

# Clubs and Organizations Commission

## Department of Clubs and Organizations

Minutes for Friday, 22<sup>nd</sup> July 2016 at 8:00 AM.

William J. Raggio Building, 3<sup>rd</sup> Floor, Room 3004

### 1. CALL MEETING TO ORDER

Director Long called the Department of Clubs and Organizations meeting to order at 8:10 am in Room 3004 of the William J. Raggio Building. Presiding secretary, Andrea Godoy

### 2. ROLL CALL

Director Long, CFS Desamero, Commissioner Hidalgo, Commissioner Ronquillo, Commissioner Tarr, and Commissioner Wang were present.

Commissioners Bittar and Carrasco were absent excused.

A quorum was present.

### 3. PUBLIC COMMENT

There was no public comment at this time.

### 4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS

Funding Block	Agenda Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
A	8am	The Business Student Council	Tier 3	\$419.35	Tier 3	\$419.35
	8am	The Business Student Council	Tier 1	\$950.00	Tier 1	\$950.00
	8am	All People Christian Ministries	Tier 2	\$115.59	Tier 3	\$150.00
	8am	Alpha Epsilon Pi	Tier 4	\$432.00	Tier 4	\$432.00
	8am	Alpha Kappa Psi	Tier 4	\$251.50	Tier 4	\$251.50
	8am	Alpha Sigma Phi	Tier 4	\$543.82	Tier 4	\$151.10
	8am	Alpha Sigma Phi	Tier 4	\$459.00	Tier 4	\$459.00
B	8:30am	Alpha Tau Omega	Tier 3	\$500.00	Tier 3	\$1500.00
	8:30am	Beta Alpha Psi - Zeta Iota Chapter	Tier 4	\$677.50	Tier 4	\$677.50
	8:30am	Honors Student Ambassadors	Tier 4	\$360.00	Tier 4	\$360.00
	8:30am	Intervarsity Christian Fellowship	Tier 4	\$516.31	Tier 4	\$386.78
	8:30am	Intervarsity Christian Fellowship	Tier 1	\$387.50	Tier 4	\$387.50
	8:30am	Intervarsity Christian Fellowship	Tier 1	\$19.53	Tier 4	\$19.53
	8:30am	Kappa Phi Lambda	Tier 4	\$508.95	Tier 4	\$508.95
	8:30am	Kappa Phi Lambda	Tier 4	\$60.35	Tier 4	\$60.35
C	9am	Men's Ultimate Frisbee	Tier 1	\$714.38	Tier 1	\$714.39

#### POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, The Mathewson IGT Knowledge Center and online at [www.nevadaasun.com](http://www.nevadaasun.com). ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Richard Long, Director of Clubs and Organizations, at [directorco@asun.unr.edu](mailto:directorco@asun.unr.edu) or Jared Desamero, Club Support Funding Manager, at [fundingmanager@asun.unr.edu](mailto:fundingmanager@asun.unr.edu).



	9am	Men's Ultimate Frisbee	Tier 4	\$971.70	Tier 4	\$933.84
	9am	Multicultural Greek Council	Tier 4	\$274.28	Tier 4	\$227.92
	9am	Multicultural Greek Council	Tier 4	\$108.00	Tabled	Tabled
	9am	Nevada eSports	Tier 1	\$1,548.42	Tier 1	\$849.86
	9am	Nevada Taekwondo Club	Tier 4	\$164.76	Tier 4	\$164.76
	9am	Nevada Taekwondo Club	Tier 4	\$74.60	Tier 4	\$74.60
D	9:30am	Phi Beta Sigma	Tier 4	\$191.99	Tier 4	\$185.99
	9:30am	Nevada Student Investment Club	Tier 4	\$60.00	Postponed	Postponed
	9:30am	Phi Beta Sigma	Tier 4	\$460.40	Tier 4	\$462.40
	9:30am	Ducks University	Tier 2	\$1,682.80	Tier 2	\$1010.40
	9:30am	Nevada Wishmakers	Tier 4	\$230.48	Tier 4	\$230.48
	9:30am	Interfraternity Council	Tier 1	\$1,152.35	Tier 1	\$1152.35
E	10am	Student Nutrition Association	Tier 4	\$135.86	Tier 4	\$149.27
	10am	Pan-Hellenic Council	Tier 1	\$509.21	Tier 1	\$509.21
	10am	Sigma Phi Epsilon	Tier 4	\$996.00	Tier 4	\$996.00
	10am	Phi Delta Epsilon	Tier 4	\$930.02	Tier 4	\$438.00
	10am	Tau Kappa Epsilon	Tier 4	\$900.00	Tier 4	\$900.00
	10am	Nevada Wishmakers	Tier 4	\$109.50	Tier 4	\$117.00
	10am	Plant Club	Tier 4	\$462.50	Tier 4	\$462.50
BREAK	10:30-10:45AM	BREAK	BREAK	BREAK		
F	10:45am	Latino Student Advisory Board	Tier 4	\$79.98		
	10:45am	Omicron Delta Kappa	Tier 4	\$1,000.00	Tier 4	\$1000.00
	10:45am	Outdoor Adventures Club	Tier 4	\$19.63	Tier 4	\$23.58
	10:45am	Phi Mu Alpha	Tier 4	\$583.97	Tier 4	\$324.72
	10:45am	Sigma Alpha Epsilon Pi	Tier 4	\$120.00	Tier 4	\$220.00
	10:45am	Society of Physics Students	Tier 4	\$314.38	Tier 4	\$224.50
	10:45am	Society of Women Engineers	Tier 2	\$3,474.00	Tier 2	\$2000.00
G	11:15am	The Association for Computing Machinery	Tier 1	\$97.64	Postponed	Postponed
	11:15am	The Circle K International Club of University of Nevada, Reno	Tier 2	\$1,040.00	Tier 2	\$624.00
	11:15am	The College of Business Peer Mentors Program	Tier 4	\$338.36	Tier 4	\$315.99
	11:15am	The UNR Chess Club	Tier 4	\$280.00	Tier 4	\$330.76
	11:15am	Undergraduate Student Social Work Association	Tier 1	\$250.00	Postponed	Postponed

	11:15am	University of Nevada, Reno Collegiate FFA	Tier 4	\$99.00	Tier 4	\$99.00
	11:15am	VOX: Voices for Planned Parenthood	Tier 4	\$555.00	Tier 4	\$555.00
H	11:45am	Women's Rugby	Tier 4	\$1,000.00	Tier 4	\$200.0
	11:45am	Women's Ultimate Frisbee	Tier 4	\$146.85	Tier 4	\$146.85
	11:45am	Women's Ultimate Frisbee	Tier 4	\$518.50	Tier 4	\$518.50
	11:45am	Women's Ultimate Frisbee	Tier 4	\$18.61	Tier 4	\$18.56

Business Student Council sent the president and the club chair. This application is for the new student reception. It is an event that they host every year to welcome freshmen business majors. Last year, they had it catered by Port of Subs in the Joe and they had a good turnout. They applied for the same thing since they are expecting a similar turnout this year. They will bring in the College of Business faculty, dean, and others.

Commissioner Wang moved to approve the Business Student Council's tier 3 application \$419.35

Commissioner Hidalgo seconded.

The motion carried unanimously; Business Student Council's tier 3 application approved for \$419.35.

Business Student Council said the tier 1 application was for the club fair so that they can bring an ice cream truck to attract people to their table. In the past, there had been misunderstandings that the ice cream is for them only but anyone who wants some can get ice cream. They do ask for people's contact information and talk to them about their club, and then they can get a ticket for ice cream. It should buy about 500 cones.

Commissioner Wang wanted to clarify if they were still co-hosting with ASUN.

Business Student Council said that was a thought that has been discussed but now they are only doing it.

Commissioner Wang moved to approve the Business Student Council's tier 1 application for \$950.00.

Commissioner Ronquillo seconded.

Director Miller asked if the ice cream was premade before they came on campus.

Business Student Council said it was premade in the machine and they serve it out of the truck.

Director Long told Director Miller that in previous years, they were by the Mackey Statue.

Director Miller said they need documentation of insurance as soon as possible before coming on campus.

The motion carried unanimously; Business Student Council's tier 3 application for \$950.00 was approved.

Director Ayard said she had an agreement form that clubs must sign before leaving; she asked them to see her before they leave.

Director Long

Alpha Epsilon Pi sent the president and a proxy. They are seeking \$432 for 72 rush shirts for them, potential students, alumni, and a few extras. The cost is \$6 a shirt.

Director Long asked who reviewed the application.

Commissioner Wang did; she said the application looked good.

Director Long asked if a logo was included in application.

Alpha Epsilon Pi said yes.

Commissioner Hidalgo moved to approve Alpha Epsilon Pi's tier 4 application for \$432.00.

Commissioner Wang seconded.

The motion carried; Commissioner Tarr abstained. Alpha Epsilon Pi's tier 4 application for \$432.00 was approved.

Alpha Kappa Psi sent the treasurer and a proxy for the president. They submitted a tier 4 application for 35 rush shirts and 150 business cards. The business cards are to help with fall rushing.

CFS Desamero asked them to look at relevant comments and internal notes behind whether the applications looked good.

Commissioner Tarr asked if they had a design for their t-shirts.

Alpha Kappa Psi said they had a running design but will most likely go with the designs from last year. When they finalize the design, they will send it over.

Director Long said they will put a stipulation on the funds before they can spend them. The design must include the ASUN logo.

Commissioner Ronquillo asked if they had a quote for the order.

Alpha Kappa Psi said the same company from the last couple of semesters will be doing the order.

Commissioner Wang asked if the document they brought was different than what was submitted.

Alpha Kappa Psi said they got the price down to \$5.90 but they did re-submit the quote.

Commissioner Wang moved to approve Alpha Kappa Psi's tier 4 application for \$251.50.

Commissioner Hidalgo seconded.

The motion carried unanimously; Alpha Kappa Psi's tier 4 application for \$252.50 was approved.

All People Christian Ministries sent the president and the treasure. These funds are for a speaker they are having fly in. The speaker travels around the country to teach leadership and ministry skills but he is also a professional musician and actor. He is highly coveted and they are trying to book him for

August. This is for his honorarium, which is high since this is his busiest time and he is highly coveted. He is taking 2 days out of his busy schedule to help them grow.

CFS Desamero said retroactive funding is not allowed but they should be a tier 3 application because it is an on campus event. He attached a supporting document that shows \$150 since the previous supporting documents only showed \$100. He asked the commission if they were ok with funding it at \$150 instead of what the original supporting documents said.

Commissioner Wang asked if there was an email discussing this.

CFS Desamero said yes, he uploaded everything to the internal notes of the application.

Director Long asked what the reason was for the increase.

All People Christian Ministries said they booked him in the spring when he doesn't travel as much and now he is expanding to the east coast and other countries and august is also his busiest time. They want to give him more since he is taking time out of his busiest season. His demand increase is a pretty recent change.

Commissioner Wang asked if it was \$150 because he won't come for \$100.

All People Christian Ministries said that the extra \$50 was a thank you for coming.

Commissioner Wang asked why it was increased from \$100.

All People Christian Ministries said it was just because when they booked him originally, he had just started out but his demand is increasing because his skill set increased. That is why they wanted to give him more money.

Commissioner Wang moved to approve All People Christian Ministries tier 2 applications for \$115.

Director Miller said that they will need to get a contract guest form filled out since they can't get the funds without it being filled out. It takes 10-15 days to process it.

Director Long said he would want to bring up the cost of promotional items that honor individuals or groups.

CSF Desamero said that as a comment, promotional items usually refer to things like trophies but it can be interpreted in any way they see fit in reference to applications.

Director Ayard said that in this case, it is no longer considered a donation but rather a payment and so the speaker must document this on their taxes. It is not a donation but rather a payment.

Commissioner Hidalgo asked if there was a cap from their side of their table

Director Miller said no. they just need something in place in case something happens, that way they cannot sue the university.

The motion passed unanimously; All People Christian Ministries' tier 2 application was approved for \$100.

Commissioner Wang motioned to bring back All People Christian Ministries application back to the table.

Commissioner Hidalgo seconded.

The motion carried; All People Christian Ministries' application was brought back.

Commissioner Wang moved to relegate All People Christian Ministries' application from tier 2 to tier 3 in the amount of \$150.

Commissioner Hidalgo seconded.

The motion carried; All People Christian Ministries' tier 3 application for \$150 was approved.

Alpha Sigma Phi sent the president and treasurer. They said they needed the money for rush shirts. They don't usually request stuff because they are a new club but they needed to submit an application for 40 rush shirts and another for some food for the upcoming semester for recruitment since they fell a little behind.

Alpha Sigma Phi Dusting had to re-submit the food application since it was way too high the first time. It is now significantly lower for the food. He said he can forward the email with the current application. The correct amount was for \$278.43, they already forwarded it.

Commissioner Hidalgo asked if they were still talking about the food request.

CFS Desamero said yes. They are just waiting for the email with the proper amounts to go through.

Alpha Sigma Phi said they can move into their tier 4 application for \$459.00 while they wait for the email. It is for 40 rush shirts.

Commissioner Wang said they have a cap of \$6 per item for shirts and don't really break it up in terms of shirts and printing charges. They would need more supporting documents

Alpha Sigma Phi said they did send the supporting documents to the funding manger.

CFS Desamero said he got those documents and did update the application.

Commissioner Wang said it does not have estimates.

Director Long said they don't like to set precedents but he said they had done t-shirts at \$6 a shirt and the printing fee and set up fees as separate line items. It would be up to their interpretation, but it is up to them.

Commissioner Tarr said they can do that, he was fine with it. .

Commissioner Wang said if it was a screen printing charge then it could be still \$6 but the white shirt for \$3 for \$6 then still have cap

CFS Desamero said they can combine the basic t-shirt cost and screen printing cost and do a setup fee as a separate line.

Commissioner Wang said she was fine with approving the setup charge but if it is being broken down into 2 line items then it would be still \$6.

Director Long said that was typical of most companies.

Commissioner Wang said it should still be \$6.

Director Miller said that when doing the breaking down of cost, the rest would come out of the club account and they would cover the \$6 per t-shirt cost.

Commissioner Hidalgo moved to approve Alpha Sigma Psi's tier 4 application for \$459.

Commissioner Tarr seconded.

The motion passed unanimously; Alpha Sigma Psi's tier 4 application for \$459 was approved.

Director Miller reminded them to add a stipulation that they would only cover \$6 dollars for the shirts.

CFS Desamero said he got Alpha Sigma Psi's other email with the updated application.

Alpha Sigma Psi said they submitted the application but the original one did not include the pictures of the food so that is why it is a little less.

CFS Desamero said he will change things now.

Director Long said that on the application, they did not have a line item for a trip but supporting documents for it. He asked the commission if they should add it or not.

Commissioner Hidalgo asked if it was necessary they have a trip.

Alpha Sigma Psi said they would cover that themselves. He also clarified that line items without quantities means they only need 1.

Director Long said they should motion to approve before changing anything.

CFS Desamero sought a motion to change food item 12 to quantity 1 unit price \$21.68, food item 18 to quantity 1 unit price \$21.53, food item 13 to quantity 1 unit price \$16.80, food item 19 to quantity 1 unit price \$23.99, food item 1 to quantity 2 unit price \$6.78, food item 9 to quantity 1 unit price \$3.19, food item 11 to quantity 3 unit price \$7.99, food item 10 to quantity 1 unit price \$2.99, nonfood item 3 to quantify 1 unit price \$8.49, nonfood item 4 to quantity 1 unit price \$11.69, and remove the other items not on the spreadsheet originally.

Commissioner Tarr moved to change food item 12 to quantity 1 unit price \$21.68, food item 18 to quantity 1 unit price \$21.53, food item 13 to quantity 1 unit price \$16.80, food item 19 to quantity 1 unit price \$23.99, food item 1 to quantity 2 unit price \$6.78, food item 9 to quantity 1 unit price \$3.19, food item 11 to quantity 3 unit price \$7.99, food item 10 to quantity 1 unit price \$2.99, nonfood item 3 to quantify 1 unit price \$8.49, nonfood item 4 to quantity 1 unit price \$11.69, and remove the other items not on the spreadsheet original

Commissioner Wang seconded. She asked Alpha Sigma Psi if they had documents for the times they were removing.

Alpha Sigma Psi asked if they can just remove the items without documentation and only approve the ones they had documentations for.

Commissioner Hidalgo asked if they had to change the whole application if they did that.

Director Long said no; CFS Desamero already changed the items on the sheet.

The motion carried unanimously; Alpha Sigma Psi's application was changed to food item 12 to quantity 1 unit price \$21.68, food item 18 to quantity 1 unit price \$21.53, food item 13 to quantity 1 unit price \$16.80, food item 19 to quantity 1 unit price \$23.99, food item 1 to quantity 2 unit price \$6.78, food item 9 to quantity 1 unit price \$3.19, food item 11 to quantity 3 unit price \$7.99, food item 10 to quantity 1 unit price \$2.99, nonfood item 3 to quantity 1 unit price \$8.49, nonfood item 4 to quantity 1 unit price \$11.69, and remove the other items not on the spreadsheet originally carried.

CFS Desamero sought a motion to strike food item 1 at quantity 1 unit price \$9.99. food item 2 at quantity 2 unit \$3.39, strike food item 3-ketchup, strike food item 4-mustard, strike food item 5-relish, strike food item 6-bbq Sauce, strike food item 7-pasta, strike food item 8-sour cream, strike food item 14-pizza, strike food item 15-chips, strike food item 17-pasta sauce, strike food item 20-hamburger buns, strike nonfood items 1 and 2- cups and plates

Commissioner Wang moved to strike food item 1 at quantity 1 unit price \$9.99. food item 2 at quantity 2 unit \$3.39, strike food item 3-ketchup, strike food item 4-mustard, strike food item 5-relish, strike food item 6-bbq Sauce, strike food item 7-pasta, strike food item 8-sour cream, strike food item 14-pizza, strike food item 15-chips, strike food item 17-pasta sauce, strike food item 20-hamburger buns, strike nonfood items 1 and 2- cups and plates

Commissioner Tarr seconded.

The motion to strike food item 1 at quantity 1 unit price \$9.99. food item 2 at quantity 2 unit \$3.39, strike food item 3-ketchup, strike food item 4-mustard, strike food item 5-relish, strike food item 6-bbq Sauce, strike food item 7-pasta, strike food item 8-sour cream, strike food item 14-pizza, strike food item 15-chips, strike food item 17-pasta sauce, strike food item 20-hamburger buns, strike nonfood items 1 and 2- cups and plates carried unanimously.

CFS Desamero said Alpha Sigma Psi now had a tier 4 application for \$151.10.

Wang moved to approve Alpha Sigma Psi's tier 4 application for \$151.10

Commissioner Hidalgo seconded

Motion carried unanimously; Alpha Sigma Psi's tier 4 application for \$151.10 was approved. .

Honors Ambassadors sent proxies for the president and the treasurer.

Commissioner Hidalgo asked if they had been updated on the difference of the shirts and their cap of said \$6 and having to pay for the difference.

Honors Ambassadors said yes.

Commissioner Hidalgo moved to approve Honors Ambassadors' tier 4 application for \$360.00.

Commissioner Tarr seconded.

The motion carried; Commissioner Wang abstained. Honors Ambassadors' tier 4 application for \$360.00 was approved.

Alpha Tau Omega sent a proxy for the president and sent the treasurer. They got into some trouble last year so they want to bring in Dave Westall to speak about hazing. They originally requested \$2800 but they are hoping to bring down the cost.

Commissioner Ronquillo asked if it was a tier 4 application.

Director Long said no, it was a tier 3 application.

Commissioner Tarr said the agenda request was for \$500 but they are asking for \$2800.

Director Long said that was because of the funding cap.

Commissioner Wang moved to approve Alpha Tau Omega's tier 3 application for \$500

Commissioner Hidalgo seconded.

The motion carried; Alpha Tau Omega's tier 3 application for \$500 was approved.

Director Miller reminded them to get the guest contracted signed as soon as possible since it takes 10-15 days.

Beta Alpha Psi- Zeta Iota Chapter sent the president and treasurer. They are requesting money for recruitment week.

Commissioner Wang asked what kind of events they will be putting on.

Beta Alpha Psi- Zeta Iota Chapter said they were planning on doing two events. One will be a professional event but they haven't decided yet on what exactly and the other will be a philanthropy event.

Commissioner Tarr moved to approve Beta Alpha Psi- Zeta Iota Chapter's tier 4 application for \$677.50.

Commissioner Hidalgo seconded.

Commissioner Wang said what the women's attack tee was for.

Beta Alpha Psi- Zeta Iota Chapter said that was a weird submission from another application that got mixed up; it isn't theirs.

The motion carried unanimously; Beta Alpha Psi- Zeta Iota Chapter's tier 4 application for \$677.50 was approved.

Kappa Phi Lambda sent the president and a proxy for the treasurer. The tier 4 application for \$508.95 was for their fall 2016 rush supplies.

Commissioner Ronquillo moved to approve Kappa Phi Lambda's tier 4 application for \$508.95.

Commissioner Wang seconded.

The motion carried unanimously; Kappa Phi Lambda's tier 4 application for \$508.95 was approved.

Kappa Phi Lambda said the second application for \$60.35 was for their annual sisterhood retreat they hold before rush.

Commissioner Hidalgo moved to approve Kappa Phi Lambda's tier 4 application for \$60.35.

Commissioner Ronquillo seconded.

The motion carried unanimously; Kappa Phi Lambda's tier 4 application for \$60.35 was approved.

Men's Ultimate Frisbee sent the president and treasurer. The money was for their it was their second annual Frisbee tournament open to all students with a barbeque afterwards. All participants get a t-shirt, a Frisbee, and food. It went well last year.

Director Long asked if there was a screen printing charge for the discs.

Men's Ultimate Frisbee said yes and it was included.

Director Long asked how much it was.

Men's Ultimate Frisbee said it was set up as a fee.

Director Long said that since it was going out to students and ASUN funds it, they asked if they thought about putting the ASUN logo on it.

Men's Ultimate Frisbee said the design they submitted didn't have it but they could add.

Commissioner Hidalgo said they should.

Director Long added the stipulation that the ASUN logo be added; he asked them to send in the new design and they will get the money.

Commissioner Wang asked how they will advertise the event.

Men's Ultimate Frisbee said throughout Facebook, at the club fair, and with flyers hung throughout the dorms.

Director Long asked when the event will be.

Men's Ultimate Frisbee said September 3<sup>rd</sup>.

Director Long said they should meet with inkblot in the ASUN offices to market it around campus. They can use them since it is tier 1 funding, they can just walk into the offices and all the information is online.

Commissioner Wang said they had a note that said that is was in conjuncture with tier 4 funding since they are asking for 100 of the discs in the order.

Men's Ultimate Frisbee said the prices decrease when you order more; they wanted to combine the application to save money on the order.

Commissioner Hidalgo asked what the other 100 Frisbees were for.

Men's Ultimate Frisbee the 100 was for the team, the price was cut and the setup fee is also cut in half.

Commissioner Wang moved to approve Men's Ultimate Frisbee's tier 1 application of \$714.38

Commissioner Ronquillo seconded.

The motion carried unanimously; Men's Ultimate Frisbee's tier 1 application for \$714.39 was approved.

Men's Ultimate Frisbee said the second application will cover their practices to help them get better so they can make nationals. They want to buy a speaker to make communication easier during practices.

Commissioner Tarr said that they have a cap of \$100 for speakers.

Men's Ultimate Frisbee said the reason they put was because they needed it to make practices easier. The speaker would help with communication. They have up to 90 people so they just want everyone to hear what is being said.

Director Long said that that policy they have in place prevents them from funding items that are super expensive in order to avoid club leaders walking away with the things when they graduate.

Commissioner Ronquillo asked if there was a warranty.

Men's Ultimate Frisbee said no.

Commissioner Wang asked if they could get equipment through Sound and Lights

Men's Ultimate Frisbee said they have two practices a week and that would be hard to set up each time.

Commissioner Ronquillo asked if they had a club membership fee.

Men's Ultimate Frisbee said yes.

Commissioner Ronquillo asked what the fees were for.

Men's Ultimate Frisbee said it was funding for tournaments and to pay for their uniforms.

Commissioner Ronquillo asked if they could fund a portion and then have the team fund the rest.

Commissioner Hidalgo said they could do \$100 and the club could do the \$37.40

Commissioner Hidalgo moved to change the unit price of line item 5 to \$100.

Commissioner Wang seconded.

The motion carried unanimously; Men's Ultimate Frisbee's tier 4 application was now for \$933.84.

Commissioner Hidalgo moved to approve Men's Ultimate Frisbee's tier 4 application for \$933.84.

Commissioner Ronquillo seconded.

Commissioner Tarr asked if they should add the stipulation from before again since they had custom Frisbees.

Director Long said yes and asked Director Miller if that would work as well. They are using funding for Frisbees either way but only get the discount if it is a large order. ----

Director Miller said yes but the math will be a little weird. The total amount would not be 40%, only what they got funding for; she assured them it will work out though.

Director Long said they will add the same stipulation that says they must add the ASUN logo.

The motion carried unanimously; Men's Ultimate Frisbee's tier 4 application for \$933.84 was approved.

CFS Desamero said there was a penny error with their application so they will need to add 1 cent. He sought motion to bring back to the application to the table.

Commissioner Hidalgo moved to bring back Men's Ultimate Frisbee back to the table.

Commissioner Wang seconded.

Director Long said their funding spread sheet said they made an error so they need to change the application for \$714.39

Commissioner Wang moved to relegate Men's Ultimate Frisbee for tier 1 funding for \$714.39.

Commissioner Tarr seconded.

The motion carried unanimously; Men's Ultimate Frisbee's application for tier 1 funding was approved for \$714.39.

Multicultural Greek Council sent proxies for the president and the treasurer. This is for their barbeque open for all students for recruitment purposes.

Commissioner Wang said they had supporting documents with two different pictures; there is a 10 cent difference between the napkins.

Multicultural Greek Council said they can go ahead and change them.

Commissioner Wang asked if it was okay to fund the cheaper ones.

Commissioner Wang moved to change nonfood line item 2 from quantity 2 unit price \$8.59 to quantity 2 unit price \$8.49.

Commissioner Hidalgo seconded.

The motion carried unanimously; the Multicultural Greek Council's tier 4 application was for \$267.46

Commissioner Wang asked how many people were expected to attend.

Multicultural Greek Council said 60-70 people.

Commissioner Wang asked how many sets of mustard they wanted.

Multicultural Greek Council said 1 set of mustard for a total of 2 mustards.

Commissioner Wang moved to change food line items 7 and 8 from quantity 2 to quantity 1.

Commissioner Hidalgo seconded.

The motion carried unanimously; The Multicultural Greek Council's tier 4 application was now for \$253.48.

Commissioner Hidalgo moved to approve the Multicultural Greek Council's application for \$253.48.

Commissioner Ronquillo seconded.

Commissioner Wang said that for chips, they asked for 4 packs which will be 200 chips but they are only expecting 60-70 people.

Multicultural Greek Council said to change the quantity.

Director Long said they can let the motion die and adjust the amount again later.

The motion failed.

Commissioner Wang moved to change food item line 5 to quantity of 2 not 4.

The motion carried unanimously. Multicultural Greek Council's tier 4 application for \$227.92

Commissioner Ronquillo moved to approve the Multicultural Greek Council's application for \$227.92

Commissioner Wang seconded.

The motion carried unanimously; Multicultural Greek Council's tier 4 application for \$227.92 was approved.

Director Miller asked if it was tier 4 funding.

Director Long said yes.

Nevada eSports sent the president and the treasurer and they are requesting money for a tournament similar to last year for the end of welcome week. They sent an updated application, they were expecting to get a Wing stop sponsorship but they didn't. Instead they switched the money to pizza and the date should also be the 3<sup>rd</sup>, not September 2. They hope this event will bring in as many people on campus to recruitment. It should help them grow.

Commissioner Wang asked for the purpose of the two banners.

Nevada eSports said it was to designate the different games since they do have two different games.

Commissioner Wang asked if they knew where they were getting the banners from.

Nevada Esports said an online website.

Commissioner Wang asked if they looked into the @One

Nevada eSports said no.

CFS Desamero said that how they submitted the application meant that the wristband formula was 220.86/3. He asked them to explain why submitted like that.

Nevada eSports said they wanted that for the wristbands themselves and that formula was an error. They were originally going to buy 3 banners but are now getting two, that formula is based on the quote for 3 banners.

Director Long explained that it was just labeled incorrectly, it is all good.

Commissioner Wang said there is a banner from the @one that is 59" and it is \$9.30.

Nevada Esports asked if they knew how wide they will be.

Director Long said they recommend they continue with application as it is.

Commissioner Wang moved to approve Nevada eSports's tier 1 application for \$849.86

Commissioner Hidalgo seconded.

The motion carried; Commissioner Tarr abstained. Nevada eSports's tier 1 application for \$849.86 was approved.

Intervarsity Christian Fellowship sent the president and treasurer. They applied for tier 4 funding for bible study sessions they do where all students can come to ask questions and discuss spiritual aspects.

Commissioner Wang said they had binders at \$3.99 each but this application has them as \$3.39; she asked them if they wanted to change it for \$3.99

Intervarsity Christian Fellowship said the correct price is \$3.99 and for pens, they need 10 packs.

Commissioner Wang asked why they needed so many pens.

Intervarsity Christian Fellowship said they do small groups with 10 people total and then a group leader.

Commissioner Wang moved to change nonfood item line 1 from unit price \$3.39 to \$3.99 and moved to strike line item 5.

Commissioner Tarr seconded.

The motion carried unanimously; nonfood item line 1 was changed from unit price \$3.39 to \$3.99 and line item 5 had been stricken.

Commissioner Wang said they had an issue with the markers, they are \$10.29 in the screenshot but the application is \$10.89

InterVarsity Christian Fellowship said it was a mistake

Commissioner moved to change line item 3 from \$10.89 to \$10.29.

Commissioner Hidalgo seconded.

The motion carried unanimously; Intersity Christian Fellowship's application was a tier 4 for \$386.78.

Commissioner Wang moved to approve Intersity Christian Fellowship's tier 4 application for \$386.78.

Commissioner Hidalgo seconded.

The motion carried unanimously; Intersity Christian Fellowship's tier 4 application was approved for \$386.78.

InterVarsity Christian Fellowship said the second application was for their interactive art station during recruitment.

Commissioner Wang said they are requesting money for t-shirts.

InterVarsity Christian Fellowship said yes; members will wear them to identify themselves. Director Long said that their account for the deadline, unless they made deposit, they cannot offer tier 1 funding because they do not have enough for the 40%/60% split.

CFS Desamero said he can write down the amount for them to look at.

Commissioner Wang asked if they can change the tier funding request.

Commissioner Hidalgo said it wouldn't matter.

Commissioner Tarr asked them if they wanted the commission to change it to tier 4 or if they wanted to save the money.

Commissioner Wang moved to change Intersity Christian Fellowship's the application form tier 1 to tier 4.

Commissioner Hidalgo seconded.

The motion carried; Intersity Christian Fellowship's application was now a tier 4 in the amount of \$387.50.

Commissioner Hidalgo moved to approve Intersivity Christian Fellowship's tier 4 application for \$387.50.

Commissioner Tarr seconded.

The Motion carried unani8mously; Intersivity Christian Fellowship's tier 1 application for \$387.50 was approved.

Director Long asked if they could do the same with their last tier 1 application.

Commissioner Wang moved to change Intersivity Christian Fellowship's application from tier 1 to tier 4 for \$19.53.

Commissioner Hidalgo seconded.

The motion carried unanimously; Intersivity Christian Fellowship's application was tier 4 for \$19.53.

Commissioner Wang moved to approve Intersivity Christian Fellowship's application was tier 4 for \$19.53.

Commissioner Tarr seconded.

The motion carried unanimously; Intersivity Christian Fellowship's application for tier 4 for \$19.53 was approved.

Director Ayard asked Director to repeat the amounts for Intersivity Christian Fellowship.

Director Long said they were all tier 4 applications for \$386.78, \$387.50, and \$19.53.

Nevada Taekwondo Club sent the president and treasurer. They are requesting money for shields and targets that are large enough to strengthen their and punches and kicks and cones that help with cardio and agility ladders.

Commissioner Wang moved to approve Nevada Taekwondo Club's tier 4 application for \$164.76.

Commissioner Hidalgo seconded.

The motion carried unanimously; Nevada Taekwondo Club's tier 4 application for \$164.76 was approved.

Nevada Taekwondo said the second application was for Thursday fest. They loan to have some flyers.

Commissioner Wang asked if they could use their wolf card to print the flyers.

Nevada Taekwondo club said they used the prices not from the wolf card in case they couldn't use it and had to use credit cards from central station.

Ms. Miller said they could not use their wolf card.

Commissioner Wang moved to approve Nevada Taekwondo Club's tier 4 application for \$74.60.

Commissioner Tarr seconded

The motion carried unanimously; Nevada Taekwondo's tier 4 application for \$74.60 was approved.

Phi Beta Sigma sent proxies. They have an application for the funding of food for their brotherhood retreat. It will also be like a business retreat to plan everything for the semester. The other retreat is for recruitment week, they need feed food for the grill and for t-shirts.

Commissioner Wang asked if they needed a grill.

Phi Beta Sigma said no, just for food.

Commissioner Wang moved to approve Phi Beta Sigma's tier 4 application for \$185.99.

Commissioner Tarr seconded.

The motion carried; Phi Beta Sigma's tier 4 application for \$185.99 was approved. Commissioner Hidalgo abstained.

Phi Beta Sigma said this one is for their brotherhood retreat.

Commissioner Wang asked if they were ok with changing the cheese slices from.

Phi Beta Sigma said yes.

Commissioner Wang asked what the lighter fluid was for.

Phi beta sigma said for the grill.

Commission Tarr asked if the event was on campus

Phi beta sigma said off campus.

Commissioner Wang moved to change food item 7 from \$8.99 to \$9.99

Commissioner Tarr seconded.

The motion carried; food line item 7 was changed from unit price \$8.99 to \$9.99 Commissioner Hidalgo abstained. Phi Beta Sigma's application was for \$862.40

Commissioner Wang asked CFS Desamero if he reviewed the application.

CFS Desamero said no.

Commissioner Wang asked if they knew what was on the application.

Phi Beta Sigma said it should be food but they would need to check with the treasurer.

Commissioner Hidalgo said if there is something missing, they need to strike that.

Commissioner Wang said she found it on the second page, nothing needed to be stricken. She moved approve Phi Beta Sigma's tier 4 application for \$462.40.

Commissioner Ronquillo seconded.

The motion carried; commissioner Hidalgo seconded. Phi Beta Sigma's tier 4 application for \$462.40 was approved.

Nevada Student Investment club sent proxies for the president and the treasurer.

Director Long asked if they sent proxy notices.

Nevada Student Investment club said yes but it was late notice.

Director Long said that they will move into another application and they can talk to them to find proof of the proxy notice.

Nevada Student Investment Club said it might not have been sent; they asked what they can do

Director Long said that because they send email reminders; there is nothing they can do.

Ducks University sent the president and the treasurer. They said that the funding was for a conference that educates them on fundraising and how to save/spend money properly.

Director Ayard asked if they renewed.

Ducks University said yes.

Director Ayard said she had them listed as inactive.

CFS Desamero said he had spoken with them but they needed to complete Central Station training, need proof that they completed the things.

Director Ayard asked if they changed names.

Ducks University said in the spring.

Director Miller asked if they deposited funds after changing names.

Ducks University said no.

Director Miller said that because there were no deposits made, they did not have enough money for the split.

Director Long said they don't have sufficient funds in their accounts to fund the application.

Ducks University said they have a separate account since they are associated with a national organization.

Director Miller said they needed proof of the account and the tax ID code. They need to transfer money from that account to the club account since they will be using ASUN money. They can't transfer money from their account to off-campus accounts.

CFS Desamero said the information for deadlines for funding is on the ASUN page. They need to put money in their account by that deadline.

Ducks University asked if there was any way to get the money into the account and get the funding today.

Director Miller said it was up to the Commission but they can stop by the Central Station Office any time to get money deposited. They take cash or checks only.

Commissioner Wang said that their supporting documents stated they had a statement of \$100; she asked what that was for

Ducks University said it was for the ticket.

Director Long asked if they wanted them to allow transferring funds even though it is passed the deadline.

Commissioner Hidalgo said it was fine.

Commissioner Wang said it was ok but this is the only freebee.

CFS Desamero told the commission that this would set a precedent for other clubs that don't get money in time into their account.

Director Long agreed but also reminded them that this is a specific case since they are a club with an off campus account.

Director Miller said they also needed to know when the deadline was for the club to transfer the funds into the account.

Ducks University said they can do it by Monday.

Director Miller said it had to be cash or a check.

Director Long said they will put a stipulation on the account that it has to be Monday, July 25 by 5 pm.

Commissioner Tarr asked how they would decide how would get the four tickets.

Ducks University said the president, vice president, the treasurer, and an up-and-coming member.

Commissioner Hidalgo asked if they needed an itinerary.

Director Miller said Central Station will need one for travel paperwork.

Director Long asked why they chose those people.

Ducks University they are helping with fundraising and leadership trainings as well as steps and procedures that allow donations to be gathered. These people will be the most influential at the dinner so they need those people there.

Commissioner Hidalgo asked if everyone was ok with sending those people.

Ducks University said yes.

Commissioner Wang moved to approve Ducks University's tier 2 application for \$1,010.40.

Commissioner Hidalgo seconded.

The motion carried unanimously; Ducks University's tier 2 application for \$1010.40 was approved.

Nevada Wishmakers sent the president and a proxy for the treasurer.

Commissioner Wang said they are a tax exempt group.

Nevada Wishmakers said they did not know when they got the quote.

Director Long said they will strike that line and then let Wing Stop know they are tax exempt.

Commissioner asked if they only expected 10 people.

Nevada Wishmakers said yes but they wanted to get more people to attend so to build their size.

Commissioner Wang moved to approve Nevada Wishmakers application for \$215.38.

Commissioner Hidalgo seconded.

The Motion carried unanimously; Nevada Wishmakers tier 4 application for \$215.38 was approved.

Nevada Wishmakers said the second application was for color copies for rush events to advertise recruitment. They are also looking to get more table covers that are permanent and to get a design with all opinions.

CFS Desamero said he reviewed the application and pointed out that the color copies are 20 cents and that can't use wolf card. They can embroider for free with the design. He asked if they wanted to go forward or find a cheaper price. They can also have them send the design before getting money.

Commissioner Wang said they wanted a stipulation for the design and to add the ASUN logo.

Commissioner Hidalgo said they can wait for design but thought they should add the stipulation.

Commissioner Tarr said it wasn't necessary.

Nevada Wishmakers said they would be embroidering on the front only.

Director Long said they are on getting the design sent before releasing funds.

Commissioners Tarr and Hidalgo voted logo; Commissioners Wang and Ronquillo said no logo. Director Long said it was not necessary since that would raise the cost.

CFS Desamero said it would just need to be sent to either him or Director Long before they can get the money.

Nevada Wishmakers wanted the table cover before the year started.

CFS Desamero said they should be fine but to follow up with him if they needed help.

Commissioner Wang asked them to follow up with her as well since she is their commissioner; she moved to approve Nevada Wishmakers tier 1 application for \$150.50.

The motion carried unanimously; Nevada Wishmakers' tier 1 application for \$150.50 was approved.

Commissioner Wang moved bring back Nevada Wishmakers' tier 1 application for \$150.50 back to the table.

Commissioner Hidalgo seconded.

Commissioner Tarr moved to change line item 2's unit price to \$0.20.

Commissioner Wang seconded.

The motion carried; Nevada Wishmakers' application was now a tier 4 application for \$117.

Commissioner Tarr seconded.

The motion carried unanimously; Nevada Wishmakers tier 4 application for \$117 was approved.

Student Nutrition Association sent proxies. They are requesting money for spreading information about nutrition for Thursday fest, to set up a table to hand out free smoothies and to hand out pamphlets to inform students. They want to build their network as well and get new recruits.

Commissioner Wang moved to change food item line 1 from \$2.54 to \$3.99, food item 2 from \$2 to \$1.9, food item 3 from \$4 to \$2.99, and nonfood item 2 from \$0.15 to \$0.20.

Commissioner Hidalgo seconded.

Commissioner Wang did this because their supporting document does not match the excel sheet.

Director Long added that their documentations need to add up with the excel sheets.

Commissioner Wang asked if the rental was a flat price.

Student Nutrition Association said yes.

The motion carried; Student Nutrition Association now had a tier 4 application for \$149.27.

Commissioner Wang asked if they would be using the costume for more than one event.

Student Nutrition Association said yes.

Commissioner Wang moved to approve Student Nutrition Association's tier 4 applicator for \$149.27

Commissioner Hidalgo seconded.

The motion carried unanimously; Student Nutrition Association's tier 4 application was approved for \$149.27.

Pan-Hellenic Council sent a proxies for the president and the treasurer. They could not find anyone forms the council and they did let them know that a rep would be there. They are requesting funding for the cook-off for sorority/fraternity. The money is to supply food to promote the sorority/fraternity life.

Commissioner Wang moved to approve the Pan-Hellenic Council's tier 1 application for \$509.21.

Commissioner Hidalgo seconded.

The motion carried unanimously; Pan-Hellic Council's tier 1 application for \$509.21 was approved.

Sigma Phi Epsilon said they had tried to get themselves approved and had the information ready but never got a response.

CFS Desamero said he followed through with them but the advisor said he would respond in a few days for renewal. He saw a screenshot for proof but never heard back.

Director Ayard said their advisor needs to confirm still. Their file needs the confirmation that the decision has not changed. They can leave it pending but she needs to respond immediately.

Director Long asked if it was ok to proceed.

Director Ayard said yes.

Commissioner Wang moved to approve Sigma Phi Epsilon's tier 1 application for \$996.00.

Commissioner Hidalgo seconded.

Sigma Phi Epsilon said the money was for rush shirts for the fall.

The motion carried unanimously.

Phi Delta Epsilon sent proxies for the president and vice president; they sent the proxy notices to Commissar Wang.

Commissioner Wang said they had a cap of \$6 so they will need to change the prices. She moved to change nonfood item 1 from \$12.74 to \$6.

Commissioner Hidalgo seconded.

Commissioner Ronquillo asked if they had enough in their account.

Director Long said yes since this was a tier 4 funding.

The motion passed unanimously; Phi Delta Epsilon's tier 4 application was for \$438.

Commissioner Wang moved to approve Phi Delta Epsilon's tier 4 application for \$438.

Commissioner Hidalgo seconded

The motion carried unanimously; Phi Delta Epsilon's tier 4 application for \$438 was approved.

Tau Kappa Epsilon sent proxies for the president and the treasurer; proxy notices were received by Commissioner Tarr. They are requesting money from rush shirts.

Commissioner Tarr said he reviewed the design and logo.

Commissioner Hidalgo moved to approve Tau Kappa Epsilon's tier 4 application for \$900.

Commissioner Wang seconded.

The motion carried unanimously; Tau Kappa Epsilon's tier 4 application for \$900 was approved.

Plant club sent proxies for the president and treasurer; proxy notices were received by Commissioner Wang. They are requesting money to buy 300 plants from a wholesale store. They are plants that are easy to plant and take care of. They want to do a fundraiser by planting them outside of the Joe.

Director Long asked if the commission wanted to change the application to be for a fundraiser.

CFS Desamero said they were good already.

Commission moved to approve the Plant Club's tier 4 application for \$462.50.

Commissioner Hidalgo seconded.

The motion carried unanimously; Plant Club's tier 4 application for \$462.50 was approved.

Kappa Delta Chi said they were under Multicultural Greek Council scheduled at 9 am.

Commissioner Wang said she emailed them about a logo with ASUN but they never followed up with the logo.

Director Long said that because of Nevada Open Meeting Law, the commission can't approve their application since they were agendized as part of the Multicultural Greek Council. The commission will hear them as part of public comment and then approve them at their next meeting. They will re-agendize them for the next meeting and then approve them that way.

Commissioner Wang said the application looked good but wished they had a logo to see.

Director Long said they will add a stipulation that says the ASUN logo has to be added to the design.

Commissioners Wang asked if they had the correct emails listed.

Kappa Delta said they noticed that their VP and treasurer emails were spelled wrong. They asked how they could go about changing that.

Director Ayard said that when they submitted the renewal application, they had no emails included. She updated the emails.

Commissioner Hidalgo motioned to recess until 10:55 am

Commissioner Tarr seconded.

The motion carried unanimously; the Commission will recess until 10:55 am.

Director Long called the Department of Clubs and Organizations meeting back to order at 10:54 am in Room 3004 of the William J. Raggio Building. Presiding secretary, Andrea Godoy.

Director long, CFS Desamero, Commissioner Hidalgo, Commissioner Ronquillo, Commissioner Tarr, and Commissioner Wang were present.

Commissioners Bittar and Carrasco were absent excused.

A quorum was present.

Society of Women Engineers sent the president and a proxy for the treasurer. They are requesting tier 2 funding to fly to the Society of Women Engineers conference in Philadelphia. The money will be to cover airline tickets

Commissioner hidalgo asked who would be going.

Society of Women Engineers said they had 14 girls total but they are waiting before creating a set list of names since not everyone has paid their fees. They also want to do a fundraiser to pay for the other tickets before awarding them.

Commission Wang asked how they would be choosing

Society of women engineers said that the girls going will need to pay their dues first. They also want to wait until they have the fundraiser to hopefully buy the remaining tickets. It is also based on involvement in activities before the travel date based on weekly and monthly basis.

Commissioner hidalgo said their tier 2 funding cap is \$2000 so they can only approve them for that much.

Commissioner Wang moved to approve the Society of Women Engineers' tier 2 application for \$2000.

Commissioner Hidalgo seconded.

The motion passed unanimously, Society of Women Engineers' tier 2 application for \$2000.

Omicron Delta Kappa sent the president and a proxy for the treasurer. They are affiliated with a national organization. They chartered last semester and applied for \$1000 last semester to pay for their charter fees. The national organization had to take care of a few things before they could pay and those dates didn't end up aligning with Central Station's timeline. They re-applied for the same amount in order to pay their fees.

Commissioner Ronquillo moved to approve Omicron Delta Kappa's tier 4 application for \$1000.

Commissioner Hidalgo seconded.

The motion passed unanimously; Omicron Delta Kappa's tier 4 application for \$1000 was approved.

Outdoor Adventures sent the president and a proxy for treasurer; notice was received CFS Desamero. They are requesting money for recruitment and other materials for Thursday fest.

Commissioner Hidalgo said everything looked good; he moved to approve the Outdoor Adventures Club's tier 4 application for \$19.63.

Commissioner Ronquillo seconded.

Commissioner Tarr said they had to adjust line item 2 by \$0.20.

Commissioner Hidalgo retracted the previous motion.

Commissioner Tarr moved to adjust line item 2 by \$0.20.

Commoner Hidalgo seconded.

Commissioner Tarr said the @One charges \$0.20 for flyers without their wolf card and that is why they had to do some re-adjusting.

The motion carried; Commissioner Wang abstained. Outdoor Club now had a tier 4 application for \$23.38.

Commissioner Hidalgo moved to approve The Outdoor Club's tier 4 application for \$23.38.

Commission Tarr seconded.

The motion carried; commissioner Wang abstained. Outdoor Club's tier 4 application was approved for \$23.38.

Phi Mu Alpha sent the present and the treasurer. They are requesting money for their recruiting events.

Commissioner Wang moved change nonfood item 1 from \$12 to \$6.

Commission Hidalgo seconded.

The motion carried unanimously.

Commissioner hidalgo said they applied for pizzas but the commission had a funding cap for \$10 for pizzas. They will need to change that as well but other than that, it looks good. Commissioner Hidalgo moved to change food line items 1 and 2 to \$10.

Commissioner Tarr seconded.

The motion carried unanimously; Phi Mu Alpha had a tier 4 application for \$324.72.

Commissioner Wang moved to approve Phi Mu Alpha's tier 4 applicator for \$324.72.

Commissioner Hidalgo seconded.

The motion carried unanimously; Phi Mu Alpha's tier 4 application for \$324.72 was approved unanimously.

Sigma Alpha Epsilon Pi sent the president and treasurer. They are requesting money for 20 t-shirts. The cost is over \$6.

Director Long said they will change it but they can find other vendors, otherwise all remaining costs will have to be covered by them.

Commissioner Wang said they can fund their 1 item setup fee and spring charge. For t-shirts, they have a funding cap of \$4 for plain t-shirts. In order to fund their setup fee and spring charge, the commission needs to change the t-shirt fee to \$4, not \$6.

Director Long said they can fund them at \$6 for t-shirts and add those charges as separate line items.

Commissioner Wang moved change line item 1 from \$4 to \$6 and add line item 2 quantity 1 unit price \$20 and add line item 3 quantity of 20 unit price \$6.

Commissioner Ronquillo seconded.

Commissioner Tarr asked Sigma Alpha Epsilon Pi if they were ok with those charges.

Sigma Alpha Epsilon Pi said yes.

The motion carried unanimously; Sigma Alpha Epsilon Pi had a tier 4 application for \$260.

Commissioner Wang moved to approve Sigma Alpha Epsilon Pi's tier 4 application for \$260.

Commissioner Hidalgo seconded.

Commissioner Tarr asked if the total was \$220.

Commissioner Wang retracted the previous motion and moved to approve Sigma Alpha Epsilon's Pi's tier 4 application or \$220 funding.

Commissioner Hidalgo seconded.

The motion carried unanimously; Sigma Alpha Epsilon Pi's tier 4 application for \$220.

Interfraternity Council sent proxies for the president and the vice president. They are requesting money for Go Fest.

Commissioner Wang asked them to explain Go Fest.

Interfraternity Council said Go Fest is something they do every year where all organizations can go to table and talk about their organizations. They also like to provide food and glow sticks.

Commissioner Wang asked if the black light and fog machine were rentals.

Interfraternity Council said yes.

Director Ayard asked if they had been renewed, since her end of the process said the treasurer had not done Central Station training.

Director Long said that pictures proving it had been done had been sent to him.

Commissioner Wang moved to approve Interfraternity Council's tier 1 application for \$1152.35

Commissioner Hidalgo seconded.

The motion carried unanimously; Interfraternity Council's tier 1 application for \$1152.35 was approved.

Society of Physics Students sent proxies for the president and the treasurer.

Commissioner Hidalgo said he could not find the application.

CFS Desamero said he re-uploaded it after evaluating it last night.

Commissioner Tarr asked if they had the ASUN logo on their t-shirt design.

Society of Physics Students said they had a picture of the design and said they could show the commission the logo for the shirt.

CFS Desamero said that because of some miscommunications, they needed to show a table design as well. There was not enough time to notify them.

Director Long said a stipulation will be added that table design must be showed.

Commissioner Wang said t-shirts are capped at \$6; she motioned to change nonfood items 1-4 from unit price \$13.49 to unit price of \$6.

Commissioner Hidalgo seconded.

The motion carried unanimously; Society of Physics Students had a tier 4 application for \$224.50.

Commissioner Wang said they can always find cheaper vendors. She moved to approve the Society of Physics Students' tier 4 application for \$224.50.

Commissioner Tarr seconded.

Circle K sent the treasurer and a proxy for the president; proxy notice was received by CFS Desamero. They are requesting money for their annual retreat.

Commissioner Ronquillo moved to change the application from tier 2 to tier 4.

Circle K applied for tier 2 because their vice president also applied for tier 2 when he traveled to a conference.

Director Long said that the tiers change all the time and are every dynamic. He will leave it up to the commission to decide what they want to do with the application.

CFS Desamero was contacted by them and they understood tier 2 as being able to cover conference registration fees. They wanted to use their tier 4 funds for other events.

Commissioner Wang asked if they considered this registration because it was not a conference or seminar.

Commissioner Hidalgo said it fell under tier 4. He asked what the registration was for.

Circle K said it was to reserve a spot at the conference where they will be taught leadership skills.

Director Ayard asked them to summarize the confusion.

Director Long said they applied as tier 2 but it is not related to travelling. Tier 2 is used to fund registration for conferences and they are trying to decide if they want to leave it as tier 2 or relegate it to another tier since it isn't directly related to travel, conferences, or seminars.

Director Ayard asked if they will be traveling.

Director Long said yes but they did not request money for travel.

Director Ayard asked why it didn't fall under travel if they requested money for a conference that was off campus.

Commissioner Wang said they are applying specifically to use the money to reserve a spot, not to pay for travels.

Commissioner Ronquillo said it was under membership development and tier 4 is dedicated to that.

Commissioner Tarr agreed it could be tier 4 but could also be tier 2; it is meant for leadership building.

Commissioner Hidalgo said that based off of CFS Desamero's statement, that moved them up to tier 4 but also capped their tier 4 funds for the rest of the year and they might want to use the money for other things.

Director Ayard still wasn't sure about the confusion. The website said that the tier could be used to cover materials that might be used at a conference, registration, and travel.

CFS Desamero said that his interpretation saw this as direct expenses related to travel; there is not a specific line for travel.

Commissioner Wang moved to approve Circle K's tier 2 application for \$624.

Commissioner Tarr seconded.

The motion carried unanimously; Circle K International's tier 2 application for \$624 was approved.

The Association of Computing Machinery sent proxies for the president and vice president.

Director Long said that because the notice was not received in time for this funding hearing, they could not hear the request today.

The College of Business Peer Mentors sent the president and the treasurer. They sent in a second application that was more updated and asked if they got it.

CFS Desamero said yes, and he uploaded the same one.

Commissioner Wang asked if they still needed the promotional materials.

The Business of College Peer Mentors said no. They are getting a discount for the table cloth, it should be \$252.90. That was the only thing that changed.

Commissioner Wang said the internal notes didn't state those changes, only that the design needed the ASUN logo.

The Business College Peer Mentors said they can add the logo.

Commissioner Wang said they have a cap for banners at \$150 and they must break up the line items; the rest will come out of their account.

CFS Desamero said the spreadsheet he received was not updated but they did make a note. He asked if they had proof of the discount.

The College of Business Peer Mentors said no, they only talked over the phone.

Commissioner Wang moved to change nonfood item 2 from unit price \$5 to unit price \$4.99 and nonfood item 3 from unit price \$2.93 to \$1.50 and add nonfood line item 4- screen printing quantity 8 unit price \$12 and add nonfood line item 5- one item fee quantity 1 unit price \$25 for a total of \$315.99.

Commissioner Tarr seconded.

The motion carried unanimously; the College of Business Peer Mentors had an application for \$315.99.

Commissioner Wang moved to approve The College of Business Peer Mentors' tier 4 application for \$315.99.

Commissioner Hidalgo seconded.

The motion carried unanimously; The College of Business Peer Mentors' tier 4 application for \$315.99 was approved.

The Association for Computing Machinery said they did not send proxy notices since they did not know they needed 24 hours prior.

Director Long said there was nothing they could do now, he encouraged them to apply for Fall I funding.

UNR chess club sent the president and a proxy for the treasurer. They need general supplies for the club and some shirts. They put the general supplies under promotional items.

Commissioner Wang said they had nonfood items under food items so they will remove them; she moved to switch food items 1,2,3,7 and 8 to nonfood items 1-5.

Commissioner Tarr seconded.

The motion carried unanimously.

Commissioner Tarr moved to adjust line item 3 to a unit price of \$6.

Commissioner Hidalgo seconded.

Commissioner Tarr said they have \$6 funding cap for t-shirts so that is what they were adjusting.

Commissioner Wang said that since they are also using Branded, they it would not need to re-break up. They break it up by 1 item fee and the printing charge so they can get more funding; they take it out of tier 4. She asked if they were ok with that.

The UNR Chess club said yes.

Commissioner Tarr retracted previous motion.

Commissioner Wang moved to change line item 3 from unit price \$8.07 to \$4, add nonfood item 6- onetime setup fee quantity 1 unit price \$20, and add line 7- screen printing charge quantity 24 unit price \$4 by unanimous consent.

There was no dissent; the motion carried. UNR Chess club had a tier 4 application for \$330.70

The Commission asked to see the logo; The UNR Chess Club showed the commission their logo.

Commissioner Wang moved to approve the UNR Chess Club's tier 4 application for \$330.76.

Commissioner Ronquillo seconded.

The motion carried unanimously; The UNR Chess Club's tier 4 app.

University of Nevada, Reno Collegiate FFA sent the president and treasurer. They are requesting money for a banner for advertisement to help increase recruitment at different events.

Commissioner Hidalgo said they needed to check the price range; he moved to approve the University of Nevada, Reno Collegiate FFA's tier 4 application for \$99.00.

Commissioner Tarr seconded.

The motion carried unanimously; The University of Nevada, Reno Collegiate FFA's tier 4 application for \$99.00 was approved.

The Undergraduate Student Social Work Associate sent president and a proxy for the treasurer. They are requesting funds to give out goodies to get people to the table for recruitment. They have an event on August 22 to attract freshmen and also focus on retention for the club.

Director Long asked who got the proxy email for the treasurer.

The Undergraduate Student Social Work said they did not know.

Director Long said the policy manual dictates that the president and treasurer must be present and if they cannot make it then a proxy notice must be turned in 24 hours prior stating who will be coming in his/her place.

Commissioner Wang asked if they received emails about this from the commission.

Undergraduate Student Social Work Association said no; they said this is their first time here and are new at this.

Director Long confirmed their email and checked his records to confirm emails sent. He said the email went out on Monday July 18<sup>th</sup>

The Undergraduate Student Association said they did not receive the email.

Director Long said they cannot hear them right now but suggested they apply for Fall I Funding.

Director Ayard said she understood the policies in place but said this really attested to their efforts to get the ball rolling.

Director Long said that because of the previous precedent set, they cannot hear them but asked them to see their commissioner or him for help.

The Undergraduate Student Social Work Association asked if they could be reimbursed for the

CFS Desamero said the club account money is separate from what the commission can give. They give money out during the hearings and base decisions on the hearings. They cannot be refunded, but they have not used any money so they can request as much as needed in the fall.

Commissioner Wang said they cannot do retroactive funding but they can request more money later for something else.

VOX sent proxies for the president and the treasurer; they sent notices to Director Long and Commissioner Ronquillo. They are requesting money for recruitment.

Commissioner Tarr moved to approve VOX's tier 4 application for \$555.

Commissioner Hidalgo seconded.

The motion carried unanimously; Vox: Voices for Planned Parenthood's tier 4 application for \$555 was approved.

Women's Ultimate Frisbee sent proxies for the treasurer and the president; they were sent to Director Long. They are requesting money for a banner for recruitment and a barbeque to increase their size and to get some summer equipment.

Commissioner Hidalgo moved to approve Women's Ultimate Frisbee's tier 4 application for \$146.85.

Commissioner Tarr seconded.

The motion carried unanimously; Women's Ultimate Frisbee's tier 4 application for \$146.85 was approved.

Commissioner Wang asked if they had a banner design.

Women's Ultimate Frisbee said there was a design in place and their company is making a proof.

Director Long said they will put a stipulation that says their funds cannot be spent until a proof is given.

Commissioner Wang asked if the jersey was capped.

Director Long said they were capped at \$8.

Commissioner Wang moved to approve Women's Ultimate Frisbee's tier 4 funding at \$518.30 with stipulation that they receive the proof

Commissioner Hidalgo seconded.

The motion carried unanimously; Women's Ultimate Frisbee's tier 4 application at \$518.30 with the stipulation that they receive the proof.

Women's Ultimate Frisbee wanted to get some supplies for practices.

Commissioner Wang said there were some price differences; she moved to change food item 1 from \$7.19 to \$7.14

Commissioner Tarr seconded.

The Motion carried; Women's Ultimate Frisbee now had a tier 4 application for \$18.56.

Commissioner Hidalgo moved to approve Women's Ultimate Frisbee's tier 4 application for \$518.50.

Commissioner Tarr seconded.

The motion carried unanimously; Women's Ultimate Frisbee's tier 4 application for \$518.50 was approved.

Commissioner Hidalgo moved to bring back second request.

Commissioner Hidalgo seconded.

Director Long explained that a stipulation needed to be added that said that funds could not be released until the discs had an ASUN logo added to the design.

Women's Ultimate Frisbee said the discs would be for practices only, not to give out. The stipulation was removed because the discs were for personal use, not to hand out.

Women's Rugby sent the president and treasurer. They are requesting money for new jerseys and they will be keeping the same logo on the new jerseys.

Stipulation added that ASUN logo must be added to the jerseys.

Commissioner Hidalgo said they cap at \$8 and there is a huge difference between what was requested and what they can give.

Women's Rugby said they requested the total amount of how much each uniform will cost, not the individual jersey.

Commissioner Hidalgo moved to change line item 1 to \$8 by unanimous consent.

There was no dissent; the motion carried. Women's Rugby had an application for \$200.

Director Long said they don't care where they get the uniforms from, but he encouraged them to search for a better offer.

Commissioner Wang moved to approve Women's Rugby's tier 4 for application for \$200 with the stipulation of adding the ASUN logo to the design.

Commissioner Tarr seconded.

The motion carried unanimously; Women's Rugby's tier 4 application for \$200 was approved.

Women's Rugby said they wanted to include an application for their fees but did not know how to file one.

Director Long said it would be a tier 2 application. He suggested they set up a meeting with their Commissioner, Commissioner Bittar.

Director Long was seeking a motion to table Kappa Delta Chi, Nevada Student Investment Club, The Computing Machinery Association, and Undergraduate Social Work Club.

Commissioner Wang moved to table the application of Kappa Delta Chi until the next meeting and table indefinitely the applications of the Nevada Student Investment Club, the Association for Computing Machinery, and the Undergraduate Social Work Association.

Commissioner Hidalgo seconded.

The motion carried unanimously.

## **5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS**

Director Long said he is working in the office a lot to put together a good agenda for the iLead conference. HE is also working on t-shirts for the ASUN table to hand out at the club fair. If they are interested in helping him out with any of that, he asked them to talk to him later. He thought the funding hearing went smoothly besides some applications that took a little longer than expected. A few housekeeping issues for next hearing included not asking if it is ok to change items since they do operate on policies. He also asked them to please use "by unanimous consent" on finding changes since it is quicker, especially when they are in really big motions. He clarified that it shouldn't be done with monetary things, like approving applications, or with controversial issues.

## **6. REPORT OF THE CLUB SUPPORT FUNDING MANAGER**

CFS Desamero thanked them for coming and said they did well. He has been in the office and going to several meetings. The commissioner review went really well, if they were confused on anything, he asked them to reach out and refer to stuff sent a while back. Everything they were given are still valuable resources even if they change them. Also, the iLead meeting with Commissioner Wang went well and he appreciated her initiative. He will email them about iLead stuff and asked them to reply as soon as they can. He also encouraged them to focus on projects since work will pile up if they wait.

Director Long said they need to think heavily about their projects and if they cannot come up with anything, he asked them to come up with ideas for the department. He wanted them to bring ideas by the Friday of next week so he can help get them started.

CFS Desamero said attendance was a necessity during the school year. They must be here as things get hectic during the week of funding hearings. They must also communicate if they cannot make it. He congratulated Commissioner Tarr for getting a good start on the club fair. They will start having meetings to change the funding policy and to get feedback from club leaders. He wanted them to get

started with ideas to make the process easier. He will start building a funding tracker to track things like which clubs request money, how much is requested, and what tiers are being used the most.

Director Long said the funding tracker lets them look at all the data that they collected throughout the year so that they can make the data useful later on. It also helps them find out why certain coalitions are not applying.

CFS Desamero said they need to follow up with any clubs that did not receive funding. He would like to see reports at all meetings, even if they are going to be absent; please send in a report beforehand so he can send any comments.

## **7. REPORT OF THE COMMISSIONERS**

- a. The Club Commissioners will each give their report.
  - i. Luke Bittar, Sports and Recreation  
CFS Desamero for Commissioner Bittar: Commissioner Bittar is trying to become familiar with the sports cite and will discuss potential project ideas with Director Ayard when he gets back.
  - ii. Roderick Hidalgo, Greek Life/Service and Community Outreach,  
Commissioner Hidalgo is trying to reach out to more active clubs/fraternities/sororities so they know who he is. He is thinking of projects and will speak with Director Long. He will be leaving Monday until about mid-August. He will be reachable via email though.

Director Long asked him to please check his emails regularly.

CFS Desamero will be absent August 12-17<sup>th</sup> since he will be in Las Vegas due to medical reasons.

- iii. Adam Tarr, Pre-Professional and Academic: Arts, Business, & Education  
Commissioner Tarr said he had been working with clubs to fill out funding applications in order to accommodate their needs. HE has some ideas for his projects but nothing has been finalized yet.
- iv. Rachel Wang, Pre-Professional and Academic: Science & Engineering  
Commissioner Wang apologized for the long emails she has been sending but she is eager about the iLead conference. She asked them to please ignore the entire email she sent recently since she will send more updated emails later. She has changed the agenda a little so they will be getting individual emails. She will be moving and also going on vacation. She will be done moving by the weekend's end and will be on vacation until Wednesday. She will be reachable by email and asked them to send an email if they need her help or advice.

Director Long said he shared the white board agenda with President Boone and he liked it.

- v. Casandra Carrasco, Multicultural & Diversity  
Commissioner Carrasco did not send a report.
- vi. Kenneth Ronquillo, Campus Life/Faith Based/Social & Political Involvement  
Commissioner Ronquillo had no report. He is trying to catch up and will be back around the 2<sup>nd</sup> of August.

Director Long thanked him for attending the meeting since they would not have made quorum for the meeting without him.

**8. APPROVAL OF MINUTES**

There were no minutes to approve at this time.

**9. REMARKS**

Commissioner Wang said they all did a good job.

Director Long was very impressed with them and how well the meeting went.

**10. STAFF REPORT(S)**

Director Ayard thanked them and said they did well considering it was their first time. For renewals, they are at 48 or so being listed as inactive. She asked them to make sure they look through the inactive clubs so they can contact them if they are a part of their coalitions. If the officer emails aren't working, try contacting the advisor. More often than not, advisors are almost always interested in renewing. If they are having a hard time with project ideas, she encouraged them to reach out to her. She will be on vacation starting August for two weeks so if they want to meet it will need to be by the end of this week. The iLead conference in the past was traditionally planned by the entire commission. Commissioner Wang can make it her project or a part of her project but it needs to be run by the entire staff. They also need to add more hands on civic engagement projects since they are moving towards GivePulse but the entire staff liked the schedule so far.

Commissioner Wang asked what she had in mind for Dog Fest.

Director Ayard said that the way it was set up now, it would make it difficult for the project to be meaningful since they don't need 150 people. She suggested they do small group projects.

Director Long asked if they could use Director Chen for ideas.

Director Ayard said they can meet with her and plan and she can help coordinate it but she does not necessarily need to be there for any projects they come up with

Commissioner Wang said she will not send out the agenda, just some questions that she has. The agenda will be sent out later once it is more finalized.

Director Ayard said that since it is still a rough draft, they can leave things generic and just write something like "service project."

Director Long asked Director Ayard if the WuFoo form was up.

Director Ayard said no, the request had been sent up they were having some trouble.

**11. PUBLIC COMMENT**

Commissioner Ronquillo asked what kind of projects they wanted.

Director Long said he had a few ideas. If they had something related to the department, let him know and he will help plan it out. They can meet to talk about projects later.

Secretary Godoy wanted to say they did really with Robert's Rules of Order, especially for their first meeting. She had been to meetings with senators who had months of experience and they still can't figure it out.

Director Long said Secretary Godoy did a good job being engaged and giving tips.

Director Long said the department had never had a secretary that could keep up with them and give tips. He was looking forward to working with Secretary Godoy and with her department.

**12. ADJOURNMENT**

Director Long adjourned the meeting at 12:31 pm.