission panels and they are presenting four times at four different locations just in case that wasn't clarified. That means they will be there four times as well. They have enough questions that cover different things. She will be going through them all and seeing which people asked which questions so that they can answer them during the workshop that they are in. That will be done in the program.

Director Long asked if it will be roughly 50-60 clubs at the most.

Commissioner Wang said probably less. More like 40-50 clubs with 175 people total. There are a lot of clubs that will be at tomorrow's hearing that haven't signed up yet. She will remind them of that then. They should hopefully get to 180 people.

Director Ayard asked Commissioner Wang planned on opening up with pre-asked questions and then opening the floor for more questions after.

Commissioner Wang said yes. She plans on opening it up to the group. They will first ask the questions of those people who are already there. For example, if someone who asks a question is in rotation three, then they will answer that question in rotation three. Rotation four will be first group to see them. All of the questions asked will be answered. They aren't hard questions but she doesn't want to overwhelm everyone by giving them to the commission ahead of time because there are a lot. If they want them she will get them to whomever.

Director Long said if she is comfortable with them answering them then that is ok.

Commissioner Tarr asked if the questions were online or on a computer. If they are on paper, he said not to worry about it.

Director Ayard said they can be downloaded.

Commissioner Wang said she has them but there is a lot.

Commissioner Ronquillo asked if they would be asked the question and handed a microphone and asked to speak on the spot.

Commissioner Wang said that after they ask the few questions that need to be answered, they will open to the room for more questions. They will be discussing general things as well as the new policy manual. She asked Commissioner Tarr if he feels comfortable with introducing that then she can allocate time for that.

Commissioner Tarr said they can talk about it after the meeting.

Commissioner Wang said they can also allocate time for asking for opinions about things. She will be the moderator with the microphone. Jarod will have to leave every five minutes during each rotation to present for Give Pulse.

Director Ayard said he should have gotten an email.

Commissioner Wang said she will have to leave five minutes before the panel ends to meet up with the speaker for the next workshop.

Director Long asked if that was just on that rotation.

Commissioner Wang said yes.

Director Ayard said the panel can go great or not so great. It might be good to know what the questions are based on what they may accuse them of or not accuse them of. They need to stay positive as they can and they should use the reflection skills that were taught to moderate that. They are facilitating that discussion and starting a conversation. Her best advice is that if you don't know the answer, say you don't know it. When you try to look smart people see through that. It is okay to say you don't know the answer or apologize for something that happened. Everyone needs to keep as positive as possible. She won't be there. Don't let negative comments drain you.

Director Long said if someone doesn't know the answer, chances are someone else will.

Commissioner Bittar asked if the directors will read the questions for each individual commissioner.

Commissioner Wang said she is not going to show any of the really hard questions unless they are asked publicly.

Director Ayard said Commissioner Wang can send out a sample with the top 20-30 questions.

Commissioner Wang said most of the questions fall under the lines of "Where can we get a banner?" or "Where is the best place to get t-shirts?", etc.

Director Ayard said she meant that for those people who want to look at the questions and be prepared they would want something to look at.

Commissioner Wang said they can text her.

Commissioner Ronquillo said when he travels to California and Las Vegas they get asked different questions about the university so they should be prepared. He went to Las Vegas and one question was about what the gun policy was on campus. They need something to prepare them.

Director Ayard said she can download them now.

Commissioner Wang said she has them.

Director Ayard said not to filter them.

Commissioner Wang said she is just filtering out the ones that say "none".

Director Ayard said to send it the way it is.

Commissioner Wang said if someone wants it to let her know but if not, then don't send her anything.

Commissioner Carrasco said they should be prepared. It will look bad if someone has asked a question and they all didn't know.

Director Ayard said they are only twenty-five minutes so they will fly by. Use that time to show that they are friendly and want to hear what they want to say. It's not a painful drilling session. They will probably only get through five to seven questions.

Commissioner Bittar asked if the questions are directed at anyone in particular.

Director Ayard said no.

Director Long said chances are that Commissioner Wang will pick the questions and the person who answers it.

Commissioner Wang said she is sending it right now.

Director Long asked if there was anything else.

Commissioner Wang said there is going to be a prize section towards the end and that is part of everyone's agenda instructions. How that is going to work is she will have one person press a number generator or pull a number.

Commissioner Carrasco asked if there is going to be a sign in.

Director Long said yes.

Commissioner Wang said be prepared for that. She asks that if anyone could help with name badges tomorrow after the hearing it would make it go a lot faster. There is only about 35-40 left to do.

Director Long said they will all stick around afterwards.

Funding Manager Desamero said he is presenting two things at iLead and he needs help with one of them. He asked if anyone was willing to do Money Speaks with him. It is about how they can help clubs fundraise and teach them about things that are not commonly known about club funding. They can also give cool ideas that they can use. They can also teach them about emergency situations. Last year was really big in alternative funding methods so that is also something he wants to talk about.

Commissioner Wang said the requirement is a PowerPoint presentation and they need to be engaging. If that's not possible to do, then just let her know.

Funding Manager Desamero asked if she needs to see the PowerPoint by a specific time.

Commissioner Wang said no.

Director Long said if he needs help with the PowerPoint, he can help put it together.

Commissioner Wang said she read Director Long's opening speech and it was good He needs to have it printed because there will be a podium. She suggests that he wave hands as well as broaden out so to be more engaging. Director Rocio wants it to be very big and expressive.

Director Long said he loves public speaking so everyone is in for a treat.

Commissioner Wang said to also focus on transition.

Commissioner Ronquillo asked who was introducing **steve**.

Commissioner Wang said she is but they can talk about it if he wants to do it.

Commissioner Ronquillo said it was fine.

e. Casandra Carrasco, Multicultural & Diversity

Commissioner Carrasco said that she met with director Ayard, the Center, and director Rojas and they talked about what they wanted to do with multicultural and diversity for the campus as a whole. They had a lot of ideas but will narrow them down as they meet more. She went with 4 clubs and their meetings to introduce herself and is trying to see how to get other clubs to respond. For the diversity thing, Director Rojas is having a diversity barbeque. She asked them to invite their coalitions on the 29th from 11-2. She was not sure where it was going to be since they needed see how many clubs responded for tabling to make sure they all have plenty of room; once they know they will find a location. It might be in front of the Joe.

Director Long said that there is a week Director Rojas put together with pride and stuff; he asked what it was called.

Commissioner Carrasco said it might be Diversity Week.

Director Long said that Director Rojas has been planning a lot of great stuff. If they want to be updated about those departments, come to senate. They can all go and he would love to see them attend Senate. He also wanted them to volunteer at some of those events and to keep their ears open for ASUN events. As a commission, their ultimate responsibility is the commission but they should also help with what they can.

Commissioner Wang asked if they would have a zipline at the event.

Commissioner Carrasco said Director Rojas was waiting for some information after talking to more people. She only knew of those details.

Director Long asked for the date.

Commissioner Carrasco said the 29th of September from 11-2.

Director Long said he may have sent an inkblot order but if he hasn't, he asked her to help out to make an email flyer. If they do get it, send it to them and they will send it coalitions.

- f. Kenneth Ronquillo, Campus Life/Faith Based/Social & Political Involvement
Commissioner Ronquillo was working on GivePulse and planning for the rest of the semester He is also working on the next newsletter and will send out an email for what they need to give him. If they want to add something to it, let him know. For the policy manual changes, he suggested they let clubs know they can make suggestions or give ideas.

Director Long liked it but thought it would be more effective with a WuFoo form or Google doc.

Commissioner Ronquillo said his birthday will be on Wednesday.

Commissioner Wang asked if they were meeting on Wednesday.

Director Long said yes at 10 am.

Commissioners Carrasco and Hidalgo said they cannot go.

Director Long forgot to look at doodle poll so he will look at that tonight and have stuff for them tomorrow. They set a nasty precedent with the Musical Theory Club but also did that in the summer too. That is difficult to do when they are trying to hear a bunch of stuff; but that is why the need to meet with their collations beforehand. He asked them to reach out to as many clubs as possible before the Fall 2 hearing.

8. APPROVAL OF MINUTES

- a. July 22nd, 2016
- b. July 28th, 2016
- c. August 11th, 2016
- d. August 31st, 2016
- e. September 14th, 2016

Director Long asked if they had any of the minutes here that were not approved on Wednesday.

Commissioner Tarr said September 14th was not approved since that was the Wednesday meeting.

Secretary Godoy said the minutes were not finished yet.

Director Long asked CFS Desamero to please keep adding the minutes to the agendas.

9. REMARKS

Commissioner Wang appreciated Director Long and CFS Desamero telling them their experiences in the past and what they saw in other commissions, but she felt that it swayed their opinions and muddled how they wanted to see things. They are black and white with some things and grey with others. In the summer they had a lack of experience and hearing their opinions was helpful but she felt they don't need to hear that anymore. She would appreciate if they let them think it through for themselves.

Director Long asked if there was a specific instance.

Commissioner Wang said an example was the lecture series application. They told them that which is fine, but in the summer. She would let them know if she thought of more specific examples.

Director Long appreciated it; he never did it intentionally but he thanked them for calling them on that.

Commissioner Hidalgo wanted to know if it was harder to include additional emails that aren't the submitter when sending out funding times.

Director Long said they download the information from Caspio. It gives them a huge spreadsheet and they have to edit it for emails. He did it all at once and was here until about 11 pm. However, it ended up being a mess and had to restart the process. When he restarted it, he forgot some clubs and missed others. In doing that, he put the emails of the submitters rather than doing a mail merge like in the past. He could still put in the submitter name and club name but maybe that was not the best move. They were operating to get the agenda posted by 9 am the next morning and it is difficult to work with some clubs with respect to the deadlines. At the same time, if a club wants funds, they should put in the effort to click on a few buttons to see when they are supposed to be here.

10. STAFF REPORT(S)

Director Miller had no report from central station.

Director Ayard said that tonight was prime example of learning a lot and seeing what kinds of things they should be taking it into consideration. She would suggest to them to block a week or so before hearings to not have a lot of work to prepare for the hearings; if they are stressed they won't be able to focus. They should take some time for reflection and to review the funding manual. They should also review the applications for their coalitions to be more proactive and better prepared. Overall, they did well and made thoughtful but difficult decisions; she wants to keep seeing that for the rest of the year. She also wanted them to be on time for meetings.

11. PUBLIC COMMENT

Director Ayard gave a shout out to Secretaries Godoy and Iroz.

Director Long said Directors Miller and Ayard also did a good job.

12. Adjournment

Director Long adjourned the meeting at 10: 29 pm.